



Member of VTC Group  
VTC 機構成員

2021 NOV-  
2022 JAN

**持** *Continuing* Professional Development  
**續** *(CPD) Programme & Short Course Prospectus*  
專業發展課程及短期課程手冊



高峰進修學院  
Institute of Professional Education And Knowledge

# Vision, Mission and Values

## 學院的願景、使命及信念

### Vision 願景

To be a leading knowledge provider and qualifying body for organisational and professional development in the region.

在企業及個人專業發展的領域內，成為具備領導地位的知識傳授者和資格鑑定機構。

### Mission 使命

To provide high quality and market driven education and training programmes, skills assessments, and consultancy services to meet the needs of adult learners and employers.

針對成年學員及僱主的需求，提供市場導向的優質教育及培訓課程、技能評核及顧問服務。

### Values 信念



Customer Service 顧客至上



Innovation 意念創新



Quality 全面優質



Results 著重成果



Team Work 團隊協作

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## Institute Information 學院資料

Institute of Professional Education And Knowledge (PEAK) is a member of VTC Group and with over 20 years of experience in professional training and corporate human resources development. We are one of the leading in-service training organisations and qualifying bodies in Hong Kong. Our programmes cover the following areas: financial services, management, information technology, languages, construction, real estate and food safety. In the area of corporate training, since 2003 more than 200 well-established companies have adopted our products and services to enhance the technical competency and professional expertise of their employees.

高峰進修學院 (PEAK) 是VTC機構成員，擁有超過20年專業及企業人才培訓經驗，實力及規模皆處於領導地位。為配合社會的發展和需要，本學院不斷開設多項培訓課程，涵蓋範圍包括：財經事務、管理專業、資訊科技、語文、建築、地產及食品安全等。本學院亦積極為僱主提供培訓服務。由2003年至今，已有超過200家大型企業採用本學院的培訓產品或專業服務，藉以提升員工的專業知識和技能。

### Contact Us 聯絡我們

Address : 9/F, VTC Tower, 27 Wood Road, Wan Chai, HK

Office Hours<sup>^</sup> : Mon - Fri : 8:45am - 8:00pm  
Sat : 9:00am - 12:00noon  
(Closed on Sundays and Public Holidays)

General Enquiry : Tel : 2836 1922  
Website : www.peak.edu.hk

學院地址 : 香港灣仔活道27號職業訓練局大樓9樓

辦公時間<sup>^</sup> : 星期一至五 : 上午八時四十五分至晚上八時  
星期六 : 上午九時至中午十二時  
(星期日及公眾假期休息)

一般查詢 : 電話 : 2836 1922  
網址 : www.peak.edu.hk

<sup>^</sup> PEAK's Reception Counter will be closed at 5:15pm on Winter Solstice, Christmas Eve, New Year's Eve and Lunar New Year's Eve (If the mentioned festive days are Saturdays, the office hour is 9:00am to 12:00noon). If you have any enquiries about our opening hours on other festive days, please contact us at 2836 1922.

<sup>^</sup> 高峰進修學院報名處會於冬至、平安夜、除夕及農曆新年除夕提早在下午五時十五分關閉 (如上述節慶日子為星期六，辦公時間將會為上午九時至中午十二時)。如對本院於其他節慶日子的開放時間有疑問，敬請致電2836 1922查詢。



# Featured CPD Programmes

## 精選持續專業發展課程

Personal Enhancement



Regulatory and Legal Issues



Marketing and Business Development



Product Knowledge

# 自主學習 隨你所想

**Enquiries 查詢** | Mr. Choi 蔡先生 | 2919 1424 | achoi@vtc.edu.hk  
| Mr. Cheung 張先生 | 2836 1379 | keithcheung@vtc.edu.hk

詳情及報名



## 簡介

高峰進修學院作為保險業持續專業培訓的先驅，現已推出eCPD培訓平台及多元化eCPD課程供你選擇，切合二十一世紀自主學習的新方向。



## eCPD 課程範疇



道德或規例

商業道德操守 (金融業)

單元一；單元二

合規培訓課程 (保險代理人)

單元一；單元二



個人發展

壓力管理新思維 (金融專業人士)

職場壓力解碼



市場營銷

預計於2022年1月推出

銷售管理新方向系列  
(保險及投資專業人士)  
打動人心的高效銷售方式

共17個 eCPD小時

## eCPD培訓平台特色



多元化課程

內容由專業導師編撰



聲音導航

仿如置身面授課堂



互動教學

讓學習充滿樂趣



自主學習空間

隨意調整學習計劃



微學習

短時間把握關鍵要點

Note: Unless otherwise specified, all classes are conducted in Cantonese, and either Chinese OR English programme handouts will be provided.  
For enquiries, please contact us at 2836 1922.

註：除非另有註明，所有課程均以廣東話授課，附有中文或英文講義。如有查詢，請致電2836 1922。

## 最新eCPD課程簡介

合規培訓課程（保險代理人）

單元二：打擊洗錢及恐怖分子資金籌集

本電子學習課程旨在介紹《打擊洗錢及恐怖分子資金籌集條例》的重點內容及其他相關監管法規的要求，讓你了解如何按照法例要求去履行法定義務及保護自己和機構免受犯罪活動影響。

課程內容

- 《打擊洗錢及恐怖分子資金籌集條例》的背景及現行制度
- 打擊洗錢及恐怖分子資金籌集的法定要求
- 相關個案分享

(eCPD：3小時)

### 評核

學員須完成課程的所有學習部分及通過相關評核，才可獲得由高峰進修學院頒發的「持續專業發展課程」修業證書及相應的持續專業培訓時數。如未能通過有關評核，學員不會獲發電子修業證書以及相應的持續專業培訓時數。

### 報讀方式

- 若曾於高峰進修學院報讀保險業持續專業培訓課程（CPD）的學員，均可經由本學院網站自行報讀課程。
- 新學員於網上報名後，必須通過本學院的身份核實方可啟用eCPD培訓平台及參與有關課程。

## eCPD Programme List

### eCPD課程總覽

Code 編號	eCPD Programme Information eCPD課程資料	Fee 費用	SFC CPT 證監會 CPT (Hours)	MPFA CPD 積金局 CPD (Hours)	IA CPD 保監局 CPD (Hours)	HKMA ECF-CPD 銀行專業 資歷架構 CPD (Hours)	Category 類別
PE4200480	商業道德操守（金融業） 單元一：簡介（英文版） Business Ethics in the Finance Sector Module 1: Introduction (English Version) 時數：2小時	EN HK\$200	2	2 non-core	2 Ethics or Regulations	2	Ethics or Regulations
PE4200481	商業道德操守（金融業） 單元二：商業道德的構成（英文版） Business Ethics in the Finance Sector Module 2: Framing Business Ethics (English Version) 時數：3小時	EN HK\$300	3	3 non-core	3 Ethics or Regulations	3	Ethics or Regulations
PE4200482	商業道德操守（金融業） 單元一：簡介（中文版） Business Ethics in the Finance Sector Module 1: Introduction (Chinese Version) 時數：2小時	HK\$200	2	2 non-core	2 Ethics or Regulations	2	Ethics or Regulations
PE4200483	商業道德操守（金融業） 單元二：商業道德的構成（中文版） Business Ethics in the Finance Sector Module 2: Framing Business Ethics (Chinese Version) 時數：3小時	HK\$300	3	3 non-core	3 Ethics or Regulations	3	Ethics or Regulations
PE4200497	合規培訓課程（保險代理人）（eCPD） 單元一：保險業監管局對保險中介人的 操守要求（中文版） Compliance Training Courses for Insurance Agents (eCPD) Module 1: IA's Code of Conduct for Insurance Intermediaries (Chinese Version) 時數：3小時	HK\$300	3	3 non-core	3 Ethics or Regulations	3	Ethics or Regulations

EN 英語授課，提供英文教材 Taught in English with English programme handouts provided.

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For enquiries, please contact us at 2836 1922.

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Code 編號	eCPD Programme Information eCPD課程資料	Fee 費用	SFC CPT 證監會 CPT (Hours)	MPFA CPD 積金局 CPD (Hours)	IA CPD 保監局CPD (Hours)	HKMA ECF-CPD 銀行專業 資歷架構 CPD (Hours)	Category 類別
PE4200545	合規培訓課程 (保險代理人) (eCPD) 單元二：打擊洗錢及恐怖分子資金籌集 (中文版) Compliance Training Courses for Insurance Agents (eCPD) Module 2: Anti-Money Laundering and Counter-Terrorist Financing (Chinese Version) 時數：3小時	HK\$300	3	3 non-core	3* Ethics or Regulations	3	Ethics or Regulations
PE4200495	壓力管理新思維 (金融專業人士) – 職場壓力解碼 (eCPD) (中文版) Stress Management (Financial Professionals) – Decoding Stress at Work Place (eCPD) (Chinese Version) 時數：3小時	HK\$300	3	3 non-core	3	-	Personal Development
PE4200513	銷售管理新方向 (保險及投資專業人士) – 打動人心的高效銷售方式 (eCPD) (中文版) The New Solution of Sales Management (Insurance and Investment Professionals) – How to do Heart Selling with High Impact (eCPD) (Chinese Version) 時數：3小時	HK\$300	3	3 non-core	3*	3	Sales & Marketing

\* 課程的確實推行日期及eCPD時數以香港學術及職業資歷評審局最終批核為準。

### 提醒你

在每個評核期內，個人持牌人可以透過參與電子持續專業發展課程 (即eCPD課程) 以獲得最多7個持續專業培訓時數。



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# CPD實時網上虛擬課程 嶄新學習模式

📞 Enquiries 查詢 | ☎ 2836 1922 | ✉ peak@vtc.edu.hk

詳情及報名



## 簡介

以網上虛擬課程方式(如Microsoft Teams, Zoom)進行合資格持續專業培訓活動,已獲保險業監管局接納為認可的持續專業培訓活動方式,學員可以自由地選擇在現場課堂或虛擬課堂上課學習。職業訓練局高峰進修學院作為保險業持續專業培訓的先驅,現推出一系列精選課程以網上虛擬課程方式進行,讓你無論身在何處,亦能無遠弗屆地參與持續專業培訓。

## 強大功能

- 實時透過網上虛擬會議平台面授課程
- 網上點名及計算出席時數
- 即時信息交流
- 電子評估問卷
- 支援筆記型電腦/桌上型電腦/智能電話/平板電腦

註:以上課程已獲香港學術及職業資歷評審局批准以網上虛擬課程方式進行

課程詳情及報名,請參閱高峰進修學院網頁  
<http://www.peak.edu.hk> (學院課程 > CPD)



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For enquiries, please contact us at 2836 1922.

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**Virtual CPD Programme List**  
**CPD網上虛擬課程總覽**

Code 編號	Programme Information 課程資料	Fee 費用	SFC CPT 證監會 CPT (Hours)	MPFA CPD 積金局 CPD (Hours)	IA CPD 保監局CPD (Hours)	HKMA ECF-CPD 銀行專業 資歷架構 CPD (Hours)	Category 類別
PE4200437	圖表走勢理論 – 基本圖表分析 單元三：分析工具 Technical Analysis – Basic Charting Module 3: Analytic Tools 日期：1.11.2021 時間：10:00am - 1:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200449	金融衍生工具 單元六：股票期權 Derivative Financial Instruments Module 6: Stock Option 日期：1.11.2021 時間：2:30pm - 5:30pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200429	進階圖表走勢理論 – 道氏理論 單元一：趨勢類別 Advanced Technical Analysis – Dow Theory Module 1: Types of Trends 日期：2.11.2021 時間：10:00am - 1:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200430	進階圖表走勢理論 – 道氏理論 單元二：主要趨勢 Advanced Technical Analysis – Dow Theory Module 2: Primary Trends 日期：2.11.2021 時間：3:00pm - 5:00pm 時數：2小時	HK\$200	2	2 non-core	2	2	Investment & Financial Planning
PE4200353	如何活得健康 – 提防中年發福 How to Live a Healthy Life – Middle-aged People's Over Weight Problem 日期：3.11.2021 時間：10:00am - 12:00pm 時數：2小時	HK\$180	-	2 non-core	2	-	Life & Health Insurance
PE4200431	進階圖表走勢理論 – 道氏理論 單元三：辨別趨勢 Advanced Technical Analysis – Dow Theory Module 3: Identifying Trends 日期：8.11.2021 時間：10:00am - 1:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200434	進階圖表走勢理論 – 陰陽燭 單元三：多燭形態 Advanced Technical Analysis – Japanese Candlesticks Module 3: Multi-Line Patterns 日期：8.11.2021 時間：2:30pm - 5:30pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning

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Code 編號	Programme Information 課程資料	Fee 費用	SFC CPT 證監會 CPT (Hours)	MPFA CPD 積金局 CPD (Hours)	IA CPD 保監局CPD (Hours)	HKMA ECF-CPD 銀行專業 資歷架構 CPD (Hours)	Category 類別
446E2	<b>健康保險：醫療保險索償（保險中介人須知）</b> <b>Health Insurance: Medical Insurance Claims for Insurance Intermediaries</b> 日期：12.11.2021 時間：2:00pm - 5:00pm 時數：3小時	HK\$270	-	3 non-core	3	-	Life & Health Insurance
PE4200355	<b>如何活得健康 – 預防癌症</b> <b>How to Live a Healthy Life – Prevention of Cancer</b> 日期：15.11.2021 時間：10:00am - 12:00pm 時數：2小時	HK\$180	-	2 non-core	2	-	Life & Health Insurance
PE4200435	<b>圖表走勢理論 – 基本圖表分析</b> <b>單元一：分析原理</b> <b>Technical Analysis – Basic Charting</b> <b>Module 1: Fundamentals</b> 日期：16.11.2021 時間：10:00am - 1:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200436	<b>圖表走勢理論 – 基本圖表分析</b> <b>單元二：交易規則</b> <b>Technical Analysis – Basic Charting</b> <b>Module 2: Rules of Trading</b> 日期：16.11.2021 時間：3:00pm - 5:00pm 時數：2小時	HK\$200	2	2 non-core	2	2	Investment & Financial Planning
613F3	<b>股市技術分析課程</b> <b>單元三：動向指標、順勢指標、隨機指標</b> <b>Advanced Technical Analysis</b> <b>Module 3: Directional Movement Index (DMI), Commodity Channel Index (CCI), Stochastic Oscillator</b> 日期：22.11.2021 時間：10:00am - 1:00pm 時數：3小時	HK\$270	3	3 non-core	3	3	Investment & Financial Planning
PE4200425	<b>進階圖表走勢理論 – 波浪理論 單元三：波浪形態</b> <b>Advanced Technical Analysis – Elliott Wave Theory</b> <b>Module 3: Basic Structures</b> 日期：22.11.2021 時間：2:30pm - 5:30pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200352	<b>如何活得健康 – 預防城市健康問題</b> <b>How to Live a Healthy Life – Prevention of Urban Health Problems</b> 日期：25.11.2021 時間：10:00am - 12:00pm 時數：2小時	HK\$180	-	2 non-core	2	-	Life & Health Insurance

Note: Unless otherwise specified, all classes are conducted in Cantonese, and either Chinese OR English programme handouts will be provided.  
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Code 編號	Programme Information 課程資料	Fee 費用	SFC CPT 證監會 CPT (Hours)	MPFA CPD 積金局 CPD (Hours)	IA CPD 保監局CPD (Hours)	HKMA ECF-CPD 銀行專業 資歷架構 CPD (Hours)	Category 類別
PE4200423	<b>進階圖表走勢理論 – 波浪理論</b> <b>單元一：數浪規則及指引</b> <b>Advanced Technical Analysis – Elliott Wave Theory</b> <b>Module 1: Cardinal Rules &amp; Guidelines</b> 日期：29.11.2021 時間：10:00am - 1:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200514	<b>強積金培訓單元三：強積金中介人操守及強積金 20周年回顧</b> <b>MPF Training Programme Module 3: Conduct of MPF Intermediaries and 20th Anniversary of the MPF System</b> 日期：3.12.2021 時間：10:00am - 12:00pm 時數：2小時	HK\$285	2	2 core	2	2	MPF Regulatory Requirement
827E2	<b>投資策略系列 單元三：中線波段投資策略</b> <b>Investment Strategies Series Module 3: Medium Term Swing Investment Strategies</b> 日期：6.12.2021 時間：10:00am - 1:00pm 時數：3小時	HK\$270	3	3 non-core	3	3	Investment & Financial Planning
PE4200441	<b>進階圖表走勢理論 – 形態分析</b> <b>單元一：支持、阻力與趨勢線</b> <b>Advanced Technical Analysis – Patterns Analysis Module 1: Support, Resistance and Trendlines</b> 日期：6.12.2021 時間：2:30pm - 5:30pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200415	<b>進階圖表走勢理論 – 江恩理論</b> <b>單元三：迴圈周期</b> <b>Advanced Technical Analysis – Gann Theory Module 3: Market Cycles</b> 日期：7.12.2021 時間：10:00am - 1:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
828E2	<b>投資策略系列 單元四：即市交易投資策略</b> <b>Investment Strategies Series Module 4: Short Term Intraday Trading Strategies</b> 日期：7.12.2021 時間：2:30pm - 5:30pm 時數：3小時	HK\$270	3	3 non-core	3	3	Investment & Financial Planning
445E2	<b>健康保險：醫療開支與保險市場</b> <b>Health Insurance: Medical Expenses and the Insurance Market</b> 日期：10.12.2021 時間：2:30pm - 5:30pm 時數：3小時	HK\$270	-	3 non-core	3	-	Life & Health Insurance

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 For enquiries, please contact us at 2836 1922.

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Code 編號	Programme Information 課程資料	Fee 費用	SFC CPT 證監會 CPT (Hours)	MPFA CPD 積金局 CPD (Hours)	IA CPD 保監局CPD (Hours)	HKMA ECF-CPD 銀行專業 資歷架構 CPD (Hours)	Category 類別
PE4200432	<b>進階圖表走勢理論 – 陰陽燭</b> <b>單元一：結構與單燭形態</b> <b>Advanced Technical Analysis –</b> <b>Japanese Candlesticks</b> <b>Module 1: Structure and Single-Line Patterns</b> 日期：13.12.2021 時間：10:00am - 1:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
611F3	<b>股市技術分析進階課程</b> <b>單元一：成交量、未平倉合約</b> <b>Advanced Technical Analysis</b> <b>Module 1: Volume, Open Interest</b> 日期：13.12.2021 時間：2:30pm - 5:30pm 時數：3小時	HK\$270	3	3 non-core	3	3	Investment & Financial Planning
PE4200032	<b>健康保險：保險從業員須具備的醫學知識 –</b> <b>病史申報 I及II</b> <b>Health Insurance: Medical Knowledge</b> <b>for Insurance Practitioners – Medical</b> <b>Examinee's Disclosure I &amp; II</b> 日期：20.12.2021 時間：10:00am - 1:00pm 時數：3小時	HK\$270	-	3 non-core	3	-	Life & Health Insurance
PE4200033	<b>健康保險：保險從業員須具備的醫學知識 –</b> <b>體檢報告</b> <b>Health Insurance – Medical Knowledge for</b> <b>Insurance Practitioners – Medical Examiner's</b> <b>Report</b> 日期：22.12.2021 時間：10:00am - 1:00pm 時數：3小時	HK\$270	-	3 non-core	3	-	Life & Health Insurance
PE4200433	<b>進階圖表走勢理論 – 陰陽燭 單元二：雙燭形態</b> <b>Advanced Technical Analysis – Japanese</b> <b>Candlesticks Module 2: Two-Line Patterns</b> 日期：23.12.2021 時間：2:30pm - 4:30pm 時數：2小時	HK\$200	2	2 non-core	2	2	Investment & Financial Planning
PE4200448	<b>金融衍生工具 單元五：期權合成策略</b> <b>Derivative Financial Instruments</b> <b>Module 5: Synthetic Strategies for Options</b> 日期：3.1.2022 時間：10:00am - 12:00pm 時數：2小時	HK\$200	2	2 non-core	2	2	Investment & Financial Planning
PE4200354	<b>如何活得健康 – 冠心病與中風</b> <b>How to Live a Healthy Life –</b> <b>Coronary Disease and Stroke</b> 日期：4.1.2022 時間：10:00am - 12:00pm 時數：2小時	HK\$180	-	2 non-core	2	-	Life & Health Insurance

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PE4200413	<b>進階圖表走勢理論 – 江恩理論 單元一：波動法則</b> <b>Advanced Technical Analysis – Gann Theory</b> <b>Module 1: Law of Vibration</b> 日期：10.1.2022 時間：10:00am - 1:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200414	<b>進階圖表走勢理論 – 江恩理論 單元二：交易規則</b> <b>Advanced Technical Analysis – Gann Theory</b> <b>Module 2: Rules of Trading</b> 日期：10.1.2022 時間：3:00pm - 5:00pm 時數：2小時	HK\$200	2	2 non-core	2	2	Investment & Financial Planning
842E2	<b>健康保險 – 醫療保險計劃</b> <b>Health Insurance – Medical Insurance Plans</b> 日期：11.1.2022 時間：10:00am - 12:00pm 時數：2小時	HK\$180	-	2 non-core	2	-	Life & Health Insurance
PE4200444	<b>金融衍生工具 單元一：窩輪投資</b> <b>Derivative Financial Instruments</b> <b>Module 1: Warrant Investment</b> 日期：17.1.2022 時間：10:00am - 1:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200445	<b>金融衍生工具 單元二：界內證、A股ETF的 衍生工具、外匯及商品衍生工具</b> <b>Derivative Financial Instruments Module 2: Inline Warrant, Derivatives of A Shares ETF, Currencies and Commodities</b> 日期：17.1.2022 時間：3:00pm - 5:00pm 時數：2小時	HK\$200	2	2 non-core	2	2	Investment & Financial Planning
441E2	<b>健康保險：保險從業員須具備的醫學知識 – 危疾 I及II</b> <b>Health Insurance: Medical Knowledge for Insurance Practitioners – Critical Illness I &amp; II</b> 日期：18.1.2022 時間：10:00am - 1:00pm 時數：3小時	HK\$270	-	3 non-core	3	-	Life & Health Insurance
PE4200446	<b>金融衍生工具 單元三：牛熊證投資</b> <b>Derivative Financial Instruments</b> <b>Module 3: Callable Bull/Bear Contracts (CBBC) Investment</b> 日期：24.1.2022 時間：10:00am - 1:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning

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PE4200447	<b>金融衍生工具 單元四：期權投資</b> <b>Derivative Financial Instruments</b> <b>Module 4: Option Investment</b> 日期：24.1.2022 時間：2:30pm - 5:30pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200339	<b>健康保險：保險從業員須具備的醫學知識 –</b> <b>病史申報 III</b> <b>Health Insurance: Medical Knowledge</b> <b>for Insurance Practitioners – Medical</b> <b>Examinee's Disclosure III</b> 日期：27.1.2022 時間：2:00pm - 5:00pm 時數：3小時	HK\$270	-	3 non-core	3	-	Life & Health Insurance

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# Anti-Epidemic Fund Series: Professional Training Programme for Frontline MPF Practitioners

## 抗疫基金系列：強積金前線從業員專業培訓課程



強制性公積金計劃管理局  
MANDATORY PROVIDENT FUND  
SCHEMES AUTHORITY

Enquiries 查詢 | 2836 1922 | peak@vtc.edu.hk

### 簡介

抗疫基金系列由強制性公積金計劃管理局主辦，並由高峰進修學院 (PEAK) 作為執行機構，課程費用由政府及積金局透過抗疫基金下「技能提升配對資助計劃」所贊助。本持續專業發展課程共有兩個單元。



### 課程單元

#### 單元一：

有效退休策劃工具及強積金中介人相關行為守則



#### 單元二：

金融業疫後新常態



### 課程報名注意事項

- 只接受網上申請
- 每位報名人士只可就每一單元提交一次報名申請。重複的報名申請將不獲處理。
- 費用全免，先到先得
- 報名的強積金中介人必須提供其強積金註冊編號

### 證書頒發

學員符合出席要求，可獲頒發高峰進修學院證書及CPD學分

### 授課語言

課程以廣東話授課，輔以英文專業用語  
(指定以英語講授課程除外)

### 課程日期

本持續專業發展課程會以兩輪推出：  
第一輪課程：2021年8 - 12月  
第二輪課程：2022年1 - 4月  
課程時間：請參閱網上資料

Code 編號	Programme Information 課程資料	SFC CPT 證監會 CPT (Hours)	MPFA CPD 積金局 CPD (Hours)	IA CPD 保監局 CPD (Hours)	HKMA ECF-CPD 銀行專業資歷架構 CPD (Hours)
PE4200540	<b>Anti-epidemic Fund Series: Professional Training Programme for Frontline MPF Practitioners</b> <b>Module II: The Post-Pandemic New Normal of the Finance Industry</b> Date : 25.11.2021 Time : 3:00pm - 5:00pm Duration : 2 hours Class Mode: Virtual (Zoom)	EN 2	2 non-core	2	2
PE4200540	<b>抗疫基金系列：強積金前線從業員專業培訓課程</b> <b>單元二：金融業疫後新常態</b> 日期：10.12.2021 時間：10:00am - 12:00pm 時數：2小時 授課形式：網上 (Zoom)	中 2	2 non-core	2	2
PE4200540	<b>抗疫基金系列：強積金前線從業員專業培訓課程</b> <b>單元二：金融業疫後新常態</b> 日期：20.12.2021 時間：3:00pm - 5:00pm 時數：2小時 授課形式：網上 (Zoom)	中 2	2 non-core	2	2

EN 英語授課

中 廣東話授課，輔以英文專業用語

免責聲明：培訓課程及材料所表達的任何意見、發現、結論或建議並不反映政府或積金局的意見，主辦機構保留更改課程內容及安排的最終決定權

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# Ethical Use of Social Engineering in 4P Marketing (Insurance and Investment Professionals) 善用社交工程 (Social Engineering) - 4P營銷術 (保險及投資專才系列)

 Enquiries 查詢 | Mr. Sammy Chung 鍾先生 |  3974 3674 |  sammychung@vtc.edu.hk

## 簡介

香港的資訊科技步伐，跟世界上頂級的先進城市相比，不遑多讓。從每位港人擁有的手機數目和寬頻用戶的滲透率可見。有著這些基礎，城內的經濟活動，近十年更有著翻天覆地的改變，例如：網上銀行、網上購物、網上學習和在家工作等。

本系列希望幫助原有實體系統中炙手可熱的專業職場達人，在新舊系統兼備的過渡期，既持守著「人性化的關懷」，又能以嶄新的社交工程 (Social Engineering)，適時準確地滿足客戶的需要。

本系列的特點是以市場學的4P營銷術為基礎，引進社交工程 (Social Engineering) 的策略，針對虛擬世界的新經濟，再配合深入淺出的心理學法則演繹，希望啟發對市場學的新思維，協助短時間內掌握這新經濟的脈搏。



## 課程對象

需要直銷、面對面銷售 (Sales) / 客戶服務 (Customer Service) 的人士

## 課程大綱

### Module 1 單元一

How to Use Social Engineering in Product Market Positioning?

應用社交工程 (Social Engineering) 協助產品市場定位

- Social Engineering and Market Positioning  
社交工程與市場定位
- Successful Product Experience is King  
產品體驗之皇道
- Competitors Analysis  
競爭者分析
- Products diversification  
產品多元化
- How to personalize the product by adapting DIY?  
何以透過加入DIY以增強產品個性化?
- Case Study and application of concepts in this module  
個案研習及應用本單元理論的實例

### Module 2 單元二

How to Create Value by Collaboration between Buyer and Seller?

如何促成買賣雙方共同創造價值?

- “Customer” vs “Scarer” and “Value” vs “Price”  
著重價值是「客」vs著重價格靠「嚇」
- Techniques of Features Selling  
特色營銷法
- Techniques of Affordance Selling (James Gibson)  
吉卜森的直觀功能營銷法
- Ways to get rid of the Curse of “Price”  
如何破解「價格」的魔咒
- Collaboration between buyer-and-seller to create Value  
買賣雙方共同創造價值
- Case Study and application of concepts in this module  
個案研習及應用本單元理論的實例

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### Module 3 單元三

#### Promotion from Customer's Perspective 置身客人視野的市場推廣

- The prerequisite of negotiation - Empathy  
談判之前設－同理心
- Personalized Product - Tailor-made  
仿如度身訂造的個性化產品
- Localized Product- On-site-fabrication  
仿如現場訂造的在地化產品
- Meeting customer in "me-too" angle  
「me-too」角度見客
- Case Study and application of concepts from this module  
個案研習及應用本單元理論的實例

### Module 4 單元四

#### Clear the Runway for Business - Handling Objections 清除成交路上的障礙：排除異議

- Consumer decision making model  
消費者的購買決策模型
- Redefine sales and Customer Relationship Management (CRM)  
重新定義銷售與顧客關係管理 (CRM)
- Follow up & Follow through  
跟進與同行
- Follow up - being a FAQ tumbler  
跟進－FAQ不倒翁
- Follow through - after sales probation period  
同行－售後適應期
- Case Study and Demonstration the application of concepts from this module  
個案研習及應用本單元理論的實例

#### Medium of Instruction 授課語言

Conducted in Cantonese 粵語授課



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PE4200575	善用社交工程 (Social Engineering) – <b>NEW</b> ▲ 4P營銷術 (保險及投資專才系列) 單元一：應用社交工程 (Social Engineering) 協助產品市場定位 Ethical Use of Social Engineering in 4P Marketing (Insurance and Investment Professionals) Module 1 - How to Use Social Engineering in Product Market Positioning? 日期：28.12.2021 時間：2:00pm - 4:00pm 時數：2小時	HK\$200	2	2 non-core	2	-	Social Media Marketing
PE4200576	善用社交工程 (Social Engineering) – <b>NEW</b> ▲ 4P營銷術 (保險及投資專才系列) 單元二：如何促成買賣雙方共同創造價值？ Ethical Use of Social Engineering in 4P Marketing (Insurance and Investment Professionals) Module 2 - How to Create Value by Collaboration between Buyer and Seller? 日期：30.12.2021 時間：2:00pm - 4:00pm 時數：2小時	HK\$200	2	2 non-core	2	-	Social Media Marketing
PE4200577	善用社交工程 (Social Engineering) – <b>NEW</b> ▲ 4P營銷術 (保險及投資專才系列) 單元三：置身客人視野的市場推廣 Ethical Use of Social Engineering in 4P Marketing (Insurance and Investment Professionals) Module 3 - Promotion from Customer's Perspective 日期：5.1.2022 時間：2:00pm - 4:00pm 時數：2小時	HK\$200	2	2 non-core	2	-	Social Media Marketing
PE4200578	善用社交工程 (Social Engineering) – <b>NEW</b> ▲ 4P營銷術 (保險及投資專才系列) 單元四：清除成交路上的障礙：排除異議 Ethical Use of Social Engineering in 4P Marketing (Insurance and Investment Professionals) Module 4 - Clear the Runway for Business- Handling Objections 日期：7.1.2022 時間：3:00pm - 5:00pm 時數：2小時	HK\$200	2	2 non-core	2	-	Social Media Marketing

▲ Subject to HKCAAVQ approval.

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# The Cyber Economy New Opportunities and Challenges Series

## 網絡經濟新機遇與挑戰系列

 **Enquiries 查詢** | Mr. John Tsang 曾先生 |  2836 1863 |  johntsang@vtc.edu.hk

### 簡介

互聯網科技冒起於二十世紀末期，隨著全球科技界在互聯網上不斷開墾和致力發展，網絡信息技術繼而大幅應用在金融服務業、銀行業和保險業等各領域。走向工業4.0的過渡，以及隨後無處不在的數字化和人工智能(AI)與經濟體系的融合，網絡經濟的發展方向為根本性變革奠定了基礎：一種以人為經濟主體的經濟類型與人工智能互動。本系列探討在商業領域使用人工智能的機遇和挑戰，並專門分析了數字化對工作場所和未來經濟體系的整體影響。



### 課程大綱

#### Module 1 單元一

##### The FinTech Revolution

##### 金融科技革命

本課程旨在探討，數碼科技如何在網絡經濟新紀元下傾覆金融服務業，金融科技公司如何依靠新技術提供嶄新服務，金融業界又如何把金融和科技相乘在一起產生新價值。

#### Module 2 單元二

##### Personal Data Privacy in the Cyber World

##### 網絡世界個人資料私隱

連串的個人資料洩漏事件，以及外洩的個人資料在互聯網上流傳的事故，引起社會對在互聯網個人資料私隱嚴重遭侵犯，以及身分被盜用和假冒的風險極度關注。本課程旨在檢視，個人資料是如何在網購平台或社交媒體被收集，如何在不知情下在網上洩漏，並指導學員在使用互聯網及先進通訊產品時，如何保障個人資料私隱，同時闡述世界不同地區在法律上如何保障個人資料私隱。

#### Module 3 單元三

##### Cyber Security and Management

##### 網絡安全與管理

網絡科技的高速發展，隨之而來的就是各式各樣的網絡安全問題。本課程旨在探討各類型的網絡安全隱患，及企業和個人如何可以自由安穩地在網上遊戈，而免於遭受網絡攻擊及妥善保護個人資料。

#### Module 4 單元四

##### The Wave of Insurtech

##### 保險科技浪潮

近年來數碼科技的急速發展，各行各業皆面對不一樣的衝擊，世界經濟論壇預測，在金融科技的發展下，銀行業是最早受到衝擊的行業，而保險業所受的衝擊為最大。本課程旨在探討保險業如何善用創新科技，設計嶄新產品與解決方案，改善流程及營運效率，並提升客戶體驗和滿意度。

#### Module 5 單元五

##### Social Media Marketing

##### 社交媒體營銷百科

伴隨互聯網蓬勃的是社交媒體爆炸式的發展，在網際的國度，社交媒體往往是人們用以創作、分享、交流意見、觀點及經驗的虛擬社區和網絡平臺，它們已成為我們的一部分，缺少了它們，我們或許會很難過活。本課程旨在探討企業如何善用社交媒體為品牌定位、與客戶互動，及創造營銷商機。

#### Module 6 單元六

##### Shaping Insurance Industry by Artificial Intelligence

##### 人工智能重塑保險業

人類社會既無法預測人工智能的未來發展，更無法完全掌握其可能衍生的風險，可是，人工智能技術卻為保險業界提供了影響深遠的潛力，如改善保險公司業務的運營流程，提升客戶體驗，及創建全新的業務模型。本課程旨在剖析保險業界如何善用人工智能，從分銷、承保、定價、客服、市務、理賠各方面重塑保險業。

#### Module 7 單元七

##### Reshaping Banking with 5G and AI

##### 5G和人工智能重塑銀行業

5G是通訊技術的重大迭代創新，具有大帶寬、高速度、低延遲、高可靠、廣連接、全覆蓋等多項4G所沒有的超強特性，與人工智能融匯下，將為銀行業界在產品開發、服務渠道、服務方式、風險管理、授信融資、客戶體驗等領域帶來正面的影響。本課程旨在探討銀行業界如何揉合5G和人工智能帶來的契機，重構銀行業務模型，打造嶄新產品和服務以提升客戶體驗。

#### Module 8 單元八

##### The Cyber Economy New Normal

##### 網絡經濟新常态

商業機構的介入更把互聯網經濟推向極致，社會經濟發展形態也發生了巨大變化，成為繼農業經濟、工業經濟後，一種以現代信息通信技術為依托，以網絡為載體的新型經濟湧現於人類歷史。

### Medium of Instruction 授課語言

Conducted in Cantonese 粵語授課

Note: Unless otherwise specified, all classes are conducted in Cantonese, and either Chinese OR English programme handouts will be provided.  
For enquiries, please contact us at 2836 1922.

註：除非另有註明，所有課程均以廣東話授課，附以中文或英文講義。如有查詢，請致電2836 1922。

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PE4200548	<p>網絡經濟新機遇與挑戰系列 單元一：金融科技革命 The Cyber Economy New Opportunities and Challenges Series Module 1: The FinTech Revolution</p> <p>日期：9.11.2021 時間：2:30pm - 4:30pm 時數：2小時</p>	HK\$200	2	2 non-core	2	2	Social Media Marketing
PE4200549	<p>網絡經濟新機遇與挑戰系列 單元二：網絡個人資料私隱 The Cyber Economy New Opportunities and Challenges Series Module 2: Personal Data Privacy in the Cyber World</p> <p>日期：15.11.2021 時間：6:45pm - 8:45pm 時數：2小時</p>	HK\$200	2	2 non-core	2	2	Social Media Marketing
PE4200550	<p>網絡經濟新機遇與挑戰系列 單元三：網絡安全與管理 The Cyber Economy New Opportunities and Challenges Series Module 3: Cyber Security and Management</p> <p>日期：22.11.2021 時間：6:45pm - 8:45pm 時數：2小時</p>	HK\$200	2	2 non-core	2	2	Social Media Marketing
PE4200551	<p>網絡經濟新機遇與挑戰系列 單元四：保險科技浪潮 The Cyber Economy New Opportunities and Challenges Series Module 4: The Wave of InsurTech</p> <p>日期：1.12.2021 時間：2:30pm - 4:30pm 時數：2小時</p>	HK\$200	2	2 non-core	2	2	Social Media Marketing
PE4200552	<p>網絡經濟新機遇與挑戰系列 單元五：社交媒體營銷百科 The Cyber Economy New Opportunities and Challenges Series Module 5: Social Media Marketing</p> <p>日期：28.1.2022 時間：2:30pm - 4:30pm 時數：2小時</p>	HK\$200	2	2 non-core	2	2	Social Media Marketing
PE4200553	<p>網絡經濟新機遇與挑戰系列 單元六：人工智能重塑保險業 The Cyber Economy New Opportunities and Challenges Series Module 6: Shaping Insurance Industry by Artificial Intelligence</p> <p>日期：2.11.2021 時間：6:45pm - 9:45pm 時數：3小時</p>	HK\$300	3	3 non-core	3	3	Social Media Marketing
PE4200554	<p>網絡經濟新機遇與挑戰系列 單元七：5G和人工智能重塑銀行業 The Cyber Economy New Opportunities and Challenges Series Module 7: Reshaping Banking with 5G and AI</p> <p>日期：15.12.2021 時間：6:45pm - 9:45pm 時數：3小時</p>	HK\$300	3	3 non-core	3	3	Social Media Marketing
PE4200555	<p>網絡經濟新機遇與挑戰系列 單元八：網絡經濟新常態 The Cyber Economy New Opportunities and Challenges Series Module 8: The Cyber Economy New Normal</p> <p>日期：7.12.2021 時間：6:45pm - 9:45pm 時數：3小時</p>	HK\$300	3	3 non-core	3	3	Social Media Marketing

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# Post COVID Fintech Series

## 後疫情時代金融科技系列

 Enquiries 查詢 | Mr. John Tsang 曾先生 |  2836 1863 |  johntsang@vtc.edu.hk

### 簡介

疫情爆發凸顯了金融科技的重要性，經營環境與疫情前有顯著分別。金融科技操作成本低，更靈活及有彈性。它們在整個金融服務生態系統中提供快捷服務與強勁需求。本系列探討金融科技對銀行、保險和財富管理業務轉型時發揮的主導作用。



### 課程大綱

#### Module 1 單元一

#### Banking and Finance – Towards Brave New Banktech and Fintech

##### 銀行與金融 — 邁向更進取的新銀行科技與金融科技

本課程旨在探討銀行業如何透過數碼轉型，在後疫情大重構的氛圍下砥礪前行，迎接挑戰，聚焦機遇。課程目標：(1) 掌握後疫情時代環球金融市場的新格局 (2) 洞察影響未來銀行發展的構面 (3) 認識銀行業如何應用數碼科技打造嶄新客戶體驗 (4) 參與企業部署數碼轉型課程綱要。

#### 課程內容：

1. 後疫情時代的數碼轉型
2. 踏上企業重構征途
3. 由零開始 – 成就數碼銀行之旅
4. 劃出彩虹 – 打造銀行業新紀元
5. 足智多謀 – 人工智能重塑銀行業
6. 舉一反三 – 智慧連結新力量
7. 披荊斬棘 – 數碼銀行的挑戰

#### Module 2 單元二

#### Insurance - Insurtech: From Normal to New Normal

##### 保險 – 保險科技從常態到新常態

新冠病毒席捲全球之際，顛覆了經濟運行、商業活動、消費行為和生活習慣，顛覆了人類社會固有的認知。商業機構在發掘新客戶及保留現有客戶的投資向來鉅大，保險業界投放在這方面的資金在云產業中更是高踞首位。是故，迎合投保人期望實乃保險機構不可或缺的競爭優勢。此課程旨在探討在後疫情時代，保險機構如何善用數碼科技打造創新客戶體驗及重塑業務模型，以期超越投保人期望，在業界脫穎而出。

#### 課程內容：

1. 後疫情時代的數碼轉型
2. 踏上數碼轉型之旅
3. 御風而上 – 數碼科技優勢
4. 承先啟後 – 雲運算的傳奇
5. 煥然一新 – 在線自助新格局
6. 運籌帷幄 – 成功數碼轉型策略

#### Module 3 單元三

#### Wealth Management – Wealthtech is the Next Frontier

##### 財富管理 – 下一站是財富管理科技

新冠疫情防控進入常態化，在未知與惶恐中，人們不禁會問，疫情過後，人類社會將會是什麼模樣？這段期間，不少資產及財富管理公司已開展重大的戰略部署，因應後疫情時代市場格局的變遷。本課程旨在探討財富管理業界如何拿捏數碼科技帶來的契機，在充滿挑戰的年代提升客戶服務，配合監管要求，調整工作方式，重塑運營能力等，以適應新時代的增長機遇，迎合不斷變化的市場需求。

#### 課程內容：

1. 後疫情時代的數碼轉型
2. 一切由數碼化開始
3. 大勢所趨 – 財富管理數碼化
4. 橫空而出 – 財富科技新力量
5. 謀定後動 – 財富管理數碼轉型策略
6. 迎難而上 – 財富管理數碼轉型的挑戰

### Medium of Instruction 授課語言

Conducted in Cantonese 粵語授課

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PE4200559	後疫情時代金融科技系列 <b>NEW ▲</b> 單元一：銀行與金融 – 邁向更進取的 新銀行科技與金融科技 Post COVID Fintech Series Module 1: Banking and Finance – Towards Brave New Banktech and Fintech 日期：16.12.2021 時間：2:30pm - 5:30pm 時數：3小時	HK\$300	3	3 non-core	3	3	Social Media Marketing
PE4200560	後疫情時代金融科技系列 <b>NEW ▲</b> 單元二：保險 – 保險科技從常態到新常態 Post COVID Fintech Series Module 2: Insurance - Insurtech: From Normal to New Normal 日期：17.12.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$300	3	3 non-core	3	3	Social Media Marketing
PE4200561	後疫情時代金融科技系列 <b>NEW ▲</b> 單元三：財富管理 – 下一站是財富管理科技 Post COVID Fintech Series Module 3: Wealth Management – Wealthtech is the Next Frontier 日期：29.12.2021 時間：2:30pm - 5:30pm 時數：3小時	HK\$300	3	3 non-core	3	3	Social Media Marketing

▲ Subject to HKCAAVQ approval.

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# Work Life Balance in New Normal under Pandemic (Insurance and Investment Professionals)

## 疫情新常態下如何尋找工作與生活的平衡 (保險及投資專才系列)

 **Enquiries 查詢** | Mr. Sammy Chung 鍾先生 |  3974 3674 |  sammychung@vtc.edu.hk

### 簡介

香港是一個國際大都會，經歷過漁港、本地生產、轉口貿易，繼而發展到金融、服務、資訊科技。一代一代的經驗，見證著不可推卻的成就。2019年到訪的疫情，香港一如以往，遇強越強；帶著2003沙士學會的智慧守護著這城市；香港的抗疫表現，相比鄰近及其他先進國家表現毫不遜色！

醫療方面雖獲小勝，可惜市內各大系統，如教育、職場、零售、服務等所遇到的沖擊，並不能純粹從外觀而判斷。不同層次的影響，正在陸續浮現，例如：在家工作 (Work from Home) 引致的「工私」協調挑戰、線上溝通模式引致的疏離、疫情引致的各行各業生態轉變、網課後引致的學童進度滯後等等。為迎接疫後新常態而重新裝備自己，接受各種挑戰，重新，確實刻不容緩。

本系列有2大特點：首先，以正向心理學的法則去面對問題、接受實況、再以開明的態度去學習、計劃、尋找新目標新方向；最終期望於新常態中再次重新出發。其次，系列以兼顧工作與生活的平衡為主調；希望協助學員能在專業培訓之餘，好好享受一次以嶄新、緊貼新常態的角度，探討追求事業家庭兩得意。



### 課程對象

工作壓力大，新入職、升職、調職、動機下滑、中年危機，或正處於「工私」失衡的人士

### 課程大綱

#### Module 1 單元一

##### How to Identify and Tackle Work-Life Off-balance? 如何發現及處理「工私」失衡?

- Common Types of workplace problem in new normal under Pandemic  
疫情新常態下職場中的「問題」類別
- Conflict Management- solution to “human related” problem  
處理「人的問題」的良方在 - 調解
- Problem Solving- solution to “fact-based” problem  
處理「事實問題」的良方 - 解難
- Case Study and application of “Conflict Management” & “Problem Solving”  
個案研習及應用「調解」和「解難」的實例

#### Module 2 單元二

##### Setting New Goal and New Direction in New Normal under Pandemic 疫情新常態下尋找新目標新方向

- Growth and Development under Career Context  
職場中的成長與發展
- Key to Company's choice- “Decision Making”  
為公司的決定 - 決策
- Key to One's life's choices- “Career Planning”  
為人生的決定 - 生涯規劃
- Case Study and application of “Decision Making” & “Career Planning”  
個案研習及應用「決策」和「生涯規劃」的實例

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### Module 3 單元三

#### Plan to Strive for Well-balanced 如何規劃以達到行穩致遠？

- RESHAPE of Dream and Goal  
重新塑造「夢想」與「目標」
- RETHNK your Time Management  
重新思想「時間管理」
- REDEFINE Quantity and Quality  
重新定義「量」與「質」
- Case Study and application of concepts in this module  
個案研習及應用本單元理論的實例

### Module 4 單元四

#### How to Reveal Hidden Personal Potential? 如何啟發個人內在潛力？

- Understanding IQ & Multi-Intelligence (MI)  
認識IQ與多元智能
- An Adventure tour of IQ  
IQ歷奇之旅
- An Adventure tour of Multi-Intelligence (MI)  
多元智能歷奇之旅
- Case Study and application of concepts in this module  
個案研習及應用本單元理論的實例

### Module 5 單元五

#### The “Double Degrees” of one’s Life by Balancing Career and Family 如何完成人生雙學位 – 事業家庭兩得意？

- Eight Stages of Life (Erikson)  
艾瑞克森人生8階段
- The Role of “Career” among Eight Stages of Life  
從人生8階段看事業
- The Role of “Family” among Eight Stages of Life  
從人生8階段看家庭
- Implementation of balanced life between “Career” and “Family”  
實踐「事業」與「家庭」平衡
- Case Study and application of concepts in this module  
個案研習及應用本單元理論的實例

#### Medium of Instruction 授課語言

Conducted in Cantonese 粵語授課



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PE4200583	<p>疫情新常態下如何尋找工作與生活的平衡 (保險及投資專才系列) <b>NEW ▲</b></p> <p>單元一：如何發現及處理「工私」失衡？</p> <p>Work Life Balance in New Normal under Pandemic (Insurance and Investment Professionals)</p> <p>Module 1 - How to Identify and Tackle Work-Life off-balance?</p> <p>日期：29.11.2021 時間：2:00pm - 4:00pm 時數：2小時</p>	HK\$200	2	2 non-core	2	-	Personal Development
PE4200584	<p>疫情新常態下如何尋找工作與生活的平衡 (保險及投資專才系列) <b>NEW ▲</b></p> <p>單元二：疫情新常態下尋找新目標新方向</p> <p>Work Life Balance in new normal under Pandemic (Insurance and Investment Professionals)</p> <p>Module 2 - Setting New Goal and New Direction in New Normal under Pandemic</p> <p>日期：2.12.2021 時間：2:00pm - 4:00pm 時數：2小時</p>	HK\$200	2	2 non-core	2	-	Personal Development
PE4200585	<p>疫情新常態下如何尋找工作與生活的平衡 (保險及投資專才系列) <b>NEW ▲</b></p> <p>單元三：如何規劃以達到行穩致遠？</p> <p>Work Life Balance in New Normal under Pandemic (Insurance and Investment Professionals)</p> <p>Module 3 - Plan to Strive for Well-balanced</p> <p>日期：4.12.2021 時間：2:00pm - 4:00pm 時數：2小時</p>	HK\$200	2	2 non-core	2	-	Personal Development
PE4200586	<p>疫情新常態下如何尋找工作與生活的平衡 (保險及投資專才系列) <b>NEW ▲</b></p> <p>單元四：如何啟發個人內在潛力？</p> <p>Work Life Balance in New Normal under Pandemic (Insurance and Investment Professionals)</p> <p>Module 4 – How to Reveal Hidden Personal Potential</p> <p>日期：10.12.2021 時間：2:00pm - 4:00pm 時數：2小時</p>	HK\$200	2	2 non-core	2	-	Personal Development
PE4200587	<p>疫情新常態下如何尋找工作與生活的平衡 (保險及投資專才系列) <b>NEW ▲</b></p> <p>單元五：如何完成人生雙學位 – 事業家庭兩得意？</p> <p>Work Life Balance in New Normal under Pandemic (Insurance and Investment Professionals)</p> <p>Module 5 – The “Double Degrees” of One’s Life by Balancing Career and Family</p> <p>日期：15.12.2021 時間：3:00pm - 5:00pm 時數：2小時</p>	HK\$200	2	2 non-core	2	-	Personal Development

▲ Subject to HKCAAVQ approval.

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# Work Psychology - NLP Series

## 職場心理學：活學活用NLP (保險及投資專才系列)

**i Enquiries 查詢** | Mr. Sammy Chung 鍾先生 | ☎ 3974 3674 | ✉ sammychung@vtc.edu.hk

### 簡介

香港只是一個彈丸之地，沒有獨特的天然資源，卻獲稱為東方之珠。這美譽的背後，大家又可曾想過，各位香港人的心理素質，工作態度，才是這顆珠明亮動人的原因呢？

身心語言程式學 (Neuro-Linguistic Programming) 經已普及接近三十年，這一門兼容心理、腦神經、認知、統計和實踐的科目，在職場中一直備受推崇。近年來經歷了社會動盪、新冠疫情、網上新經濟、疫後新常態等等重大事件，職場達人是時候去蕪存菁，為適應新常態作好妥善準備。

此NLP系列著重於活學活用，內容揉合了正向心理學，情理兼備，對人對事都可照顧周全，同時亦保留NLP簡單易明的特質，再配以真實的個案研習；希望讓出席者學習提升各種職場能力及解決障礙，當日後工作上遇到相關課題時，駕輕就熟，事半功倍。



### 課程對象

需要處理項目管理 (project management)、協調跨部門或不同持份者的人士

### 課程大綱

#### Module 1 單元一

##### Enhance Communication Skill by using 4 Types of Sub-modalities

##### 如何透過NLP技巧提升溝通力 - 4種「次感元」的應用？

- Introduction to Basics NLP  
基本NLP簡介
- How to activate 4 types of sub-modalities?  
激活4種次感元
- How to enhance communication between human and environment?  
如何加強人與環境的溝通？
- How to enhance communication between people?  
如何加強人與人的溝通？
- Case Study and application of concepts from this module  
個案研習及應用本單元理論的實例

#### Module 2 單元二

##### Enhance Servicing Quality with Empathetic Model - RETHINK

##### 如何透過NLP技巧提升服務質素 - 同理心模型 - RETHINK的應用？

- Principles of NLP  
NLP常用法則簡介
- RETHINK model  
甚麼是RETHINK模型？
- Situations that RETHINK model helps  
RETHINK模型的適用情況
- Sympathy - perceptual follow up & follow through  
同理心：感性的跟進 (Follow up) 及同行 (Follow Through)
- Case Study and application of concepts from this module  
個案研習及應用本單元理論的實例

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### Module 3 單元三

#### Tackle Workplace Obstacles with Problem Solving Model - SCORE

如何透過NLP技巧清除工作上阻礙 - 解難模型 - SCORE 的應用？

- Introduction to NLP 4 pillars  
NLP 4大支柱簡介
- What is SCORE model?  
甚麼是SCORE模型？
- Situations that SCORE model helps  
SCORE模型的適用情況
- Problem Solving - Golden path to intervene problem  
解難：介入問題的黃金之路
- Problem Solving - Balance between Quantity & Quality  
解難：量與質的平衡
- Case Study and application of concepts from this module  
個案研習及應用本單元理論的實例

### Module 4 單元四

#### Improve Efficiency by using Rational Models - PDCA & TOTE

如何透過NLP技巧提升工作成效 - 理性模型PDCA & TOTE的應用？

- Introduction to Basic NLP  
NLP基本簡介
- PDCA & TOTE model?  
甚麼是PDCA & TOTE模型？
- Situations that PDCA & TOTE model help  
PDCA & TOTE模型的適用情況
- Rational follow up  
理性的跟進
- Rational follow through  
理性的同行
- Case Study and application of concepts from this module  
個案研習及應用本單元理論的實例

#### Medium of Instruction 授課語言

Conducted in Cantonese 粵語授課



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PE4200579	<p>職場心理學：活學活用NLP <b>NEW ▲</b>            (保險及投資專才系列) 單元一 – 如何透過NLP技巧            提升溝通力 – 4種「次感元」的應用?            Work Psychology- NLP series Module 1 -            Enhance Communication Skill by using 4            Types of Sub-modalities</p> <p>日期：6.1.2022            時間：2:00pm - 4:00pm            時數：2小時</p>	HK\$200	2	2 non-core	2	-	Personal Development
PE4200580	<p>職場心理學：活學活用NLP <b>NEW ▲</b>            (保險及投資專才系列) 單元二 – 如何透過NLP技巧            提升服務質素 – 同理心模型 – RETHINK的應用?            Work Psychology- NLP series Module 2 -            Enhance Servicing Quality with Empathetic            Model - RETHINK</p> <p>日期：10.1.2022            時間：6:45pm - 8:45pm            時數：2小時</p>	HK\$200	2	2 non-core	2	-	Personal Development
PE4200581	<p>職場心理學：活學活用NLP <b>NEW ▲</b>            (保險及投資專才系列) 單元三 – 如何透過NLP技巧            清除工作上阻礙 – 解難模型 – SCORE的應用?            Work Psychology- NLP series Module 3 -            Tackle Workplace Obstacles with Problem            Solving Model - SCORE</p> <p>日期：12.1.2022            時間：3:00pm - 5:00pm            時數：2小時</p>	HK\$200	2	2 non-core	2	-	Personal Development
PE4200582	<p>職場心理學：活學活用NLP <b>NEW ▲</b>            (保險及投資專才系列) 單元四 – 如何透過NLP技巧            提升工作成效 – 理性模型PDCA &amp; TOTE的應用?            Work Psychology- NLP series Module 4 -            Improve Efficiency by using Rational            Models - PDCA &amp; TOTE</p> <p>日期：20.1.2022            時間：2:00pm - 4:00pm            時數：2小時</p>	HK\$200	2	2 non-core	2	-	Personal Development

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# Greater Bay Area Series

## 粵港澳大灣區系列

Enquiries 查詢 | Mr. John Tsang 曾先生 | 2836 1863 | johntsang@vtc.edu.hk

### 簡介

本系列將會分析「前海」和「橫琴」方案對粵港澳的機遇及貢獻，特別是對粵港澳大灣區建設和港、澳特區的定位，中央政府通過對港、澳兩地逐步放寬資本帳項下的外匯管制、放境內金融保險業以及加強粵港澳三地在跨境人民幣和民事法規上的合作，促進粵港澳三地的無限機遇及民生生活上的跨境往來。



### 課程大綱

#### Module 1 單元一

#### Greater Bay Area - Hong Kong's New Opportunities under the Development Strategy of Qianhai and Hengqin - Macao

#### 粵港澳大灣區 - 「前海」+「琴澳」擴容發展戰略下香港的新機遇

粵港澳大灣區建設概念乃國家『一國兩制』下的重要發展戰略，隨著國務院先後發布『全面深化前海港現代服務業合作區改革開放方案』，以及『橫琴粵澳深度合作區建設總體方案』，粵港澳大灣區之發展步伐有望全面加速並深化，香港作為區內重要一員，將迎來巨大發展機遇。本課程將透過介紹大灣區的發展背景，重點分析和探討『前海』及『橫琴』兩方案為香港業界，特別是金融服務行業，帶來的發展機會，好讓業界了解本身優勢與局限，從而把握機會以拓展商機。

#### 課程內容：

1. 粵港澳大灣區發展規劃及戰略背景
2. 『前海擴區』帶來的機遇
3. 『琴澳』一體化的啟示
4. 聚焦科技創新
5. 金融市場互聯互通機制、保險機構跨境合作
6. 香港的戰略價值與局限

#### Module 2 單元二

#### Greater Bay Area - Credit Laws and Financial Systems 粵港澳大灣區 - 信貸法律及金融體系

國家《十四五規劃》明確表示要持續支持建設粵港澳大灣區在金融和其他全方位的發展，兼且最近國務院公佈《關於同意廣東、香港、澳門承辦2025年第十五屆全國運動會的函》同意廣東、香港、澳門承辦2025年第十五屆全國運動會。粵港澳三地在生活和經濟上已是密不可分的共同體，更加深化粵港澳地區在金融和生活上的融合，由於歷史原因，粵港澳三地在法制上有所不同，三地在經濟和民生生活方面也往來頻繁。本課程嘗試探討粵港澳大灣區在金融及民商法體制的主要分別。

#### 課程內容：

- 三地金融業體系和發展及主要金融監管部門和法規
  - 粵港澳大灣區銀行概覽
  - 中國境內金融業概覽
  - 澳門特區金融業概覽
  - 香港特區金融業概覽
- 三地民商法基本結構
  - 中港澳民商法結構
  - 民商法的分類
  - 民事權利

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### Module 3 單元三

#### Greater Bay Area - Differences in Foreign Exchange Control between Greater Bay Area and Other Regions 粵港澳大灣區 - 粵港澳大灣區與其他省市之外匯管制的分別

為了貫徹落實2021年3月第四次全國人民代表大會會議通過《十四五規劃》及中國人民銀行、中國銀行保險監督管理委員會、中國證券監督管理委員會和國家外匯管理局於2020年聯合發布《關於金融支持粵港澳大灣區建設的意見》，大灣區進一步推進金融開放創新，深化內地與港澳金融合作，加大金融支持粵港澳大灣區建設力度，提升粵港澳大灣區在國家經濟發展和對外開放中的支持引領作用，進一步穩固香港作為全球離岸人民幣中心的地位，及推動建立大灣區及簡化國家資本帳項下的外匯制度，從而優化人民幣國際化的里程碑。本課程探討大灣區與其他省市之外匯管制分別，深入瞭解及掌握大灣區的外匯制度。

#### 課程內容：

1. 外債和跨境擔保的概念
2. 大灣區及其他省市股權投資之區別
3. 大灣區及其他省市外債之區別
4. 大灣區及其他省市人民幣及外幣一體化資金池之區別
5. 大灣區及其他省市金融資產跨境轉讓之區別
6. 大灣區及其他省市開設人民幣/外幣結算帳戶之區別

#### Medium of Instruction 授課語言

Conducted in Cantonese 粵語授課

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PE4200562	<p>粵港澳大灣區系列 <b>NEW ▲</b></p> <p>單元一：粵港澳大灣區 - 「前海」+「琴澳」擴容發展戰略下香港的新機遇</p> <p>Greater Bay Area Series</p> <p>Module 1: Greater Bay Area - Hong Kong's New Opportunities under Development Strategy of Qianhai and Henggin - Macao</p> <p>日期：17.12.2021 時間：2:00pm - 5:00pm 時數：3小時</p>	HK\$300	3	3 non-core	3	3	Mainland Market
PE4200563	<p>粵港澳大灣區系列 <b>NEW ▲</b></p> <p>單元二：粵港澳大灣區 - 信貸法律及金融體系</p> <p>Greater Bay Area Series</p> <p>Module 2: Greater Bay Area - Credit Laws and Financial Systems</p> <p>日期：22.12.2021 時間：10:00am - 1:00pm 時數：3小時</p>	HK\$300	3	3 non-core	3	3	Mainland Market
PE4200564	<p>粵港澳大灣區系列 <b>NEW ▲</b></p> <p>單元三：粵港澳大灣區 - 粵港澳大灣區與其他省市之外匯管制的分別</p> <p>Greater Bay Area Series</p> <p>Module 3: Greater Bay Area - Differences in Foreign Exchange Control between Greater Bay Area and Other Regions</p> <p>日期：19.1.2022 時間：6:45pm - 9:45pm 時數：3小時</p>	HK\$300	3	3 non-core	3	3	Mainland Market

▲ Subject to HKCAAVQ approval.

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# Hedging Investing Series

## 對沖投資系列

 **Enquiries 查詢** | Mr. Dan Chan 陳先生 |  2836 1898 |  danpkchan@vtc.edu.hk

### 簡介

雖然美股牛市多年，但波幅有不斷上升跡象。未雨綢繆，一旦股市大幅調整，善用衍生工具對沖將資產保值為上策。此系列針對一些未對衍生工具認識或初學學員，特別在大市氣氛不明朗時，如何使用對沖部署和運作。



### 課程大綱

#### 善用衍生工具

##### 單元一：香港及美國期貨簡介及應用

- 剖析大市週期，升市及跌市的現象
- 股市調整時，以期貨作對沖的可行性和重要性
- 衍生工具 - 香港期貨簡介
- 衍生工具 - 美國期貨簡介
- 如何善用期貨有效對沖和應對？
- 案例分析

#### 善用衍生工具

##### 單元二：股票期權簡介及應用

- 剖析大市週期，升市及跌市的現象
- 股市調整時，以股票期權作對沖的可行性和重要性
- 衍生工具 - 股票期權簡介
- 如何善用股票期權有效對沖和應對？
- 案例分析

#### 善用衍生工具

##### 單元三：指數期權簡介及應用

- 剖析大市週期，升市及跌市的現象
- 股市調整時，以指數期權作對沖的可行性和重要性
- 衍生工具 - 指數期權簡介
- 如何善用指數期權有效對沖和應對？
- 案例分析

#### Medium of Instruction 授課語言

Conducted in Cantonese 粵語授課

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PE4200572	善用衍生工具 單元一：香港及美國期貨簡介及應用 日期：26.11.2021 時間：9:30am - 12:30pm 時數：3小時	NEW ▲ HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200573	善用衍生工具 單元二：股票期權簡介及應用 日期：1.12.2021 時間：2:00pm - 5:00pm 時數：3小時	NEW ▲ HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200574	善用衍生工具 單元三：指數期權簡介及應用 日期：10.12.2021 時間：2:00pm - 5:00pm 時數：3小時	NEW ▲ HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200572	善用衍生工具 單元一：香港及美國期貨簡介及應用 日期：12.1.2022 時間：2:00pm - 5:00pm 時數：3小時	NEW ▲ HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200573	善用衍生工具 單元二：股票期權簡介及應用 日期：19.1.2022 時間：2:00pm - 5:00pm 時數：3小時	NEW ▲ HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200574	善用衍生工具 單元三：指數期權簡介及應用 日期：24.1.2022 時間：9:30am - 12:30pm 時數：3小時	NEW ▲ HK\$300	3	3 non-core	3	3	Investment & Financial Planning

▲ Subject to HKCAAVQ approval.

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For enquiries, please contact us at 2836 1922.

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# Mainland New Development Series

## 國家新發展系列

 Enquiries 查詢 | Mr. John Tsang 曾先生 |  2836 1863 |  johntsang@vtc.edu.hk



### 簡介

2021年3月，第十三屆全國人民代表大會第四次會議通過《中華人民共和國國民經濟和社會發展第十四個五年規劃和2035年遠景目標綱要》（以下簡稱「十四五規劃」）。作為規劃未來5年，甚至15年內地國民經濟和社會發展的政策檔，「十四五規劃」對有意瞭解內地與港、澳特區在經濟、金融及民生各領域上的深化合作和緊密發展所帶來的重大商機及就業機會有所期待。本系列亦會探討內地遺產規劃，「倍翻」中資股及數字人民幣的機遇。

### 課程大綱

#### Module 1 單元一

#### National "14<sup>th</sup> Five-Year Plan" and "Dual Circulation New Development" New Opportunities for Economy of Hong Kong

#### 國家「十四五規劃」和「雙循環新發展」對香港經濟的新機遇

國家第十三屆全國人民代表大會於2021年3月第四次會議通過「十四五規劃」。作為規劃未來5年，甚至15年國內國民經濟和社會發展的政策檔，「十四五規劃」及「雙循環」發展格局的發展理念，對有意瞭解國內發展及於國內營商，生活及工作的港人而言，自然格外重要。為了讓港人更加深入瞭解「十四五規劃」及「雙循環」帶來的機遇。本課程淺析「十四五規劃」及「雙循環」的概念，分為6部分，希望藉此協助港人構建政策和生活預期，從而作出精準部署，捕捉市場機遇和有關影響。

#### 課程內容：

1. 制定的背景和過程
2. 指導思想和必須遵循的原則
3. 提出的總體目標
4. 實現十二項目目標措施
5. 強化國內國際雙循環相互促進的新發展格局
6. 「十四五規劃」對香港的影响

#### Module 2 單元二

#### Mainland Estate Planning and Relevant Regulations 內地遺產規劃及相關法規

隨著近年內地經濟的高速發展以及與香港特區在跨境經濟活動，以至民生生活和財產轉移上都有所急增。特別內地和香港人口老齡化日趨嚴重，個人財產在過身之後的分配和處置問題，遺產繼承糾紛也不斷增多，兄弟姐妹成仇，子女與父母反目，甚至家屬之間對簿公堂等事件不斷上演。因此，設立遺囑的意識逐步提高，尤其是在城市裡進行遺囑公證或委託律師見證的人也越來越多。中、港兩地跨境遺產上的執行、變賣後的資金匯出及法律效力也越來越繁複。本課程嘗試介紹如何解決中、港兩地各種有關遺產繼承及執行的問題，從而有更好的個人遺產規劃。

#### 課程內容：

1. 遺產規劃
2. 內地與香港的遺囑及繼承制度比較分析
3. 繼承與繼承法
4. 遺產的處理
5. 另類資產規劃
6. 個案分析

#### Module 3 單元三

#### How to discover Chinese Stocks that could Double? What are Their Characteristics?

#### 如何發掘「倍翻」回報的中資股？「倍翻」股又有哪些特質？

快速發展使國內經濟增長更快更強，導致近年來投資中資股出現「倍翻」的情況。根據不同的地區和政府政策，中資股與發達市場和新興市場的相關性相對較低。本課程將學習選股技巧，提早發掘「倍翻」回報的中資股。

#### 課程內容：

- |             |              |
|-------------|--------------|
| 1. 中資股投資環境  | 4. 投資文化      |
| 2. 不同種類的股票  | 5. 投資週期      |
| 3. 環境、社會及管治 | 6. 案例研究的選股技巧 |

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## Module 4 單元四

### Development and Opportunities of e-CNY

#### 數字人民幣的發展與機遇

內地的數字貨幣計劃很可能是全球最先進的計劃之一。數字貨幣電子支付 (DC/EP) 除了可為消費者帶來許多益處，同時亦將會為銀行和現有的廠商支付平臺帶來深遠影響。本課程重點介紹央行數字貨幣 (CBDC) 對構建未來重要金融基礎設施的重要意義，同時，亦會分析DC/EP如何促進人民幣邁向國際化的目標。課程目標：(1) 瞭解央行數位貨幣的發展動態(2) 掌握內地數字人民幣的內容要點(3) 解構數字人民幣與香港金融業務的機遇。

#### 課程內容：

1. 「央行數字貨幣」的概念框架與國際進展
2. 內地數字人民幣的研發進展
3. 為甚麼內地突然加速推動數字人民幣發展？
4. 內地央行數字人民幣的商業啟示
5. 數字人民幣如何加速改變全球金融格局？
6. 數字人民幣推進的機遇與挑戰
7. 人民幣及港元數字化全面剖析？
8. 數字人民幣怎運作？香港應如何把握機遇？
9. 香港在人民幣國際化的角色

#### Medium of Instruction 授課語言

Conducted in Cantonese 粵語授課

Code 編號	Programme Information 課程資料	Fee 費用	SFC CPT 證監會 CPT (Hours)	MPFA CPD 積金局 CPD (Hours)	IA CPD 保監局CPD (Hours)	HKMA ECF-CPD 銀行專業 資歷架構 CPD (Hours)	Category 類別
PE4200568	<p>國家新發展系列 <b>NEW ▲</b></p> <p>單元一：國家「十四五規劃」和「雙循環新發展」對香港經濟的新機遇</p> <p>Mainland New Development Series Module 1: National "14<sup>th</sup> Five-Year Plan" and "Dual Circulation New Development" New Opportunities for Economy of Hong Kong</p> <p>日期：14.1.2022 時間：6:45pm - 9:45pm 時數：3小時</p>	HK\$300	3	3 non-core	3	3	Mainland Market
PE4200569	<p>國家新發展系列 <b>NEW ▲</b></p> <p>單元二：內地遺產規劃及相關法規</p> <p>Mainland New Development Series Module 2: Mainland Estate Planning and Relevant Regulations</p> <p>日期：25.1.2022 時間：6:45pm - 9:45pm 時數：3小時</p>	HK\$300	3	3 non-core	3	3	Mainland Market
PE4200570	<p>國家新發展系列 <b>NEW ▲</b></p> <p>單元三：如何發掘「倍翻」回報的中資股？「倍翻」股又有哪些特質？</p> <p>Mainland New Development Series Module 3: How to discover Chinese Stocks that could Double? What are Their Characteristics?</p> <p>日期：23.12.2021 時間：6:45pm - 9:45pm 時數：3小時</p>	HK\$300	3	3 non-core	3	3	Mainland Market
PE4200571	<p>國家新發展系列 <b>NEW ▲</b></p> <p>單元四：數字人民幣的發展與機遇</p> <p>Mainland New Development Series Module 4: Development and Opportunities of e-CNY</p> <p>日期：7.12.2021 時間：6:45pm - 9:45pm 時數：3小時</p>	HK\$300	3	3 non-core	3	3	Mainland Market

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# Thematic Investing Series

## 主題投資系列

 **Enquiries 查詢** | Mr. John Tsang 曾先生 |  2836 1863 |  johntsang@vtc.edu.hk

### 簡介

主題投資是一種專注於預測的長期趨勢而不是特定公司或行業的方法，使投資者能夠獲得可以影響整個行業的結構性一次性轉變。主題投資理念的核心有5個大趨勢：快速城市化、氣候變化和資源稀缺、經濟力量轉移以及人口和社會變化—所有這些都是由技術突破驅動的。本系列主要探討ESG投資、綠色金融及行為金融學。



### 課程大綱

#### Module 1 單元一

##### ESG Investing - Long-Term Value Creation through Socially Responsible and Sustainable Investing

##### ESG投資 - 負社會責任及可持續投資創造的長期價值

ESG投資是在投資決策過程中考慮環境、社會和治理(ESG)因素以及財務因素。可持續投資、社會責任投資、道德投資和影響力投資等不同標籤都是ESG投資的一部分，ESG因素涵蓋了極其廣泛的問題—從避免投資煙草公司到為清潔水計劃融資。可持續性是我們所做的一切的一部分。這不僅僅是一種投資方法。投資利潤和目的通過ESG全面的可持續的投資策略。

##### 課程內容：

1. 流行病加強了ESG意識
2. 可持續性的DNA
3. 亞洲的ESG
4. 港交所對ESG披露的要求
5. ESG投資基金
6. 將ESG評級納入投資流程

#### Module 2 單元二

##### New Opportunities for Green Finance, Green Insurance and Sustainable Investing

##### 綠色金融、綠色保險及可持續金融帶來的新機遇

綠色金融、綠色保險和可持續投資已成為全球經濟領域的重要組成部分，但在香港等全球金融中心尤為突出。監管機構在發展綠色和可持續金融計劃方面發揮關鍵作用，以支持香港作為大灣區和國際綠色金融中心的地位。

##### 課程內容：

1. 可持續金融及綠色保險
2. 採取有意義的改變
3. 證監會綠色金融框架
4. 金管局對綠色金融的措施
5. 香港及大灣區的主要政策發展
6. 香港成為亞洲綠色金融中心

#### Module 3 單元三

##### Practical Application of Behavioral Finance with Fundamental and Technical Analysis on Stock Investing

##### 行為金融學與基本和技術分析在股票投資的實際應用

傳統金融理論建基於基本面和技術分析。然而，投資者通常並不像傳統分析技能所預測的那樣理性。通常充滿情緒和偏見的投資者推動股價上漲。如今，行為金融被廣泛使用，它為股票市場中有趣的描述和解釋提供了不同的見解。

##### 課程內容：

1. 介紹基本分析、技術分析及行為金融學
2. 不同類型分析的優勢和劣勢
3. 不同類型分析在股市中的實際應用
4. 行為金融學如何應用於基本和技術分析

#### Medium of Instruction 授課語言

Conducted in Cantonese 粵語授課

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PE4200556	主題投資系列 <b>NEW ▲</b> 單元一：ESG投資－負社會責任及 可持續投資創造的長期價值 Thematic Investing Series Module 1: ESG Investing - Long-Term Value Creation through Socially Responsible and Sustainable Investing 日期：14.1.2022 時間：6:45pm - 9:45pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200557	主題投資系列 <b>NEW ▲</b> 單元二：綠色金融、綠色保險及 可持續金融帶來的新機遇 Thematic Investing Series Module 2: New Opportunities for Green Finance, Green Insurance and Sustainable Investing 日期：5.1.2022 時間：6:45pm - 9:45pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200558	主題投資系列 <b>NEW ▲</b> 單元三：行為金融學與基本和 技術分析在股票投資的實際應用 Thematic Investing Series Module 3: Practical Application of Behavioral Finance with Fundamental and Technical Analysis on Stock Investing 日期：30.12.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning

▲ Subject to HKCAAVQ approval.

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# Insurance Course for Educational/ Tutorial Institution Business

## 學校、教育機構（學界）所需的保險種類

 **Enquiries 查詢** | Mr. Hooton Fung 馮先生 |  2919 1404 |  hootonfung@vtc.edu.hk

### Introduction

This programme is suitable for the insurance practitioners including agents, brokers, underwriters, claims and other personnel who wants to acquire technical and practical liability insurance knowledge to assist their clients with business related to educational or tutorial institutions to achieve maximum protection.



### Programme Contents

#### Insurance Course for Educational/Tutorial Institution Business - Public Liability Underwriting and Claims Handling with Interesting Cases Sharing

學校、教育機構（學界）所需的保險種類 - 公眾責任保單範圍，索償程序及個案分享

- Interesting Cases Sharing
- Educational/Tutorial Institution Business Public Liability Insurance Principles
- Educational/Tutorial Institution Business Public Liability Policy Coverage and Extensions
- Relevant Underwriting Principles & Claims Handling
- How to assist the clients' to choose the suitable coverage and insurers?

#### Insurance Course for Educational/Tutorial Institution Business - Professional Liability and Directors' and Officers' Liability Underwriting and Claims Handling with Interesting Cases Sharing

學校、教育機構（學界）所需的保險種類 - 專業責任及董事責任保險保單範圍，索償程序及個案分享

- Interesting Cases Sharing
- Educational/Tutorial Institution Business Professional Liability and Directors' & Officers' Insurance Principles
- Educational/Tutorial Institution Business Professional Liability and Directors' & Officers' Policy Coverage and Extensions
- Relevant Underwriting Principles & Claims Handling
- How to assist the clients' to choose the suitable coverage and insurers?

#### Insurance Course for Educational/Tutorial Institution Business – Property All Risks Insurance Underwriting and Claims Handling with Interesting Cases Sharing

學校、教育機構（學界）所需的保險種類 - 財產全險保險保單範圍，索償程序及個案分享

- Interesting Cases Sharing
- Educational/Tutorial Institution Business Property All Risks Insurance Principles
- Educational/Tutorial Institution Business Property All Risks Policy Coverage and Extensions
- Relevant Underwriting Principles & Claims Handling
- How to assist the clients' to choose the suitable coverage and insurers?

### Facilitator

**Ms. Tinna Kwok** Chartered Insurer, ACII, BA(Hons), DLS

Tinna has over 20 years extensive experiences in general insurance working as key management in well-known insurance companies and intermediaries focus on business development, underwriting and claims managements including Property, Construction All Risks, Product and Public Liability, Employees' Compensation, and Financial Line Insurances etc. Apart from the management role, Tinna has substantial experience as the speaker in the seminars and talks to the international corporate clients, brokers, inhouse agents/colleagues for the insurance underwriting, coverage and claims topics.

### Medium of Instruction 授課語言

Conducted in Cantonese 粵語授課

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Code 編號	Programme Information 課程資料	Fee 費用	SFC CPT 證監會 CPT (Hours)	MPFA CPD 積金局 CPD (Hours)	IA CPD 保監局CPD (Hours)	HKMA ECF-CPD 銀行專業 資歷架構 CPD (Hours)	Category 類別
PE4200542	學校、教育機構 (學界) 所需的保險種類： 公眾責任保單範圍，索償程序及個案分享 <b>Insurance Course for Educational/Tutorial            Institution Business:            Public Liability Underwriting and Claims            Handling with Interesting Cases Sharing</b> 日期：5.11.2021 時間：2:00pm - 5:00pm 時數：3小時	PIBA CPD* <b>NEW</b> HK\$270	-	3 non-core	3	-	General Insurance
PE4200543	學校、教育機構 (學界) 所需的保險種類： 專業責任及董事責任保險保單範圍， 索償程序及個案分享 <b>Insurance Course for Educational/Tutorial            Institution Business:            Professional Liability and Directors' and            Officers' Liability Underwriting and Claims            Handling with Interesting Cases Sharing</b> 日期：3.12.2021 時間：2:00pm - 5:00pm 時數：3小時	PIBA CPD* <b>NEW</b> HK\$270	-	3 non-core	3	-	General Insurance
PE4200541	學校、教育機構 (學界) 所需的保險種類： 財產全險保險保單範圍，索償程序及個案分享 <b>Insurance Course for Educational/Tutorial            Institution Business:            Property All Risks Insurance Underwriting            and Claims Handling with Interesting Cases            Sharing</b> 日期：7.1.2022 時間：2:00pm - 5:00pm 時數：3小時	PIBA CPD* <b>NEW</b> HK\$270	-	3 non-core	3	-	General Insurance

\* These programmes are co-organised with Professional Insurance Brokers Association (PIBA) and will be recognised as IA - CPD credits. Members of PIBA can directly enroll via PIBA to obtain member discounts.

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# “Ethics or Regulations” Programme Series

## 「道德或規例」課程系列

Enquiries 查詢 | 2836 1922 | peak@vtc.edu.hk

### 簡介

根據保險業監管局的「持牌保險中介人持續專業培訓指引(指引24)」，由2021年8月1日起，個人持牌人在每個評核期內最低的持續專業培訓時數要求，將增加至最少15個持續專業培訓時數，當中包括最少3個「道德或規例」(Ethics or Regulations) 範疇的強制性持續專業培訓時數。職業訓練局高峰進修學院作為保險業持續專業培訓的先驅，率先推出一系列「道德或規例」範疇持續專業培訓課程，讓你掌握保險行業最新學習要求和方向，助你成為客戶值得信任的保險中介人。



### 銷售金融產品的監管要求新知

#### Regulatory Requirements for Selling Financial Products Updates

### 課程總覽

#### 商業道德操守 Business Ethics

Code 編號	Module 單元	Duration 時數
PE4200498	單元一：簡介 Module 1: Introduction	3小時
PE4200499	單元二：構建過程 Module 2: Construction Process	3小時
PE4200500	單元三：管理與合規 Module 3: Management and Compliance	2小時
PE4200501	單元四：金融業 Module 4: Finance Sector	2小時

Code 編號	Module 單元	Duration 時數
PE4200502	單元一：銷售合規審查及新知 Module 1: Sales Compliance Review & Update	3小時
PE4200503	單元二：銷售實務及新知 Module 2: Selling Practice Review & Update	3小時
PE4200504	單元三：最新銀行/證券合規 Module 3: Latest Banking / Securities Compliance	3小時
PE4200505	單元四：銷售合規審查 Module 4: Sales Compliance Review	3小時
PE4200506	單元五：遵從法規指引新知 Module 5: Regulatory Compliance Update	2小時

#### 金融產品中介人實務須知

#### Best Practices for Financial Products Intermediaries

Code 編號	Module 單元	Duration 時數
PE4200507	單元一：銷售金融產品的合規要求(重點重溫及最新修訂) I Module 1 - Sales Compliance Reviews and Updates I	3小時
PE4200508	單元二：銷售金融產品的合規要求(重點重溫及最新修訂) II Module 2 - Sales Compliance Reviews and Updates II	2小時
PE4200509	單元三：市場慣例及客戶合適程度管理 I Module 3 - Market Practices and Customer Suitability Management I	3小時
PE4200510	單元四：市場慣例及客戶合適程度管理 II Module 4 - Market Practices and Customer Suitability Management II	2小時

Note: Unless otherwise specified, all classes are conducted in Cantonese, and either Chinese OR English programme handouts will be provided. For enquiries, please contact us at 2836 1922.

註：除非另有註明，所有課程均以廣東話授課，附有中文或英文講義。如有查詢，請致電2836 1922。



## 打擊洗錢及恐怖分子資金籌集系列 AML/CFT Series

Code 編號	Module 單元	Duration 時數
PE4200565	單元一：環球打擊洗錢新趨勢及香港最新的監管發展 Module 1: AML/CFT: Global Trends on AML and HK's Latest Regulatory Developments	3小時
PE4200566	單元二：數碼時代下的eKYC – 認識你的客戶 Module 2: AML/CFT: eKYC - The Future of Know Your Customer in Digital Era	3小時
PE4200567	單元三：合規科技如何能夠改善合規表現 Module 3: AML/CFT: How Regtech can Improve Compliance Performance?	3小時

## 打擊洗錢及恐怖分子資金籌集條例和相關監管要求 Anti-Money Laundering and Counter-Terrorist Financing Ordinance and Relevant Regulatory Requirements

Code 編號	Module 單元	Duration 時數
761F2	單元一：打擊洗錢/恐怖分子資金籌集 – 監管要求 Module 1: AML/CFT - Regulatory Requirements	2小時
PE4200223	單元二：逃稅 Module 2: Tax Evasion	2小時
PE4200224	單元三：打擊洗錢/恐怖分子資金籌集合規 – 潛在高風險區域 Module 3: AML/CFT Compliance - Potential High Risk Areas	2小時

## eCPD 「道德或規例」課程

Code 編號	Module 單元	Duration 時數
PE4200480	商業道德操守 (金融業) 單元一：簡介 (英文版) Business Ethics in the Finance Sector Module 1: Introduction (English Version)	2小時
PE4200481	商業道德操守 (金融業) 單元二：商業道德的構成 (英文版) Business Ethics in the Finance Sector Module 2: Framing Business Ethics (English Version)	3小時
PE4200482	商業道德操守 (金融業) 單元一：簡介 (中文版) Business Ethics in the Finance Sector Module 1: Introduction (Chinese Version)	2小時
PE4200483	商業道德操守 (金融業) 單元二：商業道德的構成 (中文版) Business Ethics in the Finance Sector Module 2: Framing Business Ethics (Chinese Version)	3小時
PE4200497	合規培訓課程 (保險代理人) (eCPD) 單元一：保險業監管局對保險中介人的操守要求 (中文版) Compliance Training Courses for Insurance Agents (eCPD) Module 1: IA's Code of Conduct for Insurance Intermediaries (Chinese Version)	3小時

課程舉辦日期及時間，可參閱金融業持續專業發展課程時間表，或瀏覽高峰進修學院網站，選擇保監局CPD時數中標註"Ethics or Regulations"的課程。

Note: Unless otherwise specified, all classes are conducted in Cantonese, and either Chinese OR English programme handouts will be provided.  
For enquiries, please contact us at 2836 1922.

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## AML/CFT Series

## 打擊洗錢及恐怖分子資金籌集系列

Enquiries 查詢 | Mr. John Tsang 曾先生 | 2836 1863 | johntsang@vtc.edu.hk

## 簡介

後疫情時代，金融科技將是金融業增長的主要引擎；可是，新的洗黑錢犯罪手法也在此時應運而生。本系列探討金融業在尋找方法來遵守「打擊洗錢」和「認識你的客戶」法律挑戰時，重要的考慮包括金融科技的興起以及怎樣在打擊洗錢的工作上應用它們。



## 課程大綱

## Module 1 單元一

## AML/CFT: Global Trends on AML and HK's Latest Regulatory Developments

## 環球打擊洗錢新趨勢及香港最新的監管發展

對於要緊貼著打擊洗錢及恐怖分子資金籌集的環球趨勢和本地的監管發展，這是包括所有相關的監管組織、認可機構、金融從業員和保險中介人的持續責任。合規並不是一次性的活動，實際上永遠是一場打不完的硬仗，因此獨立的跨國財務行動特別組織（FATF）要保護環球金融系統去打擊洗錢及恐怖分子資金籌集，並且提防資助武器生產以作出大規模的毀滅行動。此課程將給予學員瞭解所有最新打擊洗錢及恐怖分子資金籌集的變化和發展。

## 課程內容：

1. 虛擬資產和紅旗指標
2. 數碼認證：風險和好處
3. 打擊資助生產大規模毀滅性的武器
4. 環球金融犯罪體系
5. FATF對香港的共同評估報告
6. 香港的AML/CFT監控缺陷

## Module 2 單元二

## AML/CFT: eKYC – The Future of Know Your Customer in Digital Era

## 數碼時代下的eKYC – 認識你的客戶

在數碼經濟新時代，執法機關及監管機構必須使用新思維、新工具、新方法打擊清洗黑錢活動，金融市場的參與機構，也得透過數碼化體系，完善對客戶盡職審查之規定，積極配合全球打擊清洗黑錢、恐怖分子資金籌集及詐騙活動。本課程旨在透視數碼經濟新時代，客戶盡職審查的程序、工具和趨勢。

## 課程內容：

- 數碼時代下的防洗錢監測
  - 序言
  - 數碼時代下監控清洗黑錢活動的挑戰
  - 清洗黑錢風險評估
  - 數碼時代下進行盡職審查
  - 數碼時代下檢測負面名單
  - 數碼時代下監察可疑交易
  - 個案剖析
- 數碼化瞭解你的客戶
  - 瞭解你的客戶之本質
  - 瞭解你的客戶之類別
  - 數碼化瞭解你的客戶的發展
  - 數碼化瞭解你的客戶的程序
- 數碼驗證
  - 數碼驗證的發展趨勢
  - 生物驗證
  - 個案分享

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### Module 3 單元三

#### AML/CFT: How Regtech can Improve Compliance Performance?

##### 合規科技如何能夠改善合規表現

為了配合瞬息萬變的情況，使用與時並進和日益吃重的合規科技 (Regtech) 對於那些祈求改善合規者而言，會幫助保持提供良好的金融和銀行服務，而這課程正好補給他們材料作思考以深入瞭解Regtech的運作。要特別指出的是自從首屆打擊洗錢及恐怖分子資金籌集 (AML/CFT) Regtech論壇於2019年11月舉辦後，COVID-19的大流行疫情所帶來的嚴峻經營條件已經引發起加速對Regtech的探索和採用。在課程中，會強調Regtech給香港金融管理局 (HKMA) 僱用於對銀行業監察AML/CFT，以及Regtech給獨立的跨國財務行動特別組織 (FATF) 執行保護工作，打擊AML，CFT及資助生產大規模毀滅性的武器。

##### 課程內容：

1. 合規科技是正確手段
2. 以合規科技應對金融犯罪
3. AML的合規科技應用個案
4. 機遇與挑戰
5. 強勁的合規科技生態系統
6. 關鍵的洞察力

##### Medium of Instruction 授課語言

Conducted in Cantonese 粵語授課

Code 編號	Programme Information 課程資料	Fee 費用	SFC CPT 證監會 CPT (Hours)	MPFA CPD 積金局 CPD (Hours)	IA CPD 保監局CPD (Hours)	HKMA ECF-CPD 銀行專業 資歷架構 CPD (Hours)	Category 類別
PE4200565	<p>打擊洗錢及恐怖分子資金籌集系列 <b>NEW ▲</b></p> <p>單元一：環球打擊洗錢新趨勢及香港最新的監管發展</p> <p>AML/CFT Series</p> <p>Module 1: AML/CFT: Global Trends on AML and HK's Latest Regulatory Developments</p> <p>日期：18.12.2021 時間：10:00am - 1:00pm 時數：3小時</p>	HK\$300	3	3 non-core	3 Ethics or Regulations	3	Compliance
PE4200566	<p>打擊洗錢及恐怖分子資金籌集系列 <b>NEW ▲</b></p> <p>單元二：數碼時代下的eKYC – 認識你的客戶</p> <p>AML/CFT Series</p> <p>Module 2: AML/CFT: eKYC – The Future of Know Your Customer in Digital Era</p> <p>日期：10.1.2022 時間：6:45pm - 9:45pm 時數：3小時</p>	HK\$300	3	3 non-core	3 Ethics or Regulations	3	Compliance
PE4200567	<p>打擊洗錢及恐怖分子資金籌集系列 <b>NEW ▲</b></p> <p>單元三：合規科技如何能夠改善合規表現</p> <p>AML/CFT Series</p> <p>Module 3: AML/CFT: How Regtech can Improve Compliance Performance?</p> <p>日期：18.1.2022 時間：6:45pm - 9:45pm 時數：3小時</p>	HK\$300	3	3 non-core	3 Ethics or Regulations	3	Compliance

▲ Subject to HKCAAVQ approval.

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For enquiries, please contact us at 2836 1922.

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# MPF Training Programme

## Module 3: Conduct of MPF Intermediaries and 20<sup>th</sup> Anniversary of the MPF System

### 強積金培訓課程 單元三：強積金中介人操守及強積金20周年回顧

**i Enquiries 查詢** | **☎ 2836 1922** | **✉ peak@vtc.edu.hk**

#### Introduction 簡介

The programme is co-organized with Mandatory Provident Fund Scheme Authority (MPFA) which provide programme materials and facilitator, covering the most updated development of MPF system and future reform initiatives.

The programme aims at providing the participants with practical information on regulatory and conduct requirements of MPF intermediaries and reinforcement of key compliance concepts. In addition, recent development of the MPF system and future reforms will be covered.

It is suitable for practitioners in the MPF, insurance, banking and other financial industries. Those who want to keep abreast of the most updated development of MPF System are welcome.

本課程由強制性公積金計劃管理局（積金局）與高峰進修學院合作開辦，並由積金局提供課程材料及導師。課程內容涵蓋強積金制度的最新發展及重要改革。



此強積金培訓課程旨在向學員提供對中介人行為操守及相關監管要項，藉以加強中介人對合規事宜的掌握。除了回顧強積金系統的近期發展，也對未來的改革作出前瞻。

此課程適合從事與強積金行業相關的從業員，保險、銀行和金融服務行業的業界人士，也歡迎對強積金制度最新發展有興趣的人士。

#### Programme Outline 課程大綱

1. Conduct / Compliance Issues relevant to MPF Intermediaries  
強積金中介人操守/ 合規事宜
2. 20<sup>th</sup> Anniversary of the MPF System  
強積金20周年回顧
3. The Way Forward: eMPF Platform and Other Updates  
前瞻：積金局平台及其他更新

#### Facilitator 導師

**Mr. Peter Lee** LLB, CFA, CFP, FLMI, ACS  
Manager (Supervision),  
Mandatory Provident Fund Scheme Authority

Mr. Peter Lee has over 15 years of experience in financial compliance and regulation capacity. He has been leading the Intermediaries Training Team in the Mandatory Provident Fund Schemes Authority (MPFA) for over 10 years. For the past 10 years, he had developed and delivered core CPD courses for over 40,000 MPF intermediaries. Prior to joining the MPFA, he was a Manager of Investment Products Division of the Securities and Futures Commission.

Mr. Lee had graduated from the University of Hong Kong with a degree of Bachelor in Laws (Honours). In addition, he had acquired other professional qualifications, including CFA, CFP and FLMI.

#### Medium of Instruction 授課語言

Conducted in Cantonese 粵語授課

Code 編號	Programme Information 課程資料	Fee 費用	SFC CPT 證監會 CPT (Hours)	MPFA CPD 積金局 CPD (Hours)	IA CPD 保監局CPD (Hours)	HKMA ECF-CPD 銀行專業 資歷架構 CPD (Hours)	Category 類別
PE4200514	<p>強積金培訓課程 單元三：強積金中介人操守及強積金20周年回顧 MPF Training Programme Module 3: Conduct of MPF Intermediaries and 20<sup>th</sup> Anniversary of the MPF System</p> <p>日期：3.12.2021 時間：10:00am – 12:00pm 時數：2小時 Class Mode: Virtual (Zoom)</p>	HK\$285	2	2 core	2	2	MPF Regulatory Requirement

In addition to this virtual class to be lectured by the representative of MPFA, details of other classes of this Module are listed in the subsequent pages 除了以上網上虛擬課堂外，此單元的其他課堂，詳情請參照手冊後頁。

Note: Unless otherwise specified, all classes are conducted in Cantonese, and either Chinese OR English programme handouts will be provided.  
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# CPD Programmes for Financial Industries

金融業持續專業發展課程

# CPD Programmes for Financial Industries

## 金融業持續專業發展課程

Trainees who attend PEAK programmes are required to adhere to the guidelines stipulated in the “Programme Administration Guidelines” section of this Prospectus. In particular, **CPD Students should read the “CPD Programme - Notes to Students” carefully.**

報讀高峰進修學院課程之學員均須遵守載列於本課程手冊「課程管理指引」中的守則。此外，持續專業發展課程之學員亦應特別注意及遵守指引內的「持續專業發展課程 - 學生須知」。

Please refer to PEAK website for detailed programme information. 請瀏覽高峰進修學院之網頁詳閱課程資料。  
The following programmes are sorted **by date** 以下課程以日期排序：

<span style="color: #c00000;">■</span> Marketing and Business Development	<span style="color: #008080;">■</span> Personal Enhancement
<span style="color: #90c000;">■</span> Product Knowledge	<span style="color: #000080;">■</span> Regulatory and Legal Issues

Code 編號	Programme Information 課程資料	Fee 費用	SFC CPT 證監會 CPT (Hours)	MPFA CPD 積金局 CPD (Hours)	IA CPD 保監局CPD (Hours)	HKMA ECF-CPD 銀行專業 資歷架構 CPD (Hours)	Category 類別
PE4200224	<p>打擊洗錢及恐怖分子資金籌集條例和相關監管要求 單元三：打擊洗錢 / 恐怖分子資金籌集合規 – 潛在高風險區域</p> <p>Anti-Money Laundering and Counter- Terrorist Financing Ordinance and Relevant Regulatory Requirements Module 3: AML/ CFT Compliance – Potential High Risk Areas</p> <p>日期：1.11.2021 時間：10:00am - 12:00pm 時數：2小時</p>	HK\$180	2	2 non-core	2 Ethics or Regulations	2	Compliance
761F2	<p>打擊洗錢及恐怖分子資金籌集條例和 相關監管要求 單元一</p> <p>Anti-Money Laundering and Counter – Terrorist Financing Ordinance and Relevant Regulatory Requirements Module 1</p> <p>日期：1.11.2021 時間：2:00pm - 4:00pm 時數：2小時</p>	HK\$180	2	2 non-core	2 Ethics or Regulations	2	Compliance
PE4200069	<p>強積金培訓 單元二：強積金與香港退休需要</p> <p>MPF Training Programme Module 2: MPF &amp; HK Retirement Needs</p> <p>Date：1.11.2021 Time：6:45pm - 8:45pm Duration：2 hours</p>	<span style="color: #000080;">EN</span> HK\$285	2	2 core	2	2	MPF Products & Others
PE4200043	<p>財富管理技巧深造系列 單元二：資產配置及調整策略</p> <p>Achieving Wealth Management Excellence Series Module 2: Asset Allocation Decision and Rebalancing Strategies</p> <p>日期：1.11.2021 時間：6:45pm - 9:45pm 時數：3小時</p>	HK\$270	3	3 non-core	3	3	Investment & Financial Planning

EN 英語授課，提供英文教材 Taught in English with English programme handouts provided.

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For enquiries, please contact us at 2836 1922.

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Code 編號	Programme Information 課程資料	Fee 費用	SFC CPT 證監會 CPT (Hours)	MPFA CPD 積金局 CPD (Hours)	IA CPD 保監局CPD (Hours)	HKMA ECF-CPD 銀行專業 資歷架構 CPD (Hours)	Category 類別
PE4200498	商業道德操守 單元一：簡介 Business Ethics Module 1: Introduction 日期：2.11.2021 時間：2:00pm - 5:00pm 時數：3小時	HK\$300	3	3 non-core	3 Ethics or Regulations	3	Compliance
PE4200143	僱員福利系列 – 醫療保險 Employee Benefits Series – Medical Insurance 日期：2.11.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$270	-	3 non-core	3	-	Life & Health Insurance
PE4200553	網絡經濟新機遇與挑戰系列 單元六：人工智能重塑保險業 The Cyber Economy New Opportunities and Challenges Series Module 6: Shaping Insurance Industry by Artificial Intelligence 日期：2.11.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$300	3	3 non-core	3	3	Social Media Marketing
PE4200173	內地商務法例入門（金融專業） 單元四：內地合同法 Introduction to Mainland Commercial Law for Financial Professionals Module 4: Contract Law 日期：2.11.2021 & 3.11.2021 時間：9:30am - 12:00pm 時數：5小時（共2堂）	HK\$450	5	5 non-core	5	5	Mainland Law
PE4200502	銷售金融產品的監管要求新知 單元一：銷售合規審查及新知 Regulatory Requirements for Selling Financial Products Updates Module 1: Sales Compliance Review & Update 日期：3.11.2021 時間：2:00pm - 5:00pm 時數：3小時	HK\$300	3	3 non-core	3 Ethics or Regulations	3	Compliance
PE4200250	金融科技與金融業 單元二：機械人投資顧問 FinTech and the Finance Industry Module 2: Robo-Advisor: Do Investors need People Anymore? 日期：3.11.2021 時間：2:30pm - 5:30pm 時數：3小時	HK\$300	3	3 non-core	3	3	Social Media Marketing
763F2	處理金融糾紛的準備和進階技巧課程 單元一：介紹金融糾紛調解計劃與何謂衝突 Advanced Skills in Handling Financial Disputes and Preparing for the FDRC Workshop Module 1: Introduction of Financial Dispute Resolution Scheme and Conflict 日期：3.11.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$330	3	3 non-core	3	3	Dispute Resolution

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PE4200174	內地當前財經熱話 單元一：一帶一路：21世紀的絲綢之路 Mainland Contemporary Financial Topics Module 1: One Belt, One Road: the 21 <sup>st</sup> Century Silk Road 日期：3.11.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$300	3	3 non-core	3	3	Mainland Market
PE4200370	金融科技 (FinTech)、保險金融科技 (Insurtech) 與創意營商管理 單元二：虛擬貨幣、比特幣和區塊鏈 I FinTech, Insurtech & Creative Business Management Module 2: Virtual Currencies, Bitcoin and Blockchain I 日期：3.11.2021 時間：7:00pm - 9:00pm 時數：2小時	HK\$200	2	2 non-core	2	2	Sales & Marketing
PE4200344	電子金融服務與大數據 單元二：電子金融服務的應用 Electronic Financial Service and Big Data Module 2: Electronic Financial Services Application 日期：4.11.2021 時間：9:30am - 12:30pm 時數：3小時	HK\$300	3	3 non-core	3	3	Sales & Marketing
SC-1314-07	「身心語言程式學」工作坊 單元三：贏盡客心的NLP服務竅門 Boost Your Work Competence with NLP Module 3: Win the Heart of Your Customers by NLP Customer Service 日期：4.11.2021 時間：1:00pm - 5:00pm 時數：4小時	HK\$360	4	4 non-core	4	-	Personal Development
PBA00019	變革管理技巧 單元一：了解不斷變化的環境 Essential Skills for Change Management Module 1: Understand the Changing Environment 日期：4.11.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$270	3	3 non-core	3	3	Management
PE4200477	Insurance Management and Legal Studies Series – Insurance Operations Management 日期：4.11.2021 時間：7:00pm - 9:00pm 時數：2小時	HK\$180	-	2 non-core	2	-	General Insurance
PE4200183	信貸風險與保險相關的破產法律 – 風險所在 Bankruptcy Laws Relating to Credit Risk and Insurance – The Real Risk 日期：4.11.2021 & 5.11.2021 時間：9:30am - 12:00pm 時數：5小時 (共2堂)	HK\$450	5	5 non-core	5	5	Law

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606F2	<p>保險從業員的行業分析與股票投資系列 單元一：金融股 Industry Analysis and Stock Investment Series for Insurance Practitioners Module 1: Finance and Insurance</p> <p>日期：4.11.2021 &amp; 5.11.2021 時間：2:00pm - 5:00pm 時數：6小時（共2堂）</p>	HK\$540	6	6 non-core	6	6	Investment & Financial Planning
SC-2068-11	<p>銷售要訣（財經專才系列） 單元一：“High I.M.P.A.C.T.”高效銷售 Sales Essentials for Financial Professionals Module 1: "High I.M.P.A.C.T." Sales Model and Techniques</p> <p>日期：4.11.2021 &amp; 5.11.2021 時間：6:45pm - 9:15pm 時數：5小時（共2堂）</p>	HK\$450	5	5 non-core	5	5	Sales & Marketing
PE4200542	<p>學校、教育機構（學界）所需的 保險種類： 公眾責任保單範圍，索償程序及個案分享 PIBA CPD* <b>NEW</b> Insurance Course for Educational/Tutorial Institution Business: Public Liability Underwriting and Claims Handling with Interesting Cases Sharing</p> <p>日期：5.11.2021 時間：2:00pm - 5:00pm 時數：3小時</p>	HK\$270	-	3 non-core	3	-	General Insurance
179E2	<p>商業保險索償 Commercial Insurance Claims &amp; Indemnity</p> <p>日期：5.11.2021 時間：6:45pm - 8:45pm 時數：2小時</p>	HK\$180	-	2 non-core	2	-	General Insurance
PE4200371	<p>金融科技（FinTech）、保險金融科技（Insurtech） 與創意營商管理 單元三：虛擬貨幣、比特幣和區塊鏈 II FinTech, Insurtech &amp; Creative Business Management Module 3: Virtual Currencies, Bitcoin and Blockchain II</p> <p>日期：5.11.2021 時間：7:00pm - 9:00pm 時數：2小時</p>	HK\$200	2	2 non-core	2	2	Sales & Marketing
SC-2063-11	<p>說服技巧（金融服務業專才） 單元四：轉化成為超卓的說服者 Persuasion Skills for Financial Professionals Module 4: Transform You to Become a Powerful Persuader</p> <p>日期：6.11.2021 時間：9:30am - 12:30pm 時數：3小時</p>	HK\$270	3	3 non-core	3	3	Personal Development

\* These programmes are co-organised with Professional Insurance Brokers Association (PIBA) and will be recognised as IA - CPD credits. Members of PIBA can directly enroll via PIBA to obtain member discounts.

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PE4200347	已經站穩時間考驗的證券分析方法 – 基本分析 (宏觀經濟的考量) Securities Analysis Approaches That Have Stood The Test of Time – Fundamental Analysis (Macroeconomics) 日期：6.11.2021 時間：9:00am - 2:00pm 時數：5小時	HK\$450	5	5 non-core	5	5	Investment & Financial Planning
396E2	銷售合規須知及最新修訂 (金融產品中介人) 單元二：強積金最新發展 Sales Compliance Reviews and Updates for Financial Products Intermediaries Module 2: MPF Recent Development 日期：6.11.2021 時間：2:00pm - 4:00pm 時數：2小時	HK\$285	2	2 core	2	2	MPF Regulatory Requirements
PE4200282	健康管理系列 單元一：進食與營養 Health Management Series Module 1: Eating and Nutrition 日期：6.11.2021 時間：2:00pm - 5:00pm 時數：3小時	HK\$300	3	3 non-core	3	-	Life & Health Insurance
PE4200223	打擊洗錢及恐怖分子資金籌集條例和 相關監管要求 單元二：逃稅 Anti-Money Laundering and Counter- Terrorist Financing Ordinance and Relevant Regulatory Requirements Module 2: Tax Evasion 日期：8.11.2021 時間：2:00pm - 4:00pm 時數：2小時	HK\$180	2	2 non-core	2 Ethics or Regulations	2	Compliance
PE4200499	商業道德操守 單元二：構建過程 Business Ethics Module 2: Construction Process 日期：8.11.2021 時間：2:00pm - 5:00pm 時數：3小時	HK\$300	3	3 non-core	3 Ethics or Regulations	3	Compliance
PBA00041	心靈管理系列 – 壓力管理 單元一：工作壓力面面觀 Mind Management Series – Stress Management Module 1: Introduction of Stress 日期：8.11.2021 時間：3:00pm - 6:00pm 時數：3小時	HK\$270	3	3 non-core	3	-	Personal Development
607F2	保險從業員的行業分析與股票投資系列 單元二：地產股 Industry Analysis and Stock Investment Series for Insurance Practitioners Module 2: Properties and Construction 日期：8.11.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$270	3	3 non-core	3	3	Investment & Financial Planning

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PBA00016	中國房地產投資策略 單元一：中國房地產發展 China Real Estate Investment Strategies Module 1: China Real Estate Development 日期：8.11.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$270	3	3 non-core	3	3	Mainland Market
2711	財務策劃（遺產繼承與承辦）－ 適用於人壽保險的法律原則 Financial Planning (Estate Inheritance and Probate) – Legal Principles Applicable to Life Insurance 日期：8.11.2021 & 9.11.2021 時間：9:30am - 12:00pm 時數：5小時（共2堂）	HK\$450	-	5 non-core	5	-	Law
PE4200507	金融產品中介人實務須知 單元一：銷售金融產品的合規要求 （重點重溫及最新修訂）I Best Practices for Financial Products Intermediaries Module 1 – Sales Compliance Reviews and Updates I 日期：9.11.2021 時間：10:00am - 1:00pm 時數：3小時	HK\$300	3	3 non-core	3 Ethics or Regulations	3	Compliance
SC-1313-07	「身心語言程式學」工作坊 單元二：NLP溝通能量增強法 Boost Your Work Competence with NLP Module 2: Enhance Your Communication Power through NLP 日期：9.11.2021 時間：1:00pm - 6:00pm 時數：5小時	HK\$450	5	5 non-core	5	-	Personal Development
PE4200548	網絡經濟新機遇與挑戰系列 單元一：金融科技革命 The Cyber Economy New Opportunities and Challenges Series Module 1: The FinTech Revolution 日期：9.11.2021 時間：2:30pm - 4:30pm 時數：2小時	HK\$200	2	2 non-core	2	2	Social Media Marketing
747E2	旅遊保險（財產） Travel Insurance (Property) 日期：9.11.2021 時間：6:45pm - 9:45pm 時數：3小時	中 HK\$270	-	3 non-core	3	-	General Insurance
811E2	個人績效登峰（保險及投資專才系列） 單元一：高效自我規劃 Transcend Your Personal Effectiveness (Insurance & Investment Professionals Series) Module 1: Effective Self Planning 日期：9.11.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$270	3	3 non-core	3	-	Personal Development

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PE4200469	如何透過殯儀知識增加保險代理收入? 日期: 9.11.2021 時間: 7:00pm - 10:00pm 時數: 3小時	△ 中 HK\$270	-	3 non-core	3	-	Life & Health Insurance
PE4200508	金融產品中介人實務須知 單元二: 銷售金融產品的合規要求 (重點重溫及最新修訂) II Best Practices for Financial Products Intermediaries Module 2 – Sales Compliance Reviews and Updates II 日期: 10.11.2021 時間: 2:00pm - 4:00pm 時數: 2小時	HK\$200	2	2 non-core	2 Ethics or Regulations	2	Compliance
609F2	保險從業員的行業分析與股票投資系列 單元四: 公用股及基建股 Industry Analysis and Stock Investment Series for Insurance Practitioners Module 4: Utilities and Infrastructure 日期: 10.11.2021 時間: 2:00pm - 5:00pm 時數: 3小時	HK\$270	3	3 non-core	3	3	Investment & Financial Planning
PE4200458	合規培訓課程(保險代理人) 單元二: 道德操守(保險代理人) Compliance Training Courses for Insurance Agents Module 2: Business Ethics (Insurance Agents) 日期: 10.11.2021 時間: 6:30pm - 9:30pm 時數: 3小時	HK\$300	3	3 non-core	3 Ethics or Regulations	3	Compliance
294E2	商務人際網絡的建立 – 保險從業員工作坊 單元一: 建立商務人際網絡的藝術 Business Networking Workshop for Insurance Practitioners Module 1: An Introduction to the Art of Networking 日期: 10.11.2021 時間: 6:45pm - 8:45pm 時數: 2小時	HK\$180	2	2 non-core	2	-	Sales & Marketing
PE4200372	金融科技(FinTech)、保險金融科技(Insurtech) 與創意營商管理 單元四: 虛擬貨幣、比特幣和區塊鏈 III FinTech, Insurtech & Creative Business Management Module 4: Virtual Currencies, Bitcoin and Blockchain III 日期: 10.11.2021 時間: 7:00pm - 9:00pm 時數: 2小時	HK\$200	2	2 non-core	2	2	Sales & Marketing

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PE4200346	<b>電子金融服務與大數據</b> <b>單元四：人工智能在保險服務的應用</b> <b>Electronic Financial Service and Big Data</b> <b>Module 4: Artificial Intelligence (AI) in</b> <b>Insurance</b> 日期：11.11.2021 時間：9:30am - 12:30pm 時數：3小時	HK\$300	3	3 non-core	3	3	Sales & Marketing
SC-1762-09	<b>創意增值 (保險專業人士) 研習坊</b> <b>單元三：創意思維工具及技巧</b> <b>Creative Thinking Techniques for</b> <b>Business and Personal Enhancement</b> <b>(Insurance Professionals) Workshop</b> <b>Module 3: Creative Thinking Tools and</b> <b>Techniques</b> 日期：11.11.2021 時間：1:00pm - 6:00pm 時數：5小時	HK\$450	5	5 non-core	5	-	Personal Development
PE4200500	<b>商業道德操守 單元三：管理與合規</b> <b>Business Ethics</b> <b>Module 3: Management and Compliance</b> 日期：11.11.2021 時間：2:00pm - 4:00pm 時數：2小時	HK\$200	2	2 non-core	2 Ethics or Regulations	2	Compliance
PE4200228	<b>強積金培訓 單元一：強積金中介人</b> <b>預設投資策略 (DIS) 培訓課程</b> <b>MPF Training Programme</b> <b>Module 1 : Default Investment Strategy (DIS)</b> <b>Training for MPF Intermediaries</b> 日期：11.11.2021 時間：6:45pm - 8:45pm 時數：2小時	HK\$285	2	2 core	2	2	MPF Regulatory Requirements
16212	<b>銷售人壽保險的法律須知</b> <b>Legal Knowledge for Life Insurance Selling</b> 日期：11.11.2021 & 12.11.2021 時間：9:30am - 12:00pm 時數：5小時 (共2堂)	HK\$450	5	5 non-core	5	-	Law
SC-1760-09	<b>創意增值 (保險專業人士) 研習坊</b> <b>單元一：什麼是創意思維?</b> <b>Creative Thinking Techniques for Business</b> <b>and Personal Enhancement (Insurance</b> <b>Professionals) Workshop</b> <b>Module 1: What is Creativity?</b> 日期：12.11.2021 時間：7:00pm - 9:00pm 時數：2小時	HK\$180	2	2 non-core	2	-	Personal Development
608F2	<b>保險從業員的行業分析與股票投資系列</b> <b>單元三：消費股</b> <b>Industry Analysis and Stock Investment</b> <b>Series for Insurance Practitioners</b> <b>Module 3: Consumer Goods</b> 日期：13.11.2021 時間：9:30am - 12:30pm 時數：3小時	HK\$270	3	3 non-core	3	3	Investment & Financial Planning

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PE4200299	<b>Marine Cargo Insurance</b> 日期: 13.11.2021 時間: 10:00am - 1:00pm 時數: 3小時	🔴 HK\$270	-	3 non-core	3	-	General Insurance
PE4200239	<b>Motor Insurance Review</b> 日期: 13.11.2021 時間: 2:00pm - 4:00pm 時數: 2小時	🔴 HK\$180	-	2 non-core	2	-	General Insurance
PE4200381	<b>打開向高資產客戶銷售保險的大門 - 高資產及公司客戶對保險及保費融資的需求</b> <b>Open the Door to Selling Insurance to High- Net-Worth Customers – High-Net-Worth and Corporate Customers' Needs for Insurance and Premium Financing</b> 日期: 13.11.2021 時間: 2:00pm - 5:00pm 時數: 3小時	🟡 HK\$270	3	3 non-core	3	-	Life & Health Insurance
PE4200443	<b>進階圖表走勢理論 - 形態分析</b> <b>單元三: 轉勢形態</b> <b>Advanced Technical Analysis – Patterns Analysis Module 3: Reversal Patterns</b> 日期: 15.11.2021 時間: 2:30pm - 5:30pm 時數: 3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200488	<b>中國房地產投資策略</b> <b>單元四: 香港居民中國境內</b> <b>(包括粵港澳大灣區) 購房要點</b> <b>China Real Estate Investment Strategies Module 4: Important Points for HK Residents to Purchase the Mainland Property (including Guangdong-HK-Macau Greater Bay Zone)</b> 日期: 15.11.2021 時間: 6:45pm - 8:45pm 時數: 2小時	HK\$200	2	2 non-core	2	2	Investment & Financial Planning
816E2	<b>風險評估及管理 (財經業人士)</b> <b>單元二: 案例回顧</b> <b>Risk Assessment and Management for Financial Service Executives Module 2: The Bloody Stories of Loss – Case Study</b> 日期: 15.11.2021 時間: 6:45pm - 8:45pm 時數: 2小時	HK\$180	2	2 non-core	2	2	Investment & Financial Planning
PE4200549	<b>網絡經濟新機遇與挑戰系列</b> <b>單元二: 網絡個人資料私隱</b> <b>The Cyber Economy New Opportunities and Challenges Series Module 2: Personal Data Privacy in the Cyber World</b> 日期: 15.11.2021 時間: 6:45pm - 8:45pm 時數: 2小時	🟢 NEW HK\$200	2	2 non-core	2	2	Social Media Marketing

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PE4200514	<b>強積金培訓</b> <b>單元三：強積金中介人操守及強積金20周年回顧</b> <b>MPF Training Programme</b> <b>Module 3: Conduct of MPF Intermediaries</b> <b>and 20<sup>th</sup> Anniversary of the MPF System</b> 日期：16.11.2021 時間：12:00pm - 2:00pm 時數：2小時	HK\$285	2	2 core	2	2	MPF Regulatory Requirements
SC-2082-12	<b>強化影響力課程</b> <b>單元一：影響力與激勵</b> <b>Strengthening Your Influential Power Course</b> <b>Module 1 – Influential Power &amp; Motivation</b> 日期：16.11.2021 時間：6:45pm - 8:45pm 時數：2小時	HK\$180	2	2 non-core	2	2	Personal Development
749E2	<b>旅遊保險（法律責任）</b> <b>Travel Insurance (Legal Liability)</b> 日期：16.11.2021 時間：6:45pm - 9:45pm 時數：3小時	中 HK\$270	3	3 non-core	3	-	General Insurance
PE4200184	<b>傳承規劃和傳承學</b> <b>單元三：內地遺產規劃及相關法規</b> <b>Legacy Planning and Legacyology</b> <b>Module 3: Mainland Estate Planning and</b> <b>Related Compliance</b> 日期：16.11.2021 & 17.11.2021 時間：9:30am - 12:00pm 時數：5小時（共2堂）	HK\$450	5	5 non-core	5	5	Law
PE4200509	<b>金融產品中介人實務須知</b> <b>單元三：市場慣例及客戶合適程度管理 I</b> <b>Best Practices for Financial Products</b> <b>Intermediaries Module 3 – Market Practices</b> <b>and Customer Suitability Management I</b> 日期：17.11.2021 時間：10:00am - 1:00pm 時數：3小時	HK\$300	3	3 non-core	3 Ethics or Regulations	3	Compliance
PE4200224	<b>打擊洗錢及恐怖分子資金籌集條例和相關監管要求</b> <b>單元三：打擊洗錢 / 恐怖分子資金籌集合規 –</b> <b>潛在高風險區域</b> <b>Anti-Money Laundering and Counter-</b> <b>Terrorist Financing Ordinance and Relevant</b> <b>Regulatory Requirements</b> <b>Module 3: AML/CFT Compliance –</b> <b>Potential High Risk Areas</b> 日期：17.11.2021 時間：3:00pm - 5:00pm 時數：2小時	HK\$180	2	2 non-core	2 Ethics or Regulations	2	Compliance
PBA00042	<b>心靈管理系列 – 壓力管理</b> <b>單元二：積極及正向思維技巧（一）</b> <b>Mind Management Series – Stress</b> <b>Management Module 2: Positive Thinking (1)</b> 日期：17.11.2021 時間：7:00pm - 9:00pm 時數：2小時	HK\$180	2	2 non-core	2	-	Investment & Financial Planning

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PE4200374	金融科技 (FinTech)、保險金融科技 (Insurtech) 與創意營商管理 單元六：Insurtech FinTech, Insurtech & Creative Business Management Module 6: Insurtech 日期：17.11.2021 時間：7:00pm - 10:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Sales & Marketing
743F2	客戶投資心理解說 單元一：向內地富戶提供金融服務 Know Your Customers' Investment Psychology Module 1: Providing Financial Service to Wealthy Mainland Customers 日期：17.11.2021 時間：7:00pm - 10:00pm 時數：3小時	HK\$270	3	3 non-core	3	3	Investment & Financial Planning
PE4200510	金融產品中介人實務須知 單元四：市場慣例及客戶合適程度管理 II Best Practices for Financial Products Intermediaries Module 4 – Market Practices and Customer Suitability Management II 日期：18.11.2021 時間：2:00pm - 4:00pm 時數：2小時	HK\$200	2	2 non-core	2 Ethics or Regulations	2	Compliance
763E3	財務風險保險證書課程第二單元 – 專業彌償保險 Certificate Course in Insurance of Financial Risks Part II – Professional Indemnity 日期：18.11.2021 時間：2:30pm - 5:30pm 時數：3小時	HK\$270	3	3 non-core	3	-	General Insurance
PE4200476	Insurance Management and Legal Studies Series – Litigation, Arbitration, Mediation and Negotiation (Application in HK Insurance Markets) 日期：18.11.2021 時間：7:00pm - 9:00pm 時數：2小時	Ⓞ HK\$180	-	2 non-core	2	-	Dispute Resolution
760F2	內地金融制度入門 單元五：內地宏觀經濟及理財策劃概況 Understanding Mainland Financial System Module 5: Mainland Macroeconomic and Financial Planning Overview 日期：18.11.2021 時間：7:00pm - 10:00pm 時數：3小時	HK\$270	3	3 non-core	3	3	Investment & Financial Planning
PE4200343	電子金融服務與大數據 單元一：電子金融服務概覽 Electronic Financial Service and Big Data Module 1: Electronic Financial Service Overview 日期：18.11.2021 & 25.11.2021 時間：9:30am - 12:00pm 時數：5小時 (共2堂)	HK\$500	5	5 non-core	5	5	Sales & Marketing

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392E2	DISC 性格創富 (保險及投資專業人士) 學習坊 單元一：DISC的基本概念 DISC Profiling for Business and Personal Enhancement (Insurance & Investment Professionals) Workshop Module 1: What is DISC? 日期：19.11.2021 時間：2:00pm - 4:00pm 時數：2小時	HK\$180	2	2 non-core	2	-	Personal Development
PE4200340	強積金培訓 單元四：強積金中介人操守及強積金制度發展 MPF Training Programme Module 4: Conduct of MPF Intermediaries and Development of the MPF System 日期：19.11.2021 時間：2:30pm - 4:30pm 時數：2小時	HK\$285	2	2 core	2	2	MPF Regulatory Requirements
750F2	內地金融制度入門 單元二：內地外匯監管與操作規範 I Understanding Mainland Financial System Module 2: Mainland Foreign Exchange System I 日期：19.11.2021 時間：6:45pm - 8:45pm 時數：2小時	HK\$180	2	2 non-core	2	2	Mainland Market
PBA00050	保險和金融產品法規和指引的更新 Update of Regulations and Guidance Notes for Insurance and Financial Products PIBA CPD* 日期：19.11.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$270	3	3 non-core	3 Ethics or Regulations	3	Compliance
PE4200259	優越服務必須掌握的保險知識 – 單元七：旅遊保險 Essential Technical Insurance Knowledge for Effective Service Quality Enhancement – Module 7: Travel Insurance 日期：19.11.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$270	-	3 non-core	3	-	General Insurance
PE4200206	環球稅制概覽 單元一 Global Taxation Overview Module 1 日期：19.11.2021 & 20.11.2021 時間：9:30am - 12:00pm 時數：5小時 (共2堂)	HK\$500	5	5 non-core	5	5	Investment & Financial Planning
PE4200546	Employees' Compensation Insurance Underwriting and Occupational Safety 日期：20.11.2021 時間：10:00am - 1:00pm 時數：3小時	HK\$270	-	3 non-core	3	-	General Insurance

\* These programmes are co-organised with Professional Insurance Brokers Association (PIBA) and will be recognised as IA - CPD credits. Members of PIBA can directly enroll via PIBA to obtain member discounts.

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PE4200547	<b>貿易信用保險</b>  <b>NEW</b> <b>Trade Credit Insurance</b> 日期：20.11.2021 時間：2:00pm - 4:00pm 時數：2小時	HK\$180	-	2 non-core	2	-	General Insurance
SC-1761-09	<b>創意增值（保險專業人士）研習坊</b> <b>單元二：創意思維過程</b> <b>Creative Thinking Techniques for Business and Personal Enhancement (Insurance Professionals) Workshop Module 2: The Innovation Process</b> 日期：20.11.2021 時間：2:00pm - 6:00pm 時數：4小時	HK\$360	4	4 non-core	4	-	Personal Development
761F2	<b>打擊洗錢及恐怖分子資金籌集條例和 相關監管要求 單元一</b> <b>Anti-Money Laundering and Counter – Terrorist Financing Ordinance and Relevant Regulatory Requirements Module 1</b> 日期：22.11.2021 時間：10:00am - 12:00pm 時數：2小時	HK\$180	2	2 non-core	2 Ethics or Regulations	2	Compliance
PBA00043	<b>心靈管理系列 – 壓力管理</b> <b>單元三：積極及正向思維技巧（二）</b> <b>Mind Management Series – Stress Management Module 3: Positive Thinking (2)</b> 日期：22.11.2021 時間：6:30pm - 9:30pm 時數：3小時	HK\$270	3	3 non-core	3	-	Personal Development
PE4200550	<b>網絡經濟新機遇與挑戰系列</b>  <b>NEW</b> <b>單元三：網絡安全與管理</b> <b>The Cyber Economy New Opportunities and Challenges Series Module 3: Cyber Security and Management</b> 日期：22.11.2021 時間：6:45pm - 8:45pm 時數：2小時	HK\$200	2	2 non-core	2	2	Social Media Marketing
815E2	<b>風險評估及管理（財經業人士）</b> <b>單元一：風險評估</b> <b>Risk Assessment and Management for Financial Service Executives Module 1: Identifying and Measuring Risk Factors</b> 日期：22.11.2021 & 24.11.2021 時間：9:30am - 12:00pm 時數：5小時（共2堂）	HK\$450	5	5 non-core	5	5	Investment & Financial Planning
701E3	<b>法律責任證書課程第一單元 – 疏忽及因他人作為的責任</b> <b>Certificate Course in Legal Liability Part I – Negligence and Vicarious Liability</b> 日期：22.11.2021 & 29.11.2021 時間：6:30pm - 9:00pm 時數：5 小時（共2堂）	HK\$450	5	5 non-core	5	-	Law

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PE4200176	內地當前財經熱話 單元三：前海：合作還是競爭 Mainland Contemporary Financial Topics Module 3: Qianhai: Potential for Cooperation or Competition 日期：23.11.2021 時間：2:30pm - 5:30pm 時數：3小時	HK\$300	3	3 non-core	3	3	Mainland Market
PE4200249	金融科技與金融業 單元一：金融科技融入生活 FinTech and the Finance Industry Module 1: Fintech Marched into Life – Are You Ready? 日期：23.11.2021 時間：6:45pm - 8:45pm 時數：2小時	HK\$200	2	2 non-core	2	2	Social Media Marketing
SC-2069-11	銷售要訣（財經專才系列） 單元二：12式銷售EQ Sales Essentials for Financial Professionals Module 2: 12 EQ Items of Selling 日期：23.11.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$270	3	3 non-core	3	3	Sales & Marketing
860E2	網絡世紀中的法律責任及相關保險 – 網絡保險 Liability in Cyber Age and Associated Insurance – Cyber Insurance 日期：23.11.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$270	-	3 non-core	3	-	General Insurance
298E2	資產保障相關法律 – 信託以外的安排 Law Relating to Asset Protection – Non-Trust Arrangements 日期：23.11.2021 & 24.11.2021 時間：9:30am - 12:00pm 時數：5小時（共2堂）	HK\$450	5	5 non-core	5	5	Investment & Financial Planning
PE4200521	壽險及醫療險 – 醫療基礎學問及索償個案 Life and Medical Insurance – Essential Medical Knowledge & Claims Case Studies 日期：24.11.2021 時間：2:00pm - 5:00pm 時數：3小時	HK\$270	-	3 non-core	3	-	Life & Health Insurance
PE4200442	進階圖表走勢理論 – 形態分析 單元二：持續型形態與待變形態 Advanced Technical Analysis – Patterns Analysis Module 2: Continuation Patterns and Bilateral Patterns 日期：24.11.2021 時間：3:45pm - 5:45pm 時數：2小時	HK\$200	2	2 non-core	2	2	Investment & Financial Planning

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752F2	內地金融制度入門 單元四：內地稅務制度 Understanding Mainland Financial System Module 4: Fundamental PRC Taxation Regime 日期：24.11.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$270	3	3 non-core	3	3	Mainland Market
PE4200375	金融科技 (FinTech)、保險金融科技 (Insurtech) 與創意營商管理 單元七：共享經濟 FinTech, Insurtech & Creative Business Management Module 7: Sharing Economy 日期：24.11.2021 時間：7:00pm - 10:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Sales & Marketing
PE4200182	信貸風險與保險相關的破產法律 – 破產管理人與自願安排 Bankruptcy Laws Relating to Credit Risk and Insurance – Trustee in Bankruptcy and Voluntary Arrangement 日期：24.11.2021 & 25.11.2021 時間：6:30pm - 9:00pm 時數：5小時 (共2堂)	HK\$450	5	5 non-core	5	5	Law
749F2	內地金融制度入門 單元一：內地商業文化與政府管理機制 Understanding Mainland Financial System Module 1: Mainland Business Culture & Government Structure 日期：25.11.2021 時間：2:00pm - 5:00pm 時數：3小時	HK\$270	3	3 non-core	3	3	Mainland Market
726E2	「不言而喻」的奧妙 – 保險從業員工作坊 單元一：非語言溝通新體驗 Communicating without Talking for Financial Professionals Module 1: Non-verbal Communications Overview 日期：25.11.2021 時間：6:45pm - 8:45pm 時數：2小時	HK\$180	2	2 non-core	2	-	Personal Development
PE4200572	善用衍生工具 <b>▲ NEW ▲</b> 單元一：香港及美國期貨簡介及應用 日期：26.11.2021 時間：9:30am - 12:30pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
SC-2083-12	強化影響力課程 單元二：自我影響與激勵 Strengthening Your Influential Power Course Module 2 – Influencing & Motivating Self 日期：26.11.21 時間：2:00pm - 5:00pm 時數：3小時	HK\$270	3	3 non-core	3	3	Personal Development

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PE4200397	<b>強積金培訓</b> 單元五：「可扣稅自願性供款」強積金中介人培訓 <b>MPF Training Programme</b> <b>Module 5: Tax Deductible Voluntary Contributions (TVCs) for MPF Intermediaries</b> 日期：26.11.21 時間：6:45pm - 8:45pm 時數：2小時	HK\$285	2	2 core	2	2	MPF Regulatory Requirements
746E2	<b>旅遊保險 (人身)</b> <b>Travel Insurance (Person)</b> 日期：26.11.2021 時間：6:45pm - 9:45pm 時數：3小時	中 HK\$270	-	3 non-core	3	-	General Insurance
PE4200252	<b>金融科技與金融業</b> 單元四：區塊鏈如何改變世界 <b>FinTech and the Finance Industry</b> <b>Module 4: How Blockchain could Change the World</b> 日期：26.11.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$300	3	3 non-core	3	3	Social Media Marketing
PE4200522	<b>中國房地產投資策略</b> 單元五：粵港澳大灣區財富管理對接及 離岸房地產融資新機遇 <b>China Real Estate Investment Strategies</b> <b>Module 5: New Opportunities in Wealth Management Connect and Offshore Real Estate Financing in Guangdong-HK-Macao Greater Bay Zone</b> 日期：27.11.2021 時間：9:30am - 12:30pm 時數：3小時	HK\$300	3	3 non-core	3	3	Mainland Market
PE4200520	<b>打開向高資產客戶銷售保險的大門 – 高資產及公司客戶對家族信托的需求及相關風險管理方案</b> <b>Open the Door to Selling Insurance to High-Net-Worth Customers – High-Net-Worth and Corporate Customers' Needs for Family Trusts and Related Risk Management Solutions</b> 日期：27.11.2021 時間：2:00pm - 5:00pm 時數：3小時	中 HK\$270	3	3 non-core	3	-	Life & Health Insurance
PBA00027	<b>人民幣國際化和金融工具</b> 單元二：人民幣債券 <b>Understanding RMB Internationalization and Financial Instruments</b> <b>Module 2: RMB Bonds</b> 日期：29.11.2021 時間：10:00am - 1:00pm 時數：3小時	HK\$270	3	3 non-core	3	3	Investment & Financial Planning

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PE4200583	<p>疫情新常态下如何尋找工作與生活的平衡 (保險及投資專才系列) 單元一：如何發現及處理「工私」失衡? Work Life Balance in New Normal under Pandemic (Insurance and Investment Professionals) Module 1 - How to Identify and Tackle Work-Life Off-balance?</p> <p>日期：29.11.2021 時間：2:00pm - 4:00pm 時數：2小時</p>	HK\$200	2	2 non-core	2	-	Personal Development
PE4200561	<p>後疫情時代金融科技系列 單元三：財富管理 - 下一站是財富管理科技 Post COVID Fintech Series Module 3: Wealth Management - Wealthtech is the Next Frontier</p> <p>日期：29.11.2021 時間：2:30pm - 5:30pm 時數：3小時</p>	HK\$300	3	3 non-core	3	3	Social Media Marketing
PE4200464	<p>保險業監管制度的重大修訂 - 保險人 Significant Changes to Insurance Industry Regulation - Insurers</p> <p>日期：29.11.2021 時間：6:30pm - 9:30pm 時數：3小時</p>	HK\$270	3	3 non-core	3	-	Compliance
PE4200089	<p>內地商務法例入門 (金融專業) 單元一：內地保險法 Introduction to Mainland Commercial Law for Financial Professionals Module 1: Mainland Insurance Law</p> <p>日期：29.11.2021 &amp; 30.11.2021 時間：9:30am - 12:00pm 時數：5小時 (共2堂)</p>	HK\$450	5	5 non-core	5	5	Mainland Law
PBA00017	<p>中國房地產投資策略 單元二：中國房地產市場分析 China Real Estate Investment Strategies Module 2: Analyzing China Real Estate Market</p> <p>日期：30.11.2021 時間：9:30am - 12:30pm 時數：3小時</p>	HK\$270	3	3 non-core	3	3	Mainland Market
295E2	<p>商務人際網絡的建立 - 保險從業員工作坊 單元二：建立商務人際網絡全攻略 Business Networking Workshop for Insurance Practitioners Module 2: An Overview of Networking Strategies</p> <p>日期：30.11.2021 時間：1:00pm - 6:00pm 時數：5小時</p>	HK\$450	5	5 non-core	5	-	Sales & Marketing
PE4200498	<p>商業道德操守 單元一：簡介 Business Ethics Module 1: Introduction</p> <p>Date : 30.11.2021 Time : 2:00pm - 5:00pm Duration : 3 hours</p>	HK\$300	3	3 non-core	3 Ethics or Regulations	3	Compliance

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SC-2070-11	銷售要訣 (財經專才系列) 單元三：Y世代銷售團隊 Sales Essentials for Financial Professionals Module 3: Gen Y Sales Team 日期：30.11.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$270	3	3 non-core	3	3	Sales & Marketing
PE4200073	常見個人保險索償爭議 Common Personal Insurance Claims Disputes 日期：30.11.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$270	-	3 non-core	3	-	General Insurance
PBA00020	變革管理技巧 單元二：項目管理 Essential Skills for Change Management Module 2: Project Management 日期：1.12.2021 時間：9:30am - 4:30pm (包括午膳時間1小時) 時數：6小時	HK\$540	6	6 non-core	6	6	Management
PE4200573	善用衍生工具 <b>NEW ▲</b> 單元二：股票期權簡介及應用 日期：1.12.2021 時間：2:00pm - 5:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200551	網絡經濟新機遇與挑戰系列 <b>NEW</b> 單元四：保險科技浪潮 The Cyber Economy New Opportunities and Challenges Series Module 4: The Wave of InsurTech 日期：1.12.2021 時間：2:30pm - 4:30pm 時數：2小時	HK\$200	2	2 non-core	2	2	Social Media Marketing
PE4200475	Insurance Management and Legal Studies Series – Corporate Risk Management 日期：1.12.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$270	-	3 non-core	3	-	General Insurance
PBA00044	心靈管理系列 – 壓力管理 單元四：提升抗逆能力減壓法 (助人) Mind Management Series – Stress Management Module 4: Stress Reduction Techniques (Helping Others) 日期：1.12.2021 時間：7:00pm - 9:00pm 時數：2小時	HK\$180	2	2 non-core	2	-	Personal Development
PE4200376	金融科技 (FinTech)、保險金融科技 (Insurtech) 與創意營商管理 單元八：點對點金融 FinTech, Insurtech & Creative Business Management Module 8: P2P 日期：1.12.2021 時間：7:00pm - 10:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Sales & Marketing

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PE4200503	<p>銷售金融產品的監管要求新知 單元二：銷售實務及新知</p> <p>Regulatory Requirements for Selling Financial Products Updates Module 2: Selling Practice Review &amp; Update</p> <p>日期：2.12.2021 時間：9:30am - 12:30pm 時數：3小時</p>	HK\$300	3	3 non-core	3 Ethics or Regulations	3	Compliance
SC-1315-07	<p>「身心語言程式學」工作坊 單元四：NLP的成功銷售學</p> <p>Boost Your Work Competence with NLP Module 4: NLP Selling Techniques for Insurance Practitioners</p> <p>日期：2.12.2021 時間：1:00pm - 6:00pm 時數：5小時</p>	HK\$450	5	5 non-core	5	-	Personal Development
PE4200584	<p>疫情新常態下如何尋找工作與 生活的平衡(保險及投資專才系列) 單元二：疫情新常態下尋找新目標新方向</p> <p>Work Life Balance in New Normal under Pandemic (Insurance and Investment Professionals) Module 2 - Setting New Goal and New Direction in New Normal under Pandemic</p> <p>日期：2.12.2021 時間：2:00pm - 4:00pm 時數：2小時</p>	HK\$200	2	2 non-core	2	-	Personal Development
PE4200340	<p>強積金培訓 單元四：強積金中介人操守及強積金制度發展</p> <p>MPF Training Programme Module 4: Conduct of MPF Intermediaries and Development of the MPF System</p> <p>日期：2.12.2021 時間：2:00pm - 4:00pm 時數：2小時</p>	HK\$285	2	2 core	2	2	MPF Regulatory Requirements
177E2	<p>商業保險相關法律 Law Relating to Commercial Insurance</p> <p>日期：2.12.2021 時間：6:30pm - 9:30pm 時數：3 小時</p>	HK\$270	-	3 non-core	3	-	Law
PE4200223	<p>打擊洗錢及恐怖分子資金籌集條例和 相關監管要求 單元二：逃稅</p> <p>Anti-Money Laundering and Counter-Terrorist Financing Ordinance and Relevant Regulatory Requirements Module 2: Tax Evasion</p> <p>日期：2.12.2021 時間：6:45pm - 8:45pm 時數：2小時</p>	HK\$180	2	2 non-core	2 Ethics or Regulations	2	Compliance

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SC-2071-11	<p>銷售要訣 (財經專才系列) 單元四：Meta-Coaching教練式銷售和管理 Sales Essentials for Financial Professionals Module 4: Meta-Coaching Sales and Management Skills</p> <p>日期：2.12.2021 &amp; 3.12.2021 時間：6:45pm - 9:15pm 時數：5小時 (共2堂)</p>	HK\$450	5	5 non-core	5	5	Sales & Marketing
296E2	<p>商務人際網絡的建立 – 保險從業員工作坊 單元三：建立人際網絡的說服技巧概論 Business Networking Workshop for Insurance Practitioners Module 3: An Introduction to Influencing Skills for Networking</p> <p>日期：3.12.2021 時間：1:00pm - 5:00pm 時數：4小時</p>	HK\$360	4	4 non-core	4	-	Sales & Marketing
PE4200543	<p>學校、教育機構 (學界) 所需的 保險種類： 專業責任及董事責任 保險保單範圍，索償程序及個案分享 PIBA CPD* <b>NEW</b> Insurance Course for Educational/Tutorial Institution Business: Professional Liability and Directors' and Officers' Liability Underwriting and Claims Handling with Interesting Cases Sharing</p> <p>日期：3.12.2021 時間：2:00pm - 5:00pm 時數：3小時</p>	HK\$270	-	3 non-core	3	-	General Insurance
179E2	<p>商業保險索償 Commercial Insurance Claims &amp; Indemnity</p> <p>日期：3.12.2021 時間：6:30pm - 8:30pm 時數：2小時</p>	HK\$180	-	2 non-core	2	-	General Insurance
PE4200090	<p>內地商務法例入門 (金融專業) 單元二：內地稅制 Introduction to Mainland Commercial Law for Financial Professionals Module 2: Mainland Taxation</p> <p>日期：3.12.2021 &amp; 4.12.2021 時間：9:30am - 12:00pm 時數：5小時 (共2堂)</p>	HK\$450	5	5 non-core	5	5	Mainland Law
PE4200350	<p>已經站穩時間考驗的證券分析方法 – 可無視會計比率嗎？ Securities Analysis Approaches That Have Stood The Test of Time – Forget About Accounting Ratios?</p> <p>日期：4.12.2021 時間：9:00am - 2:00pm 時數：5小時</p>	HK\$450	5	5 non-core	5	5	Investment & Financial Planning

\* These programmes are co-organised with Professional Insurance Brokers Association (PIBA) and will be recognised as IA - CPD credits. Members of PIBA can directly enroll via PIBA to obtain member discounts.

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SC-1763-09	<p>創意增值 (保險專業人士) 研習坊 單元四：創意銷售技巧 Creative Thinking Techniques for Business and Personal Enhancement (Insurance Professionals) Workshop Module 4: Creative Selling Skills</p> <p>日期：4.12.2021 時間：1:00pm - 6:00pm 時數：5小時</p>	HK\$450	5	5 non-core	5	5	Personal Development
PE4200585	<p>疫情新常态下如何尋找工作與生活的平衡 (保險及投資專才系列) 單元三：如何規劃以達到行穩致遠? Work Life Balance in New Normal under Pandemic (Insurance and Investment Professionals) Module 3 - Plan to Strive for Well-balanced</p> <p>日期：4.12.2021 時間：2:00pm - 4:00pm 時數：2小時</p>	HK\$200	2	2 non-core	2	-	Personal Development
PE4200434	<p>進階圖表走勢理論 - 陰陽燭 單元三：多燭形態 Advanced Technical Analysis - Japanese Candlesticks - Module 3 - Multi-Line Patterns</p> <p>日期：4.12.2021 時間：2:00pm - 5:00pm 時數：3小時</p>	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200069	<p>強積金培訓 單元二：強積金與香港退休需要 MPF Training Programme Module 2: MPF &amp; HK Retirement Needs</p> <p>日期：6.12.2021 時間：10:30am - 12:30pm 時數：2小時</p>	HK\$285	2	2 core	2	2	MPF Products & Others
744F2	<p>客戶投資心理解說 單元二：投資心理 Know Your Customers' Investment Psychology Module 2: Understanding Investment Psychology</p> <p>日期：6.12.2021 時間：3:30pm - 5:30pm 時數：2小時</p>	HK\$180	2	2 non-core	2	2	Investment & Financial Planning
861E2	<p>網絡世紀中的法律責任及相關保險 - 使用電腦及互聯網可能引致的法律責任 Liability in Cyber Age and Associated Insurance - Liabilities Arising from Use of Computers and Internet Activities</p> <p>日期：6.12.2021 &amp; 13.12.2021 時間：6:30pm - 9:00pm 時數：5小時 (共2堂)</p>	HK\$450	5	5 non-core	5	-	General Insurance

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704E3	法律責任證書課程第四單元 – 僱主責任及汽車責任 Certificate Course in Legal Liability Part IV – Employer's Liability and Motor Liability Date : 6.12.2021 & 13.12.2021 Time : 6:30pm - 9:00pm Duration : 5 hours (2 classes in total)	EN HK\$450	5	5 non-core	5	-	Law
PE4200292	行為經濟學 (金融業) 單元一 Behavioral Economics for the Finance Industry Module 1 日期 : 6.12.2021 時間 : 6:45pm - 9:45pm 時數 : 3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200499	商業道德操守 單元二 : 構建過程 Business Ethics Module 2: Construction Process Date : 7.12.2021 Time : 10:00am - 1:00pm Duration : 3 hours	EN HK\$300	3	3 non-core	3 Ethics or Regulations	3	Compliance
PE4200397	強積金培訓 單元五 : 「可扣稅自願性供款」強積金中介人培訓 MPF Training Programme Module 5: Tax Deductible Voluntary Contributions (TVCs) for MPF Intermediaries 日期 : 7.12.2021 時間 : 11:00am - 1:00pm 時數 : 2小時	HK\$285	2	2 core	2	2	MPF Regulatory Requirements
SC-1888-10	銷售奇才研習坊 (保險及投資專業人士) 單元二 : 銷售策略 Selling Genius Workshop (Insurance and Investment Professionals) Module 2: Selling Strategies 日期 : 7.12.2021 時間 : 1:00pm - 6:00pm 時數 : 5小時	HK\$450	5	5 non-core	5	-	Sales & Marketing
PE4200459	銷售管理新方向系列 (保險及投資專業人士) 單元一 : 打動人心的銷售方式 The New Solution of Sales Management (Insurance and Investment Professionals) Module 1: How to do Heart Selling and Not Hard Selling 日期 : 7.12.2021 時間 : 2:00pm - 5:00pm 時數 : 3小時	HK\$300	3	3 non-core	3	3	Sales & Marketing
PE4200140	僱員福利系列 – 僱員補償保險 Employee Benefits Series – Employees' Compensation Insurance 日期 : 7.12.2021 時間 : 6:45pm - 9:45pm 時數 : 3小時	HK\$270	-	3 non-core	3	-	General Insurance

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PE4200555	<b>網絡經濟新機遇與挑戰系列</b> <span style="float: right;">▶ <b>NEW</b></span> <b>單元八：網絡經濟新常态</b> <b>The Cyber Economy New Opportunities and Challenges Series</b> <b>Module 8: The Cyber Economy New Normal</b> 日期：7.12.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$300	3	3 non-core	3	3	Social Media Marketing
PE4200571	<b>國家新發展系列</b> <span style="float: right;">▶ <b>NEW</b> ▲</span> <b>單元四：數字人民幣的發展與機遇</b> <b>Mainland New Development Series</b> <b>Module 4: Development and Opportunities of e-CNY</b> 日期：7.12.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$300	3	3 non-core	3	3	Mainland Market
PE4200469	<b>如何透過殯儀知識增加保險代理收入?</b> <span style="float: right;">▲ 中</span> 日期：7.12.2021 時間：7:00pm - 10:00pm 時數：3小時	HK\$270	-	3 non-core	3	-	Life & Health Insurance
PE4200042	<b>財富管理技巧深造系列</b> <b>單元一：基金投資實務錦囊</b> <b>Achieving Wealth Management Excellence Series</b> <b>Module 1: Best Practice Sharing in Selling Investment Funds</b> 日期：8.12.2021 時間：2:00pm - 5:00pm 時數：3小時	HK\$270	3	3 non-core	3	3	Investment & Financial Planning
SC-2064-11	<b>「身心語言程式學」工作坊</b> <b>單元五：NLP成功藝術</b> <b>Boost Your Work Competence with NLP</b> <b>Module 5: The Art of Success with NLP</b> 日期：8.12.2021 時間：3:00pm - 5:00pm 時數：2小時	HK\$180	2	2 non-core	2	-	Personal Development
PE4200338	<b>內地當前財經熱話</b> <b>單元十一：粵港澳大灣區與香港金融業務的機遇</b> <b>Mainland Contemporary Financial Topics</b> <b>Module 11: Opportunities for Financial Services in The Greater Bay Area</b> 日期：8.12.2021 時間：6:30pm - 9:30pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200228	<b>強積金培訓</b> <b>單元一：強積金中介人預設投資策略 (DIS) 培訓課程</b> <b>MPF Training Programme</b> <b>Module 1 : Default Investment Strategy (DIS) Training for MPF Intermediaries</b> 日期：8.12.2021 時間：6:45pm - 8:45pm 時數：2小時	HK\$285	2	2 core	2	2	MPF Regulatory Requirements

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中 廣東話授課，提供中文教材 Taught in Cantonese with Chinese programme handouts provided.

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PE4200373	金融科技 (FinTech) 、保險金融科技 (Insurtech) 與創意營商管理 單元五：ICO、STO和微金融 FinTech, Insurtech & Creative Business Management Module 5: ICO, STO and Microfinance 日期：8.12.2021 時間：7:00pm - 10:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Sales & Marketing
PE4200407	5G與金融業 單元二：5G及物聯網 (IoT) 打造新保險科技 和社會環境 5G and the Finance Industry Module 2: 5G and IoT (Internet of Things) Building the New InsurTech and Society 日期：9.12.2021 時間：9:30am - 12:30pm 時數：3小時	HK\$300	3	3 non-core	3	3	Social Media Marketing
761F2	打擊洗錢及恐怖分子資金籌集條例和 相關監管要求 單元一 Anti-Money Laundering and Counter – Terrorist Financing Ordinance and Relevant Regulatory Requirements Module 1 日期：9.12.2021 時間：10:00am - 12:00pm 時數：2小時	HK\$180	2	2 non-core	2 Ethics or Regulations	2	Compliance
297E2	商務人際網絡的建立 – 保險從業員工作坊 單元四：你的人際網絡成功大計 Business Networking Workshop for Insurance Practitioners Module 4: Action Plan for Personal Development Specific to Networking 日期：9.12.2021 時間：1:00pm - 6:00pm 時數：5小時	HK\$450	5	5 non-core	5	-	Sales & Marketing
SC-2085-12	強化影響力課程 單元四：3Q影響策略 Strengthening Your Influential Power Course Module 4 – 3Q Influential Strategy 日期：9.12.2021 時間：2:00pm - 6:00pm 時數：4小時	HK\$360	4	4 non-core	4	4	Personal Development
727E2	「不言而喻」的奧妙 – 保險從業員工作坊 單元二：非語言溝通技巧1 Communicating without Talking for Financial Professionals Module 2: Non-verbal Communication Skills I 日期：9.12.2021 時間：6:45pm - 8:45pm 時數：2小時	HK\$180	2	2 non-core	2	-	Personal Development

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PE4200416	金融科技與金融業 單元五：虛擬銀行 – 從傳統到競爭 FinTech and the Finance Industry Module 5: Virtual Banking – From Conventional to Competitive 日期：9.12.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$300	3	3 non-core	3	3	Social Media Marketing
748E2	旅遊保險（經濟權益） Travel Insurance (Pecuniary Interests) 日期：9.12.2021 時間：6:45pm - 9:45pm 時數：3小時	中 HK\$270	-	3 non-core	3	-	General Insurance
PE4200586	疫情新常态下如何尋找工作與 生活的平衡（保險及投資專才系列） 單元四：如何啟發個人內在潛力？ Work Life Balance in New Normal under Pandemic (Insurance and Investment Professionals) Module 4 - How to Reveal Hidden Personal Potential? 日期：10.12.2021 時間：2:00pm - 4:00pm 時數：2小時	HK\$200	2	2 non-core	2	-	Personal Development
PE4200574	善用衍生工具 單元三：指數期權簡介及應用 日期：10.12.2021 時間：2:00pm - 5:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200175	內地當前財經熱話 單元二：亞投行：世界銀行的對手 Mainland Contemporary Financial Topics Module 2: Asian Infrastructure Investment Bank: Rival to World Bank 日期：10.12.2021 時間：2:30pm - 4:30pm 時數：2小時	HK\$200	2	2 non-core	2	2	Mainland Market
PE4200488	中國房地產投資策略 單元四：香港居民中國境內（包括粵港澳大灣區） 購房要點 China Real Estate Investment Strategies Module 4: Important Points for HK Residents to Purchase the Mainland Property (including Guangdong-HK-Macau Greater Bay Zone) 日期：10.12.2021 時間：6:45pm - 8:45pm 時數：2小時	HK\$200	2	2 non-core	2	2	Investment & Financial Planning
PE4200274	亞洲證券市場 單元五：外資參與內地證券市場 Asian Securities Markets Module 5: Mainland Securities Market for Foreign Investors 日期：10.12.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$270	3	3 non-core	3	3	Investment & Financial Planning

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PE4200438	受信人責任與刑事法 – 代理人、受託人及董事的責任 Duties of Fiduciaries and Criminal Law – Duties of Agents, Trustees and Directors 日期：10.12.2021 & 17.12.2021 時間：6:30pm - 9:00pm 時數：5小時（共2堂）	HK\$450	5	5 non-core	5	-	Law
SC-2061-11	說服技巧（金融服務業專才） 單元二：超卓的說服技巧 Persuasion Skills for Financial Professionals Module 2: Excel Your Persuasion Skills 日期：11.12.2021 時間：9:30am - 12:30pm 時數：3小時	HK\$270	3	3 non-core	3	3	Personal Development
PE4200522	中國房地產投資策略 單元五：粵港澳大灣區財富管理對接及 離岸房地產融資新機遇 China Real Estate Investment Strategies Module 5: New Opportunities in Wealth Management Connect and Offshore Real Estate Financing in Guangdong-HK-Macao Greater Bay Zone 日期：11.12.2021 時間：9:30am - 12:30pm 時數：3小時	HK\$300	3	3 non-core	3	3	Mainland Market
PE4200369	金融科技（FinTech）、保險金融科技（Insurtech） 與創意營商管理 單元一：人工智能、機械人諮詢和金融 FinTech, Insurtech & Creative Business Management Module 1: Introduction to AI, Robo Advisory & Robofinance 日期：11.12.2021 時間：1:00pm - 6:00pm 時數：5小時	HK\$500	5	5 non-core	5	5	Sales & Marketing
PE4200382	打開向高資產客戶銷售保險的大門 – 高資產客戶所面對的財富風險及相關解決方案 Open the Door to Selling Insurance to High-Net-Worth Customers – Resolution of Wealth Risk Faced by High-Net-Worth Customers 日期：11.12.2021 時間：2:00pm - 5:00pm 時數：3小時	中 HK\$270	3	3 non-core	3	-	Life & Health Insurance
396E2	銷售合規須知及最新修訂（金融產品中介人） 單元二：強積金最新發展 Sales Compliance Reviews and Updates for Financial Products Intermediaries Module 2: MPF Recent Development 日期：11.12.2021 時間：2:30pm - 4:30pm 時數：2小時	HK\$285	2	2 core	2	2	MPF Regulatory Requirements

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PE4200122	<p>人民幣國際化和金融工具 單元四：滬港通對人民幣國際化的影響 Understanding RMB Internationalization and Financial Instruments Module 4: Impact of Shanghai-Hong Kong Stock Exchange Connect Programme on RMB Internationalization</p> <p>日期：13.12.2021 時間：10:00am - 1:00pm 時數：3小時</p>	HK\$270	3	3 non-core	3	3	Investment & Financial Planning
PE4200177	<p>內地當前財經熱話 單元四：中國和香港之間的基金互認 Mainland Contemporary Financial Topics Module 4: Mutual Recognition of Funds Between China and Hong Kong</p> <p>日期：13.12.2021 時間：2:00pm - 5:00pm 時數：3小時</p>	HK\$300	3	3 non-core	3	3	Mainland Market
PE4200416	<p>金融科技與金融業 單元五：虛擬銀行 – 從傳統到競爭 FinTech and the Finance Industry Module 5: Virtual Banking – From Conventional to Competitive</p> <p>日期：13.12.2021 時間：6:45pm - 9:45pm 時數：3小時</p>	HK\$300	3	3 non-core	3	3	Social Media Marketing
PE4200397	<p>強積金培訓 單元五：「可扣稅自願性供款」強積金中介人培訓 MPF Training Programme Module 5: Tax Deductible Voluntary Contributions (TVCs) for MPF Intermediaries</p> <p>日期：14.12.2021 時間：10:00am - 12:00pm 時數：2小時</p>	HK\$285	2	2 core	2	2	MPF Regulatory Requirements
PE4200439	<p>受信人責任與刑事法 – 保險相關刑事法律（盜竊） Duties of Fiduciaries and Criminal Law – Criminal Law Relating to Insurance (Theft)</p> <p>日期：14.12.2021 時間：10:00am - 1:00pm 時數：3小時</p>	HK\$270	-	3 non-core	3	-	Law
393E2	<p>DISC 性格創富（保險及投資專業人士）學習坊 單元二：保險及投資專業人士的DISC分析 DISC Profiling for Business and Personal Enhancement (Insurance &amp; Investment Professionals) Workshop Module 2: The Interpretation of DISC</p> <p>日期：14.12.2021 時間：2:00pm - 6:00pm 時數：4小時</p>	HK\$360	4	4 non-core	4	-	Personal Development

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PE4200501	<b>商業道德操守</b> <b>單元四：金融業</b> <b>Business Ethics</b> <b>Module 4: Finance Sector</b> Date : 14.12.2021 Time : 3:00pm - 5:00pm Duration : 2 hours	EN HK\$200	2	2 non-core	2 Ethics or Regulations	2	Compliance
PE4200142	<b>僱員福利系列 – 壽險</b> <b>Employee Benefits Series – Life Insurance</b> 日期：14.12.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$270	-	3 non-core	3	-	Life & Health Insurance
273I2	<b>中港保險法比較</b> <b>A Comparison of Insurance Law between</b> <b>China &amp; Hong Kong</b> 日期：14.12.2021 & 15.12.2021 時間：6:30pm - 9:00pm 時數：5小時（共2堂）	中 HK\$450	5	5 non-core	5	-	Law
178E2	<b>商業保險</b> <b>Commercial Insurance Coverage</b> 日期：14.12.2021 & 16.12.2021 時間：7:00pm - 9:30pm 時數：5小時（共2堂）	HK\$450	-	5 non-core	5	-	General Insurance
817E2	<b>風險評估及管理（財經業人士）</b> <b>單元三：從財務報表中分析風險的技巧 I</b> <b>Risk Assessment and Management for</b> <b>Financial Service Executives</b> <b>Module 3: Techniques of Reading Risks from</b> <b>Financial Statements I</b> 日期：15.12.2021 時間：2:00pm - 5:00pm 時數：3小時	HK\$270	3	3 non-core	3	3	Investment & Financial Planning
SC-2086-12	<b>強化影響力課程</b> <b>單元五：引領變革</b> <b>Strengthening Your Influential Power Course</b> <b>Module 5 – Leading Change</b> 日期：15.12.2021 時間：2:00pm - 6:00pm 時數：4小時	HK\$360	4	4 non-core	4	4	Personal Development
PE4200587	<b>疫情新常态下如何尋找工作與</b> <b>生活的平衡（保險及投資專才系列）</b> <b>單元五：如何完成人生雙學位 – 事業家庭兩得意？</b> <b>Work Life Balance in New Normal under</b> <b>Pandemic (Insurance and Investment</b> <b>Professionals)</b> <b>Module 5 - The “Double Degrees” of One’s</b> <b>Life by Balancing Career and Family</b> 日期：15.12.2021 時間：3:00pm - 5:00pm 時數：2小時	NEW ▲ HK\$200	2	2 non-core	2	-	Personal Development

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PE4200340	<p>強積金培訓 <span style="color: blue;">EN</span></p> <p>單元四：強積金中介人操守及強積金制度發展</p> <p>MPF Training Programme Module 4: Conduct of MPF Intermediaries and Development of the MPF System</p> <p>Date : 15.12.2021 Time : 6:45pm - 8:45pm Duration : 2 hours</p>	HK\$285	2	2 core	2	2	MPF Regulatory Requirements
PE4200554	<p>網絡經濟新機遇與挑戰系列</p> <p>單元七：5G和人工智能重塑銀行業</p> <p>The Cyber Economy New Opportunities and Challenges Series Module 7: Reshaping Banking with 5G and AI</p> <p>日期：15.12.2021 時間：6:45pm - 9:45pm 時數：3小時</p>	HK\$300	3	3 non-core	3	3	Social Media Marketing
731F2	<p>互聯網時代的商機和人事（金融服務專業人員）</p> <p>單元一：互聯網技術在現今金融服務行業的 運用概覽</p> <p>Dealing with Business and People Successfully in the Internet Age (Financial Service Professionals) Module 1: Overview of Application of Internet Technologies in Today's Financial Service Industry</p> <p>日期：15.12.2021 時間：7:00pm - 10:00pm 時數：3小時</p>	HK\$270	3	3 non-core	3	3	Social Media Marketing
761F2	<p>打擊洗錢及恐怖分子資金籌集條例和 相關監管要求 單元一</p> <p>Anti-Money Laundering and Counter- Terrorist Financing Ordinance and Relevant Regulatory Requirements Module 1</p> <p>日期：16.12.2021 時間：2:00pm - 4:00pm 時數：2小時</p>	HK\$180	2	2 non-core	2 Ethics or Regulations	2	Compliance
PE4200559	<p>後疫情時代金融科技系列 <span style="color: blue;">NEW ▲</span></p> <p>單元一：銀行與金融 – 邁向更進取的 新銀行科技與金融科技</p> <p>Post COVID Fintech Series Module 1: Banking and Finance – Towards Brave New Banktech and Fintech</p> <p>日期：16.12.2021 時間：2:30pm - 5:30pm 時數：3小時</p>	HK\$300	3	3 non-core	3	3	Social Media Marketing
728E2	<p>「不言而喻」的奧妙 – 保險從業員工作坊</p> <p>單元三：非語言溝通技巧 II – 身體語言解碼</p> <p>Communicating without Talking for Financial Professionals Module 3: Non-verbal Communication Skills II</p> <p>日期：16.12.2021 時間：6:45pm - 8:45pm 時數：2小時</p>	HK\$180	2	2 non-core	2	-	Personal Development

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813E2	個人績效登峰 (保險及投資專才系列) 單元三：自我掌控、向心魔說不 Transcend Your Personal Effectiveness (Insurance & Investment Professionals Series) Module 3: Master Personal Performance & Say Goodbye to Incongruence 日期：16.12.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$270	3	3 non-core	3	-	Personal Development
PE4200406	5G與金融業 單元一：5G及AI人工智能創建新金融保險－ 科技與應用 5G and the Finance Industry Module 1: 5G and AI Creating New InsurTech – Technology and Application 日期：16.12.2021 & 23.12.2021 時間：9:30am - 12:00pm 時數：5小時 (共2堂)	HK\$500	5	5 non-core	5	5	Social Media Marketing
780E2	保險索償替代爭議解決方法 Alternative Insurance Dispute Resolution 日期：17.12.2021 時間：9:30am - 12:30pm 時數：3小時	HK\$270	3	3 non-core	3	-	Dispute Resolution
PE4200562	粵港澳大灣區系列 <b>NEW ▲</b> 單元一：粵港澳大灣區－「前海」+「琴澳」擴容 發展戰略下香港的新機遇 Greater Bay Area Series Module 1: Greater Bay Area - Hong Kong's New Opportunities under Development Strategy of Qianhai and Hengqin-Macao 日期：17.12.2021 時間：2:00pm - 5:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Mainland Market
SC-2084-12	強化影響力課程 單元三：影響與激勵團隊 Strengthening Your Influential Power Course Module 3 – Influencing & Motivating Team 日期：17.12.2021 時間：2:00pm - 5:00pm 時數：3小時	HK\$270	3	3 non-core	3	3	Personal Development
PE4200460	銷售管理新方向系列 (保險及投資專業人士) 單元二：運用高效銷售方法介紹你的保險及 財務計劃建議 The New Solution of Sales Management (Insurance and Investment Professionals) Module 2: Presenting Your Insurance and Financial Advice with High Impact 日期：17.12.2021 時間：2:00pm - 5:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Sales & Marketing

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759E3	財務風險保險證書課程第五單元 – 保證保險 Certificate Course in Insurance of Financial Risks Part V – Bonds 日期：17.12.2021 時間：6:30pm - 8:30pm 時數：2小時	HK\$180	2	2 non-core	2	-	General Insurance
177E2	商業保險相關法律 Law relating to Commercial Insurance 日期：17.12.2021 時間：6:30pm - 9:30pm 時數：3小時	HK\$270	-	3 non-core	3	-	Law
PE4200560	後疫情時代金融科技系列 <b>NEW ▲</b> 單元二：保險 – 保險科技從常態到新常態 Post COVID Fintech Series Module 2: Insurance – Insurtech: From Normal to New Normal 日期：17.12.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$300	3	3 non-core	3	3	Social Media Marketing
PE4200022	保險及金融法規遵守 – 打擊洗錢及恐怖分子資金籌集 PIBA CPD* Insurance and Financial Regulatory Compliance – Anti-Money Laundering and Counter-Terrorist Financing 日期：17.12.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$270	3	3 non-core	3 Ethics or Regulations	3	Compliance
PE4200248	內地當前財經熱話 單元十：國內金融科技 – 從虛擬到現實 Mainland Contemporary Financial Topics Module 10: FinTech in China – From Virtual to Reality 日期：17.12.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200268	提升人際關係 – 九型人格：概要及個性擴展 Enhancing Interpersonal Relationships - Enneagram: Overview and Personality Development 日期：18.12.2021 時間：9:00am - 1:00pm 時數：4小時	HK\$360	4	4 non-core	4	-	Personal Development
PE4200565	打擊洗錢及恐怖分子資金籌集系列 <b>NEW ▲</b> 單元一：環球打擊洗錢新趨勢及香港最新的監管發展 AML/CFT Series Module 1: AML/CFT: Global Trends on AML and HK's Latest Regulatory Developments 日期：18.12.2021 時間：10:00am – 1:00pm 時數：3小時	HK\$300	3	3 non-core	3 Ethics or Regulations	3	Compliance

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732F2	<p>互聯網世代的商機和人事 (金融服務專業人員) 單元二：如何在互聯網時代的金融服務行業 締造成功商機? Dealing with Business and People Successfully in the Internet Age (Financial Service Professionals) Module 2: How to Make Your Business More Successful in the Internet Age's Financial Service Industry?</p> <p>日期：18.12.2021 時間：1:00pm - 6:00pm 時數：5小時</p>	HK\$450	5	5 non-core	5	5	Social Media Marketing
PE4200283	<p>健康管理系列 單元二：營養素與其來源 Health Management Series Module 2: Nutrition and Food Source</p> <p>日期：18.12.2021 時間：2:00pm - 5:00pm 時數：3小時</p>	HK\$300	3	3 non-core	3	-	Life & Health Insurance
PE4200504	<p>銷售金融產品的監管要求新知 單元三：最新銀行/證券合規 Regulatory Requirements for Selling Financial Products Updates Module 3: Latest Banking / Securities Compliance</p> <p>日期：20.12.2021 時間：10:00am - 1:00pm 時數：3小時</p>	HK\$300	3	3 non-core	3 Ethics or Regulations	3	Compliance
PE4200505	<p>銷售金融產品的監管要求新知 單元四：銷售合規審查 Regulatory Requirements for Selling Financial Products Updates Module 4: Sales Compliance Review</p> <p>日期：20.12.2021 時間：2:00pm - 5:00pm 時數：3小時</p>	HK\$300	3	3 non-core	3 Ethics or Regulations	3	Compliance
PE4200180	<p>內地當前財經熱話 單元七：中國影子銀行：下一個危機？ Mainland Contemporary Financial Topics Module 7: China Shadow Banking: The Next Crisis?</p> <p>日期：20.12.2021 時間：2:30pm - 5:30pm 時數：3小時</p>	HK\$300	3	3 non-core	3	3	Mainland Market
PE4200514	<p>強積金培訓 單元三：強積金中介人操守及強積金20周年回顧 MPF Training Programme Module 3: Conduct of MPF Intermediaries and 20<sup>th</sup> Anniversary of the MPF System</p> <p>日期：20.12.2021 時間：6:45pm - 8:45pm 時數：2小時</p>	HK\$285	2	2 core	2	2	MPF Regulatory Requirements

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PE4200293	行為經濟學 (金融業) 單元二 Behavioral Economics for the Finance Industry Module 2 日期: 20.12.2021 時間: 6:45pm - 9:45pm 時數: 3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PBA00045	心靈管理系列 – 壓力管理 單元五: 提升抗逆能力減壓法 (自助) Mind Management Series – Stress Management Module 5: Stress Reduction Techniques (Self-helping) 日期: 20.12.2021 時間: 7:00pm - 9:00pm 時數: 2小時	HK\$180	2	2 non-core	2	-	Personal Development
PE4200457	合規培訓課程 (保險代理人) 單元一: 保險業監管局對保險中介人的操守要求 Compliance Training Courses for Insurance Agents Module 1: IA's Code of Conduct for Licensed Insurance Agents 日期: 21.12.2021 時間: 9:30am - 12:30pm 時數: 3小時	HK\$300	3	3 non-core	3 Ethics or Regulations	3	Compliance
PE4200393	社會責任投資 (SRI) 系列 單元一: 環境, 社會和管治 (ESG) 投資 Socially Responsible Investing (SRI) Series Module 1: Environmental, Social and Governance (ESG) Investing 日期: 21.12.2021 時間: 9:30am - 12:30pm 時數: 3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PBA00014	銷售合規須知及最新修訂 (金融產品中介人) 單元九: 保險業有關妥善處理客戶個人資料指引 Sales Compliance Reviews and Updates for Financial Products Intermediaries Module 9: Guidance on the Proper Handling of Customers' Personal Data for the Insurance Industry 日期: 21.12.2021 時間: 2:00pm - 4:00pm 時數: 2小時	HK\$180	2	2 non-core	2	2	Compliance
452D2	主要經濟指標與投資策劃 單元二: 領先經濟指標 Key Economic Indicators and Investment Planning Module 2: Leading Economic Indicators 日期: 21.12.2021 時間: 1:00pm - 6:00pm 時數: 5小時	HK\$450	5	5 non-core	5	5	Investment & Financial Planning
PE4200563	粵港澳大灣區系列 <b>NEW</b> ▲ 單元二: 粵港澳大灣區 – 信貸法律及金融體系 Greater Bay Area Series Module 2: Greater Bay Area – Credit Laws and Financial System 日期: 22.12.2021 時間: 10:00am - 1:00pm 時數: 3小時	HK\$300	3	3 non-core	3	3	Mainland Market

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SC-1889-10	<p>銷售奇才研習坊 (保險及投資專業人士) 單元三：銷售教練 Selling Genius Workshop (Insurance and Investment Professionals) Module 3: Sales Coaching</p> <p>日期：22.12.2021 時間：1:00pm - 6:00pm 時數：5小時</p>	HK\$450	5	5 non-core	5	-	Sales & Marketing
819E2	<p>風險評估及管理 (財經業人士) 單元五：財經市場的風險管理 Risk Assessment and Management for Financial Service Executives Module 5: Risk Management in Financial Market</p> <p>日期：22.12.2021 時間：2:00pm - 5:00pm 時數：3小時</p>	HK\$270	3	3 non-core	3	3	Investment & Financial Planning
PE4200519	<p>已經站穩時間考驗的證券分析方法 – 交易所買賣基金 (ETF) 精要指南 Securities Analysis Approaches That Have Stood the Test of Time – A Brief Guide to ETF Investment</p> <p>日期：22.12.2021 時間：6:45pm - 9:45pm 時數：3小時</p>	HK\$270	3	3 non-core	3	3	Investment & Financial Planning
PE4200465	<p>保險業監管制度的重大修訂 – 保險中介人 Significant Changes to Insurance Industry Regulation – Insurance Intermediaries</p> <p>日期：22.12.2021 &amp; 30.12.2021 時間：6:30pm - 9:00pm 時數：5小時 (共2堂)</p>	HK\$450	5	5 non-core	5	-	Compliance
394E2	<p>DISC 性格創富 (保險及投資專業人士) 學習坊 單元三：DISC分析工具和技巧 DISC Profiling for Business and Personal Enhancement (Insurance &amp; Investment Professionals) Workshop Module 3: DISC Profiling Tools and Techniques</p> <p>日期：23.12.2021 時間：1:00pm - 6:00pm 時數：5小時</p>	HK\$450	5	5 non-core	5	-	Personal Development
PE4200256	<p>優越服務必須掌握的保險知識 – 單元四：商業保險範圍 Essential Technical Insurance Knowledge for Effective Service Quality Enhancement – Module 4: Basic Insurance Coverage of Commercial Policies</p> <p>日期：23.12.2021 時間：2:00pm - 5:00pm 時數：3小時</p>	HK\$270	-	3 non-core	3	-	General Insurance

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PE4200514	<b>強積金培訓</b> <b>單元三：強積金中介人操守及</b> <b>強積金20周年回顧</b> <b>MPF Training Programme</b> <b>Module 3: Conduct of MPF Intermediaries</b> <b>and 20<sup>th</sup> Anniversary of the MPF System</b> 日期：23.12.2021 時間：6:45pm - 8:45pm 時數：2小時	HK\$285	2	2 core	2	2	MPF Regulatory Requirements
PE4200473	<b>Personal Line and SME</b> <b>Insurance Series – How Cargo Insurance</b> <b>Protect Insured's Interest?</b> 日期：23.12.2021 時間：6:45pm - 8:45pm 時數：2小時	◎ HK\$180	-	2 non-core	2	-	General Insurance
PE4200251	<b>金融科技與金融業</b> <b>單元三：未來金融業的模樣</b> <b>FinTech and the Finance Industry</b> <b>Module 3: FinTech: The Future of Banking</b> 日期：23.12.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$300	3	3 non-core	3	3	Social Media Marketing
PE4200570	<b>國家新發展系列</b> <b>► NEW ▲</b> <b>單元三：如何發掘「倍翻」回報的中資股？</b> <b>「倍翻」股又有哪些特質？</b> <b>Mainland New Development Series</b> <b>Module 3: How to Discover Chinese</b> <b>Stocks that could Double? What are Their</b> <b>Characteristics?</b> 日期：23.12.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$300	3	3 non-core	3	3	Mainland Market
PE4200382	<b>打開向高資產客戶銷售保險的大門 –</b> <b>高資產客戶所面對的財富風險及相關解決方案</b> <b>Open the Door to Selling Insurance to High-</b> <b>Net-Worth Customers – Resolution of Wealth</b> <b>Risk Faced by High-Net-Worth Customers</b> 日期：23.12.2021 時間：6:45pm - 9:45pm 時數：3小時	中 HK\$270	3	3 non-core	3	-	Life & Health Insurance
274E2	<b>資產保障相關法律 – 信託</b> <b>Law Relating to Asset Protection – Trusts</b> 日期：23.12.2021 & 24.12.2021 時間：9:30am - 12:00pm 時數：5小時（共2堂）	HK\$450	5	5 non-core	5	5	Investment & Financial Planning
PE4200458	<b>合規培訓課程（保險代理人）</b> <b>單元二：道德操守（保險代理人）</b> <b>Compliance Training Courses for</b> <b>Insurance Agents</b> <b>Module 2: Business Ethics</b> <b>(Insurance Agents)</b> 日期：24.12.2021 時間：1:00pm - 4:00pm 時數：3小時	HK\$300	3	3 non-core	3 Ethics or Regulations	3	Compliance

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中 廣東話授課，提供中文教材 Taught in Cantonese with Chinese programme handouts provided.

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PE4200225	環球稅制概覽 單元二：全球稅務資訊交換 Global Taxation Overview Module 2: Common Reporting Standard 日期：24.12.2021 時間：2:00pm - 5:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200341	健康管理系列飲食篇 單元四：防癌飲食 Health Management Series Module 4: Dietary Advice on Cancer Prevention 日期：28.12.2021 時間：10:00am - 1:00pm 時數：3小時	HK\$300	3	3 non-core	3	-	Life & Health Insurance
PE4200575	善用社交工程 (Social Engineering) <b>NEW ▲</b> - 4P營銷術 (保險及投資專才系列) 單元一：應用社交工程 (Social Engineering) 協助產品市場定位 Ethical use of Social Engineering in 4P Marketing (Insurance and Investment Professionals) Module 1 – How to use Social Engineering in Product Market Positioning? 日期：28.12.2021 時間：2:00pm - 4:00pm 時數：2小時	HK\$200	2	2 non-core	2	-	Social Media Marketing
PE4200395	社會責任投資 (SRI) 系列 單元三：香港和中國的綠色金融：財富管理的遠景 Socially Responsible Investing (SRI) Series Module 3: Green Finance for Hong Kong and China: Wealth Management's Perspective 日期：28.12.2021 時間：2:00pm - 5:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200228	強積金培訓 單元一：強積金中介人預設投資策略 (DIS) 培訓課程 MPF Training Programme Module 1 : Default Investment Strategy (DIS) Training for MPF Intermediaries 日期：28.12.2021 時間：6:45pm - 8:45pm 時數：2小時	HK\$285	2	2 core	2	2	MPF Regulatory Requirements
PE4200144	僱員福利系列 – 人身意外保險 Employee Benefits Series – Personal Accident Insurance 日期：28.12.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$270	-	3 non-core	3	-	Life & Health Insurance
812E2	個人績效登峰 (保險及投資專才系列) 單元二：個人績效登峰的首七堂課 Transcend Your Personal Effectiveness (Insurance & Investment Professionals Series) Module 2: First 7 Lessons to the Highest Personal Effectiveness 日期：28.12.2021 & 29.12.2021 時間：6:45pm - 9:15pm 時數：5小時 (共2堂)	HK\$450	5	5 non-core	5	-	Personal Development

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SC-1890-10	銷售奇才研習坊 (保險及投資專業人士) 單元四：銷售奇才 Selling Genius Workshop (Insurance & Investment Professionals) Module 4: Selling Genius 日期：29.12.2021 時間：1:00pm - 5:00pm 時數：4小時	HK\$360	4	4 non-core	4	-	Sales & Marketing
PE4200394	社會責任投資 (SRI) 系列 單元二：環境、社會和管治 (ESG) 與金融保險業 Socially Responsible Investing (SRI) Series Module 2: Incorporating Environmental, Social and Governance (ESG) into Insurance Industry 日期：29.12.2021 時間：2:00pm - 5:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200521	壽險及醫療險 – 醫療基礎學問及索償個案 Life and Medical Insurance – Essential Medical Knowledge & Claims Case Studies 日期：29.12.2021 時間：6:30pm - 9:30pm 時數：3小時	HK\$270	-	3 non-core	3	-	Life & Health Insurance
PE4200348	已經站穩時間考驗的證券分析方法 – 基本分析中的行業分析 Securities Analysis Approaches That Have Stood The Test of Time – Fundamental Analysis (Industry Analysis) 日期：29.12.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$270	3	3 non-core	3	3	Investment & Financial Planning
PE4200181	傳承規劃和傳承學 單元六：高端客戶的傳承規劃法律原則和工具 Legacy Planning and Legacyology Module 6: Legal Principles and Tools of Legacy Planning for High Net-worth Customers 日期：29.12.2021 & 30.12.2021 時間：9:30am - 12:00pm 時數：5小時 (共2堂)	HK\$450	5	5 non-core	5	5	Law
PE4200224	打擊洗錢及恐怖分子資金籌集條例和相關監管要求 單元三：打擊洗錢 / 恐怖分子資金籌集合規 – 潛在高風險區域 Anti-Money Laundering and Counter-Terrorist Financing Ordinance and Relevant Regulatory Requirements Module 3: AML/CFT Compliance – Potential High Risk Areas 日期：30.12.2021 時間：10:00am - 12:00pm 時數：2小時	HK\$180	2	2 non-core	2 Ethics or Regulations	2	Compliance

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PE4200576	善用社交工程 (Social Engineering) <b>NEW ▲</b> - 4P營銷術 (保險及投資專才系列) 單元二：如何促成買賣雙方共同創造價值? Ethical use of Social Engineering in 4P Marketing (Insurance and Investment Professionals) Module 2 – How to Create Value by Collaboration between Buyer and Seller? 日期：30.12.2021 時間：2:00pm - 4:00pm 時數：2小時	HK\$200	2	2 non-core	2	-	Social Media Marketing
PE4200506	銷售金融產品的監管要求新知 單元五：遵從法規指引新知 Regulatory Requirements for Selling Financial Products Updates Module 5: Regulatory Compliance Update 日期：30.12.2021 時間：2:00pm - 4:00pm 時數：2小時	HK\$200	2	2 non-core	2 Ethics or Regulations	2	Compliance
PE4200246	內地當前財經熱話 單元八：內地高淨值人士 - 邁向全球 Mainland Contemporary Financial Topics Module 8: High Net-worth Mainlanders - Go Global 日期：30.12.2021 時間：2:30pm - 5:30pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200338	內地當前財經熱話 單元十一：粵港澳大灣區與香港金融業務的機遇 Mainland Contemporary Financial Topics Module 11: Opportunities for Financial Services in The Greater Bay Area 日期：30.12.2021 時間：6:30pm - 9:30pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200558	主題投資系列 <b>NEW ▲</b> 單元三：行為金融學與基本和 技術分析在股票投資的實際應用 Thematic Investing Series Module 3: Practical Application of Behavioral Finance with Fundamental and Technical Analysis on Stock Investing 日期：30.12.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
765F2	處理金融糾紛的準備和進階技巧課程 單元三：如何運用調解技巧以解決金融糾紛? Advanced Skills in Handling Financial Disputes and Preparing for the FDRC Workshop Module 3: How to Use Mediation Skills to Resolve Financial Disputes? 日期：30.12.2021 時間：6:45pm - 9:45pm 時數：3小時	HK\$330	3	3 non-core	3	3	Dispute Resolution

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PBA00018	中國房地產投資策略 單元三：中國房地產投資 China Real Estate Investment Strategies Module 3: China Real Estate Investments 日期：31.12.2021 時間：9:30am - 4:30pm (包括午膳時間1小時) 時數：6小時	HK\$540	6	6 non-core	6	6	Mainland Market
396E2	銷售合規須知及最新修訂 (金融產品中介人) 單元二：強積金最新發展 Sales Compliance Reviews and Updates for Financial Products Intermediaries Module 2: MPF Recent Development 日期：31.12.2021 時間：10:00am - 12:00pm 時數：2小時	HK\$285	2	2 core	2	2	MPF Regulatory Requirements
SC-1887-10	銷售奇才研習坊 (保險及投資專業人士) 單元一：銷售藝術 Selling Genius Workshop (Insurance and Investment Professionals) Module 1: The Art of Selling 日期：3.1.2022 時間：2:00pm - 4:00pm 時數：2小時	HK\$180	2	2 non-core	2	-	Sales & Marketing
PBA00046	心靈管理系列 – 壓力管理 單元六：克服恐懼減壓技巧 Mind Management Series – Stress Management Module 6: Overcoming Anxiety and Depression 日期：3.1.2022 時間：4:00pm - 6:00pm 時數：2小時	HK\$180	2	2 non-core	2	-	Personal Development
PE4200472	Personal Line and SME Insurance Series – Why "Personal Line Insurance" is Important to Everyone? 日期：3.1.2022 時間：6:45pm - 9:45pm 時數：3小時	☉ HK\$270	-	3 non-core	3	-	General Insurance
746E2	旅遊保險 (人身) Travel Insurance (Person) 日期：4.1.2022 時間：6:45pm - 9:45pm 時數：3小時	🗣️ HK\$270	-	3 non-core	3	-	General Insurance
PE4200457	合規培訓課程 (保險代理人) 單元一：保險業監管局對保險中介人的操守要求 Compliance Training Courses for Insurance Agents Module 1: IA's Code of Conduct for Licensed Insurance Agents 日期：5.1.2022 時間：10:00am - 1:00pm 時數：3小時	HK\$300	3	3 non-core	3 Ethics or Regulations	3	Compliance

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🗣️ 普通话授課 · 中文簡體字教材 Taught in Putonghua with Simplified Chinese programme handouts provided.

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PE4200577	善用社交工程 (Social Engineering) <b>NEW ▲</b> - 4P營銷術 (保險及投資專才系列) 單元三：置身客人視野的市場推廣 Ethical use of Social Engineering in 4P Marketing (Insurance and Investment Professionals) Module 3 – Promotion from Customer's Perspective 日期：5.1.2022 時間：2:00pm - 4:00pm 時數：2小時	HK\$200	2	2 non-core	2	-	Social Media Marketing
761F2	打擊洗錢及恐怖分子資金籌集條例和 相關監管要求 單元一 Anti-Money Laundering and Counter- Terrorist Financing Ordinance and Relevant Regulatory Requirements Module 1 日期：5.1.2022 時間：2:00pm - 4:00pm 時數：2小時	HK\$180	2	2 non-core	2 Ethics or Regulations	2	Compliance
PE4200408	5G與金融業 單元三：5G在保險業的基礎設施、 架構、實行及應用 5G and the Finance Industry Module 3: 5G Basic Infrastructure, Implementation and Application in Insurance 日期：6.1.2022 時間：10:00am - 12:00pm 時數：2小時	HK\$200	2	2 non-core	2	2	Social Media Marketing
PE4200557	主題投資系列 <b>NEW ▲</b> 單元二：綠色金融、綠色保險及 可持續金融帶來的新機遇 Thematic Investing Series Module 2: New Opportunities for Green Finance, Green Insurance and Sustainable Investing 日期：5.1.2022 時間：6:45pm - 9:45pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200579	職場心理學：活學活用NLP <b>NEW ▲</b> (保險及投資專才系列) 單元一：如何透過NLP技巧提升溝通力 - 4種「次感元」的應用? Work Psychology – NLP series Module 1 – Enhance Communication Skill by using 4 Types of Sub-modalities 日期：6.1.2022 時間：2:00pm - 4:00pm 時數：2小時	HK\$200	2	2 non-core	2	-	Personal Development
745F2	客戶投資心理解說 單元三：與客戶共渡經濟危與機 Know Your Customers' Investment Psychology Module 3: Getting through Economic Ups & Downs with Customers 日期：6.1.2022 時間：2:00pm - 5:00pm 時數：3小時	HK\$270	3	3 non-core	3	3	Investment & Financial Planning

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PE4200225	環球稅制概覽 單元二：全球稅務資訊交換 Global Taxation Overview Module 2: Common Reporting Standard 日期：6.1.2022 時間：6:30pm - 9:30pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
814E2	個人績效登峰（保險及投資專才系列） 單元四：超脫平凡、創登峰業績 Transcend Your Personal Effectiveness (Insurance & Investment Professionals Series) Module 4: Transcend the Ordinary You, Excel the Highest Personal Effectiveness 日期：6.1.2022 & 7.1.2022 時間：6:45pm - 9:15pm 時數：5小時（共2堂）	HK\$450	5	5 non-core	5	-	Personal Development
PE4200274	亞洲證券市場 單元五：外資參與內地證券市場 Asian Securities Markets Module 5: Mainland Securities Market for Foreign Investors 日期：7.1.2022 時間：9:30am - 12:30pm 時數：3小時	HK\$270	3	3 non-core	3	3	Investment & Financial Planning
PE4200541	學校、教育機構（學界）所需的 保險種類： 財產全險保險保單範圍，索償程序及個案分享 Insurance Course for Educational/Tutorial Institution Business: Property All Risks Insurance Underwriting and Claims Handling with Interesting Cases Sharing 日期：7.1.2022 時間：2:00pm - 5:00pm 時數：3小時	HK\$270	-	3 non-core	3	-	General Insurance
PE4200578	善用社交工程（Social Engineering） - 4P營銷術（保險及投資專才系列） 單元四：清除成交路上的障礙：排除異議 Ethical use of Social Engineering in 4P Marketing (Insurance and Investment Professionals) Module 4 – Clear the Runway for Business- Handling Objections 日期：7.1.2022 時間：3:00pm - 5:00pm 時數：2小時	HK\$200	2	2 non-core	2	-	Social Media Marketing
PE4200522	中國房地產投資策略 單元五：粵港澳大灣區財富管理對接及 離岸房地產融資新機遇 China Real Estate Investment Strategies Module 5: New Opportunities in Wealth Management Connect and Offshore Real Estate Financing in Guangdong-HK-Macao Greater Bay Zone 日期：8.1.2022 時間：9:30am - 12:30pm 時數：3小時	HK\$300	3	3 non-core	3	3	Mainland Market

\* These programmes are co-organised with Professional Insurance Brokers Association (PIBA) and will be recognised as IA - CPD credits. Members of PIBA can directly enroll via PIBA to obtain member discounts.

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PE4200349	已經站穩時間考驗的證券分析方法 – 基本分析中的公司分析 Securities Analysis Approaches That Have Stood The Test of Time – Fundamental Analysis (Company Analysis) 日期：8.1.2022 時間：9:00am - 2:00pm 時數：5小時	HK\$450	5	5 non-core	5	5	Investment & Financial Planning
PE4200178	內地當前財經熱話 單元五：人民幣國際化：戰略和金融改革 Mainland Contemporary Financial Topics Module 5: Renminbi Internationalization: Strategy and Financial Reform 日期：8.1.2022 時間：1:30pm - 4:30pm 時數：3小時	HK\$300	3	3 non-core	3	3	Mainland Market
PE4200104	傳承規劃和傳承學 單元五：高端客戶的傳承規劃方案 Legacy Planning and Legacyology Module 5: Legacy Planning Solutions for High Net-worth Customers 日期：10.1.2022 時間：2:00pm - 5:00pm 時數：3小時	HK\$270	3	3 non-core	3	3	Law
PE4200580	職場心理學：活學活用NLP <b>NEW ▲</b> (保險及投資專才系列) 單元二：如何透過NLP技巧提升服務質素 – 同理心模型 – RETHINK的應用? Work Psychology – NLP series Module 1 – Enhance Servicing Quality with Empathetic Model – RETHINK 日期：10.1.2022 時間：6:45pm - 8:45pm 時數：2小時	HK\$200	2	2 non-core	2	-	Personal Development
PE4200059	財富管理技巧深造系列 單元四：改正不良投資習慣 Achieving Wealth Management Excellence Series Module 4: Rectification of Bad Investment Habits 日期：10.1.2022 時間：6:45pm - 9:45pm 時數：3小時	HK\$270	3	3 non-core	3	3	Investment & Financial Planning
PE4200566	打擊洗錢及恐怖分子資金籌集系列 <b>NEW ▲</b> 單元二：數碼時代下的eKYC – 認識你的客戶 AML/CFT Series Module 2: AML/CFT: eKYC – The Future of Know Your Customer in Digital Era 日期：10.1.2022 時間：6:45pm - 9:45pm 時數：3小時	HK\$300	3	3 non-core	3 Ethics or Regulations	3	Compliance


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PE4200141	<b>僱員福利系列 – 旅遊保險</b> <b>Employee Benefits Series – Travel Insurance</b> 日期：11.1.2022 時間：6:45pm - 9:45pm 時數：3小時	HK\$270	-	3 non-core	3	-	General Insurance
PE4200469	<b>如何透過殯儀知識增加保險代理收入?</b>  日期：11.1.2022 時間：7:00pm - 10:00pm 時數：3小時	HK\$270	-	3 non-core	3	-	Life & Health Insurance
PE4200069	<b>強積金培訓</b>  <b>單元二：強積金與香港退休需要</b> <b>MPF Training Programme</b> <b>Module 2: MPF &amp; HK Retirement Needs</b> Date: 12.1.2022 Time: 12:00pm - 2:00pm Duration: 2 hours	HK\$285	2	2 core	2	2	MPF Products & Others
PE4200572	<b>善用衍生工具</b>  <b>單元一：香港及美國期貨簡介及應用</b> 日期：12.1.2022 時間：2:00pm - 5:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200581	<b>職場心理學：活學活用NLP</b>  (保險及投資專才系列) <b>單元三：如何透過NLP技巧清除工作上阻礙</b> <b>– 解難模型 – SCORE的應用?</b> <b>Work Psychology – NLP series</b> <b>Module 3 – Tackle Workplace Obstacles</b> <b>with Problem Solving Model - SCORE</b> 日期：12.1.2022 時間：3:00pm - 5:00pm 時數：2小時	HK\$200	2	2 non-core	2	-	Personal Development
PBA00047	<b>心靈管理系列 – 壓力管理</b>  <b>單元七：平息客戶情緒技巧</b> <b>Mind Management Series – Stress Management</b> <b>Module 7: Handling Customers' Emotions</b> Date: 12.1.2022 Time: 7:00pm - 9:00pm Duration: 2 hours	HK\$180	2	2 non-core	2	-	Personal Development
PBA00022	<b>社交媒體和雲端競爭優勢 [金融專才] 單元一</b> <b>Social Media Marketing and Cloud</b> <b>Competitive Advantages for Financial</b> <b>Professionals Module 1</b> 日期：12.1.2022 時間：7:00pm - 10:00pm 時數：3小時	HK\$270	3	3 non-core	3	3	Social Media Marketing
PE4200501	<b>商業道德操守</b> <b>單元四：金融業</b> <b>Business Ethics</b> <b>Module 4: Finance Sector</b> 日期：13.1.2022 時間：2:00pm - 4:00pm 時數：2小時	HK\$200	2	2 non-core	2 Ethics or Regulations	2	Compliance

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729E2	「不言而喻」的奧妙 – 保險從業員工作坊 單元四：非語言溝通技巧3 – 外觀禮儀 Communicating without Talking for Financial Professionals Module 4: Non-verbal Communication Skills III 日期：13.1.2022 時間：6:45pm - 8:45pm 時數：2小時	HK\$180	2	2 non-core	2	-	Personal Development
PE4200340	強積金培訓 單元四：強積金中介人操守及強積金制度發展 MPF Training Programme Module 4: Conduct of MPF Intermediaries and Development of the MPF System 日期：13.1.2022 時間：6:45pm - 8:45pm 時數：2小時	HK\$285	2	2 core	2	2	MPF Regulatory Requirements
PE4200345	電子金融服務與大數據 單元三：大數據在保險服務的應用 Electronic Financial Service and Big Data Module 3: Big Data Concepts and Applications in Insurance 日期：13.1.2022 & 20.1.2022 時間：9:30am - 12:00pm 時數：5小時 (共2堂)	HK\$500	5	5 non-core	5	5	Sales & Marketing
PE4200284	健康管理系列 單元三：均衡飲食 Health Management Series Module 3: Balanced Diet 日期：14.1.2022 時間：9:30am - 12:30pm 時數：3小時	HK\$300	3	3 non-core	3	-	Life & Health Insurance
SC-2065-11	「身心語言程式學」工作坊 單元六：銷售演說技巧 Boost Your Work Competence with NLP Module 6: Professional Sales Presentation 日期：14.1.2022 時間：1:00pm - 6:00pm 時數：5小時	HK\$450	5	5 non-core	5	-	Personal Development
451D2	主要經濟指標與投資策劃 單元一：經濟指標初探 Key Economic Indicators and Investment Planning Module 1: Overview of Economic Indicators 日期：14.1.2022 時間：2:00pm - 6:00pm 時數：4小時	HK\$360	4	4 non-core	4	4	Investment & Financial Planning
PE4200568	國家新發展系列 <b>▲ NEW ▲</b> 單元一：國家「十四五規劃」和「雙循環新發展」 對香港經濟的新機遇 Mainland New Development Series Module 1: National "14 <sup>th</sup> Five-Year Plan" and "Dual Circulation New Development" New Opportunities for Economy of Hong Kong 日期：14.1.2022 時間：6:45pm - 9:45pm 時數：3小時	HK\$300	3	3 non-core	3	3	Mainland Market

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PE4200556	主題投資系列 <span style="color: blue;">▲ NEW ▲</span> 單元一：ESG投資 – 負社會責任及 可持續投資創造的長期價值 Thematic Investing Series Module 1: ESG Investing – Long-Term Value Creation through Socially Responsible and Sustainable Investing 日期：14.1.2022 時間：6:45pm - 9:45pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PE4200123	內地商務法例入門（金融專業） 單元三：外商投資企業及其資本金和往來帳戶 Introduction to Mainland Commercial Law for Financial Professionals Module 3: Capital Account Operation 日期：14.1.2022 時間：6:45pm - 9:45pm 時數：3小時	HK\$270	3	3 non-core	3	3	Mainland Law
SC-2062-11	說服技巧（金融服務業專才） 單元三：認識有意識和潛意識說服法 Persuasion Skills for Financial Professionals Module 3: Influencing People Consciously and Subconsciously 日期：15.1.2022 時間：9:00am - 2:00pm 時數：5小時	HK\$450	5	5 non-core	5	5	Personal Development
PE4200381	打開向高資產客戶銷售保險的大門 – 高資產及公司客戶對保險及保費融資的需求 <span style="color: green;">中</span> Open the Door to Selling Insurance to High- Net-Worth Customers – High-Net-Worth and Corporate Customers' Needs for Insurance and Premium Financing 日期：15.1.2022 時間：10:00am - 1:00pm 時數：3小時	HK\$270	3	3 non-core	3	-	Life & Health Insurance
PE4200247	內地當前財經熱話 單元九：國內公司銀行 – 明天的路線圖 Mainland Contemporary Financial Topics Module 9: Mainland Corporate Banking – Future Road Map 日期：15.1.2022 時間：2:00pm - 5:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
PBA00023	社交媒體和雲端競爭優勢 [金融專才] 單元二 Social Media Marketing and Cloud Competitive Advantages for Financial Professionals Module 2 日期：15.1.2022 時間：2:00pm - 6:00pm 時數：4小時	HK\$360	4	4 non-core	4	4	Social Media Marketing

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PE4200514	<b>強積金培訓</b> 單元三：強積金中介人操守及 強積金20周年回顧 <b>MPF Training Programme</b> <b>Module 3: Conduct of MPF Intermediaries</b> <b>and 20<sup>th</sup> Anniversary of the MPF System</b> 日期：17.1.2022 時間：6:45pm - 8:45pm 時數：2小時	HK\$285	2	2 core	2	2	MPF Regulatory Requirements
PE4200440	<b>受信人責任與刑事法 – 保險相關刑事法律</b> <b>Duties of Fiduciaries and Criminal Law –</b> <b>Criminal Law Relating to Insurance</b> 日期：17.1.2022 & 24.1.2022 時間：6:30pm - 9:00pm 時數：5小時（共2堂）	HK\$450	-	5 non-core	5	-	Law
SC-2066-11	<b>「身心語言程式學」工作坊</b> 單元七：NLP排難解紛 <b>Boost Your Work Competence with NLP</b> <b>Module 7: NLP Conflict Resolution</b> 日期：18.1.2022 時間：1:00pm - 5:00pm 時數：4小時	HK\$360	4	4 non-core	4	-	Personal Development
PBA00021	<b>變革管理技巧</b> 單元三：持分者管理 <b>Essential Skills for Change Management</b> <b>Module 3: Stakeholder Management</b> 日期：18.1.2022 時間：2:00pm - 5:00pm 時數：3小時	HK\$270	3	3 non-core	3	3	Management
PE4200567	<b>打擊洗錢及恐怖分子資金籌集系列</b> <b>NEW ▲</b> 單元三：合規科技如何能夠改善合規表現 <b>AML/CFT Series</b> <b>Module 3: AML/CFT: How Regtech can</b> <b>Improve Compliance Performance?</b> 日期：18.1.2022 時間：6:45pm - 9:45pm 時數：3小時	HK\$300	3	3 non-core	3 Ethics or Regulations	3	Compliance
PE4200243	<b>產品責任保險（承保製造商及出口商）</b> <b>Product Liability Insurance for Manufacturers</b> <b>and Exporters</b> 日期：18.1.2022 & 25.1.2022 時間：6:45pm - 9:15pm 時數：5小時（共2堂）	HK\$450	-	5 non-core	5	-	General Insurance
PE4200573	<b>善用衍生工具</b> <b>NEW ▲</b> 單元二：股票期權簡介及應用 日期：19.1.2022 時間：2:00pm - 5:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Investment & Financial Planning

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PE4200564	<p>粵港澳大灣區系列 <b>▲ NEW ▲</b></p> <p>單元三：粵港澳大灣區－ 粵港澳大灣區與其他省市之外匯管制的分別</p> <p>Greater Bay Area Series Module 3: Greater Bay Area – Differences in Foreign Exchange Control between Greater Bay Area and Other Regions</p> <p>日期：19.1.2022 時間：6:45pm - 9:45pm 時數：3小時</p>	HK\$300	3	3 non-core	3	3	Mainland Market
395E2	<p>DISC 性格創富 (保險及投資專業人士) 學習坊</p> <p>單元四：DISC在保險及投資銷售的應用</p> <p>DISC Profiling for Business and Personal Enhancement (Insurance &amp; Investment Professionals) Workshop Module 4: DISC Selling Skills</p> <p>日期：20.1.2022 時間：1:00pm - 6:00pm 時數：5小時</p>	HK\$450	5	5 non-core	5	-	Personal Development
PE4200582	<p>職場心理學：活學活用NLP <b>▲ NEW ▲</b> (保險及投資專才系列)</p> <p>單元四：如何透過NLP技巧提升工作成效－ 理性模型PDCA &amp; TOTE的應用?</p> <p>Work Psychology – NLP series Module 4 – Improve Efficiency by using Rational Models – PDCA &amp; TOTE</p> <p>日期：20.1.2022 時間：2:00pm - 4:00pm 時數：2小時</p>	HK\$200	2	2 non-core	2	-	Personal Development
PE4200397	<p>強積金培訓</p> <p>單元五：「可扣稅自願性供款」強積金中介人培訓</p> <p>MPF Training Programme Module 5: Tax Deductible Voluntary Contributions (TVCs) for MPF Intermediaries</p> <p>日期：20.1.2022 時間：6:45pm - 8:45pm 時數：2小時</p>	HK\$285	2	2 core	2	2	MPF Regulatory Requirements
782E2	<p>僱員補償理賠沿革</p> <p>Historical Claims Development of Employees' Compensation</p> <p>日期：21.1.2022 時間：9:30am - 12:30pm 時數：3小時</p>	HK\$270	-	3 non-core	3	-	General Insurance
454D2	<p>主要經濟指標與投資策劃</p> <p>單元四：重要市場的經濟指標分析 及經濟指標之限制</p> <p>Key Economic Indicators and Investment Planning Module 4: Analysis of Economic Indicators of Major Markets and Limitation of Economic Indicators</p> <p>日期：21.1.2022 時間：2:00pm - 6:00pm 時數：4小時</p>	HK\$360	4	4 non-core	4	4	Investment & Financial Planning

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PE4200486	<p>保險及金融法規遵守 – 保險中介人最新監管要求摘要</p> <p>Insurance and Financial Regulatory Compliance – Highlight of the Latest Regulatory Requirements for Insurance Intermediaries</p> <p>PIBA CPD* HK\$270</p> <p>日期：21.1.2022 時間：6:45pm - 9:45pm 時數：3小時</p>		3	3 non-core	3 Ethics or Regulations	3	Compliance
SC-2060-11	<p>說服技巧 (金融服務業專才) 單元一：掌握說服技巧、獲取理想成果</p> <p>Persuasion Skills for Financial Professionals Module 1: Master Persuasion Skills to Get Exactly What You Want</p> <p>日期：22.1.2022 時間：9:00am - 2:00pm 時數：5小時</p>	HK\$450	5	5 non-core	5	5	Personal Development
PE4200179	<p>內地當前財經熱話 單元六：中國不良資產：問題與對策</p> <p>Mainland Contemporary Financial Topics Module 6: China non-performing Assets: Problem and Solution</p> <p>日期：22.1.2022 時間：1:00pm - 4:00pm 時數：3小時</p>	HK\$300	3	3 non-core	3	3	Mainland Market
PBA00024	<p>社交媒體和雲端競爭優勢 [金融專才] 單元三</p> <p>Social Media Marketing and Cloud Competitive Advantages for Financial Professionals Module 3</p> <p>日期：22.1.2022 時間：1:00pm - 6:00pm 時數：5小時</p>	HK\$450	5	5 non-core	5	5	Social Media Marketing
PE4200574	<p>善用衍生工具 單元三：指數期權簡介及應用</p> <p>日期：24.1.2022 時間：9:30am - 12:30pm 時數：3小時</p>	HK\$300	3	3 non-core	3	3	Investment & Financial Planning
751F2	<p>內地金融制度入門 單元三：內地外匯監管與操作規範 II</p> <p>Understanding Mainland Financial System Module 3: Mainland Foreign Exchange System II</p> <p>日期：24.1.2022 時間：6:45pm - 8:45pm 時數：2小時</p>	HK\$200	2	2 non-core	2	2	Mainland Market
PE4200474	<p>Personal Line and SME Insurance Series – How to Protect SME from Different Business Risks?</p> <p>日期：24.1.2022 時間：6:45pm - 9:45pm 時數：3小時</p>	⊙ HK\$270	-	3 non-core	3	-	General Insurance

\* These programmes are co-organised with Professional Insurance Brokers Association (PIBA) and will be recognised as IA - CPD credits. Members of PIBA can directly enroll via PIBA to obtain member discounts.

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⊙ This programme is solely owned by the Vista Academy Co. Limited.

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SC-2067-11	「身心語言程式學」工作坊 單元八：處理刁難客戶 Boost Your Work Competence with NLP Module 8: Handling Difficult Customers 日期：25.1.2022 時間：1:00pm - 6:00pm 時數：5小時	HK\$450	5	5 non-core	5	-	Personal Development
PBA00026	人民幣國際化和金融工具 單元一：人民幣國際化 Understanding RMB Internationalization and Financial Instruments Module 1: RMB Internationalization 日期：25.1.2022 時間：2:00pm - 5:00pm 時數：3小時	HK\$270	3	3 non-core	3	3	Investment & Financial Planning
PE4200569	國家新發展系列 <b>NEW ▲</b> 單元二：內地遺產規劃及相關法規 Mainland New Development Series Module 2: Mainland Estate Planning and Relevant Regulations 日期：25.1.2022 時間：6:45pm - 9:45pm 時數：3小時	HK\$300	3	3 non-core	3	3	Mainland Market
742F2	財務策劃（遺產繼承與承辦） Financial Planning (Estate Inheritance and Probate) 日期：25.1.2022 & 26.1.2022 時間：9:30am - 12:00pm 時數：5小時（共2堂）	HK\$450	5	5 non-core	5	5	Law
PE4200500	商業道德操守 單元三：管理與合規 Business Ethics Module 3: Management and Compliance Date : 26.1.2022 Time : 3:00pm - 5:00pm Duration : 2 hours	EN HK\$200	2	2 non-core	2 Ethics or Regulations	2	Compliance
758E3	財務風險保險證書課程第四單元 – 信貸保險 Certificate Course in Insurance of Financial Risks Part IV – Credit 日期：26.1.2022 時間：6:30pm - 9:30pm 時數：3小時	HK\$270	3	3 non-core	3	-	General Insurance
PE4200519	已經站穩時間考驗的證券分析方法 – 交易所買賣基金 (ETF) 精要指南 Securities Analysis Approaches That Have Stood The Test of Time – A Brief Guide to ETF Investment 日期：26.1.2022 時間：6:45pm - 9:45pm 時數：3小時	HK\$270	3	3 non-core	3	3	Investment & Financial Planning

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EN 英語授課，提供英文教材 Taught in English with English programme handouts provided

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PBA00025	<b>社交媒體和雲端競爭優勢 [金融專才] 單元四</b> <b>Social Media Marketing and Cloud Competitive Advantages for Financial Professionals Module 4</b> 日期：26.1.2022 時間：7:00pm - 10:00pm 時數：3小時	HK\$270	3	3 non-core	3	3	Social Media Marketing
PE4200397	<b>強積金培訓</b> <b>單元五：「可扣稅自願性供款」強積金中介人培訓</b> <b>MPF Training Programme</b> <b>Module 5: Tax Deductible Voluntary Contributions (TVCs) for MPF Intermediaries</b> 日期：27.1.2022 時間：10:00am - 12:00pm 時數：2小時	HK\$285	2	2 core	2	2	MPF Regulatory Requirements
PE4200520	<b>打開向高資產客戶銷售保險的大門 – 高資產及公司客戶對家族信托的需求及相關風險管理方案</b> <b>Open the Door to Selling Insurance to High-Net-Worth Customers – High-Net-Worth and Corporate Customers' Needs for Family Trusts and Related Risk Management Solutions</b> 日期：27.1.2022 時間：6:45pm - 9:45pm 時數：3小時	 HK\$270	3	3 non-core	3	-	Life & Health Insurance
PE4200074	<b>家庭法 (理財策劃師須知)</b> <b>Family Laws for Financial Planners</b> 日期：27.1.2022 & 28.1.2022 時間：6:30pm - 9:00pm 時數：5小時 (共2堂)	HK\$450	5	5 non-core	5	-	Law
PE4200342	<b>健康管理與養生系列飲食篇</b> <b>單元五：基因營養學</b> <b>Health Management Series</b> <b>Module 5: Nutrigenomics</b> 日期：28.1.2022 時間：10:00am - 1:00pm 時數：3小時	HK\$300	3	3 non-core	3	-	Life & Health Insurance
PE4200461	<b>銷售管理新方向系列 (保險及投資專業人士)</b> <b>單元三：利用教練技能建立你的MDRT團隊</b> <b>The New Solution of Sales Management (Insurance and Investment Professionals)</b> <b>Module 3: Building Your MDRT Team Using the Skills of Coaching</b> 日期：28.1.2022 時間：2:00pm - 5:00pm 時數：3小時	HK\$300	3	3 non-core	3	3	Sales & Marketing

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PE4200552	<p>網絡經濟新機遇與挑戰系列 <b>NEW</b> 單元五：社交媒體營銷百科 The Cyber Economy New Opportunities and Challenges Series Module 5: Social Media Marketing</p> <p>日期：28.1.2022 時間：2:30pm - 4:30pm 時數：2小時</p>	HK\$200	2	2 non-core	2	2	Social Media Marketing
764F2	<p>處理金融糾紛的準備和進階技巧課程 單元二：調解過程 Advanced Skills in Handling Financial Disputes and Preparing for the FDRC Workshop Module 2: Process of Mediation</p> <p>日期：29.1.2022 時間：10:00am - 2:00pm 時數：4小時</p>	HK\$440	4	4 non-core	4	4	Dispute Resolution
PBA00028	<p>人民幣國際化和金融工具 單元三：人民幣投資基金與其他金融產品 Understanding RMB Internationalization and Financial Instruments Module 3: RMB Investment Funds and Other Financial Products</p> <p>日期：29.1.2022 時間：1:00pm - 6:00pm 時數：5小時</p>	HK\$450	5	5 non-core	5	5	Investment & Financial Planning
453D2	<p>主要經濟指標與投資策劃 單元三：同步經濟指標及滯後經濟指標 Key Economic Indicators and Investment Planning Module 3: Coincident and Lagging Economic Indicators</p> <p>日期：31.1.2022 時間：10:00am - 1:00pm 時數：3小時</p>	HK\$270	3	3 non-core	3	3	Investment & Financial Planning
SC-1312-07	<p>「身心語言程式學」工作坊 單元一：財經服務業的NLP應用技巧 Boost Your Work Competence with NLP Module 1: Application of NLP in Financial Services Environment</p> <p>日期：31.1.2022 時間：3:00pm - 5:00pm 時數：2小時</p>	HK\$180	2	2 non-core	2	-	Personal Development
818E2	<p>風險評估及管理（財經業人士） 單元四：從財務報表中分析風險的技巧 II Risk Assessment and Management for Financial Service Executives Module 4: Techniques of Reading Risks from Financial Statements II</p> <p>日期：31.1.2022 時間：6:45pm - 9:45pm 時數：3小時</p>	HK\$270	3	3 non-core	3	3	Investment & Financial Planning

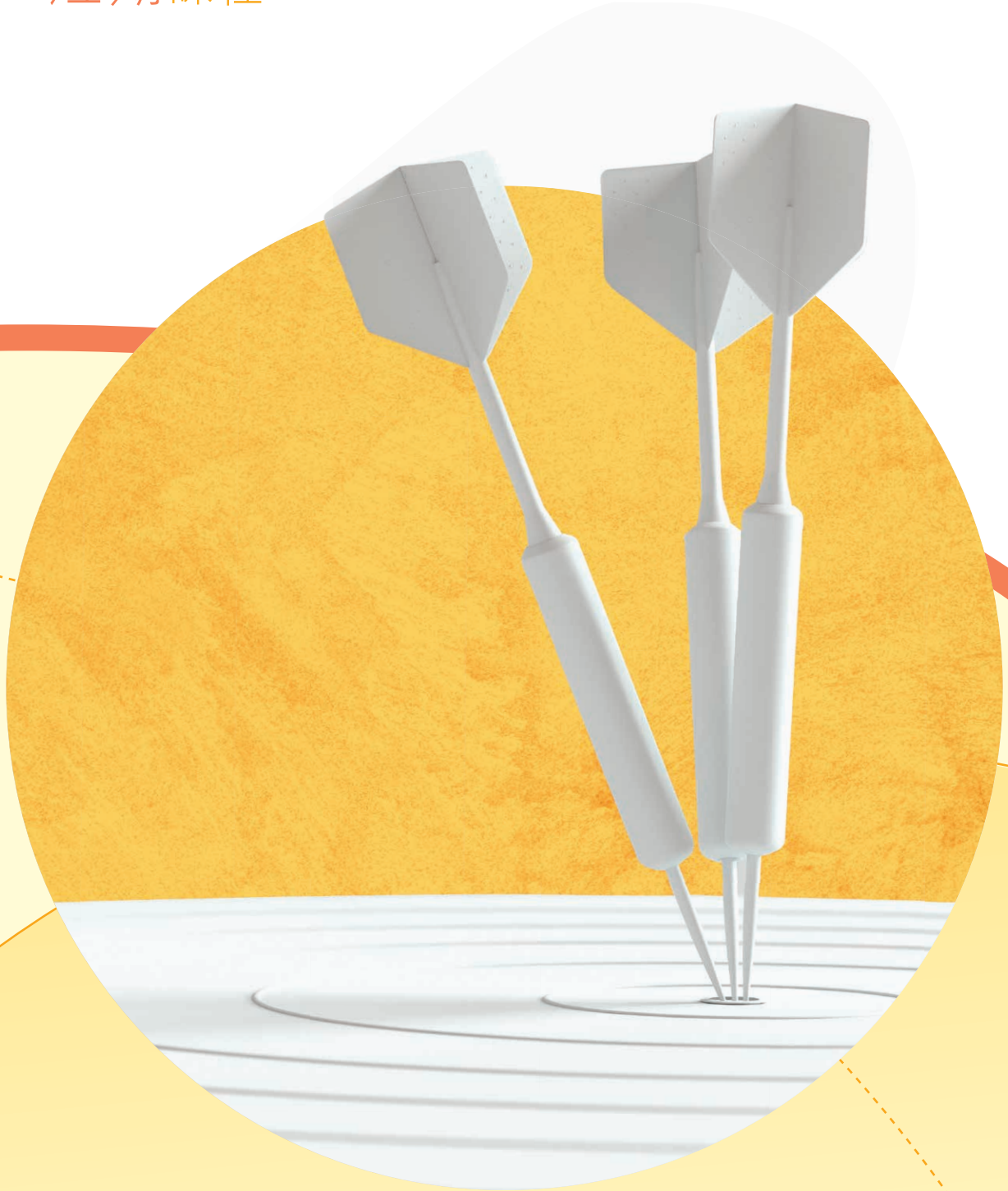
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Short Courses

短期課程



# Anti-Money Laundering Course for Money Service Operators

## 金錢服務經營者打擊洗錢課程

📞 課程查詢 Enquiries | Mr. Hongnin Wong 黃先生 | ☎ 2836 1744 | ✉ matthew50hk@vtc.edu.hk



### Programme Objectives 課程目標：

This programme is jointly organized with the Hong Kong Money Service Operators Association\*. It is designed for money service operators to better understand the latest statutory and regulatory requirements regarding the AMLO. The program also aims to raise participants' awareness on the importance of Customer Due Diligence and Ongoing Monitoring, for the purpose of detecting irregular or suspicious financial activities, and hence, to enhance the compliance level of MSOs.

本課程由本院與香港金錢服務業協會\*合辦，旨在幫助金錢服務經營者了解打擊洗錢及恐怖分子資金籌集的法例要求，增加從業員對打擊洗錢條例要求的認識、提高他們對客戶盡職審查及持續監察的意識，從而提高他們偵察異常或可疑活動的能力，以及提高金錢服務經營者的合規水平。



Code 編號	Course Information 課程資料
PE4200285	<b>AMLO Statutory Requirements (Cantonese)</b> 打擊洗錢條例要求 (粵語) 日期：8 November 2021 (Monday 星期一) 時間：7:00pm - 9:30pm 學費：HK\$590 / HK\$490** 總時數：2.5 hours 小時

### Medium of Instruction

Taught in Cantonese supplemented with English terminology  
廣東話授課，以英文輔助

### \* About Hong Kong Money Service Operators Association (MSOA) 香港金錢服務業協會簡介

Hong Kong Money Service Operators Association Limited aims to represent and protect the interests of money service operators, maintain communications with the government departments. MSOA strives to assist Hong Kong to align with requirements set out by international organizations, and concurrently to provide members a platform to share market information and experiences. MSOA is as well dedicated to provide AML courses for working and non-working forces.

香港金錢服務業協會有限公司旨在代表和保障金錢服務業經營者權益、與政府部門保持溝通，及致力於協助香港符合國際組織相關要求。同時，提供一個其會員分享市場資訊和經驗的平台，並已舉辦多個打擊洗錢培訓課程，供在職及非在職人士參加。

### \*\* Fee Discount 學費優惠

Exclusive to MSOA members. To establish eligibility, applicants must register for the course via Hong Kong Money Service Operators Association at Tel: 3176 2004, Fax: 3010 8582 or Email: info@msoa.hk

適用於金錢服務業協會會員。惟必須經由香港金錢服務業協會報名，以核實資格。請致電3176 2004、傳真至3010 8582或電郵至 info@msoa.hk 聯絡協會報名。

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### Speaker 講師

#### Mr. Kwan 關先生 FCPA (Practising)

Mr. Kwan is the founding director of a consulting firm which specialises in providing AML and compliance consulting services. Concurrently, Mr. Kwan is a veteran practicing fellow of Hong Kong Institute of Certified Public Accountants. For over decade, his past experience in BIG 4 has earned him a well-established profession across disciplines of Compliance, Auditing and Accounting.

關先生是一間反洗黑錢及合規顧問公司的創辦人。現為香港資深執業會計師，過去曾任職全球四大會計師事務所，並擁有超過10年豐富經驗，主力處理合規、審計和會計的工作。

### Guest Speaker 客席講師

#### Mr. Ralph Ma 馬先生 Head of Sales, Hong Kong and Macau

Mr. Ma leads the Hong Kong sales team of Nexis Solutions, LexisNexis since 2017. His team aims on providing due diligence and other information solutions to different industries across Hong Kong and Macau markets.

Prior to joining LexisNexis, Ralph was the Commercial Director of Corporate Segment for North Asia at SWIFT. He has over 20 years extensive exposure in providing Business Information, Corporate Payment, Compliance and Risk Management Solutions, within the region.

馬先生自2017年起領導Nexis Solutions香港和澳門銷售團隊。馬先生的團隊主要專注於為香港和澳門市場，為不同行業提供盡職調查和其他信息解決方案。

在加入LexisNexis之前，馬先生曾任職SWIFT北亞企業部門的商務總監。在信息服務、企業支付、法規和風險管理解決方案等領域，馬先生擁有超過20年的廣泛經驗。

# 「愛孩子」親子財商教練課程

財商教育學院(香港)有限公司與職業訓練局高峰進修學院聯合主辦

📞 課程查詢 Enquiries | Mr. Kento Tsang 曾先生 | ☎ 2919 1429 | ✉ ttk2018@vtc.edu.hk



詳情及報名



## 課程目的：

讓親職父母和已婚人士取得教導孩子財商的能力，培養孩子們擁有正確的金錢價值觀及健康生活方式，並建立良好的生活規劃之道及理財品格。

## 課程特點：

1. 以家庭生活為本
2. 「理財三寶」作生活實踐
3. 每堂均設理財家事分享時段
4. 介紹財商入屋計劃(家庭版)

## 課程對象：

家長

## 課程大綱：

1. 財商教育的重要性 (2.5小時)
2. 兒童的第一及第二個理財世界：  
認識金錢本質與零用錢 (2.5小時)
3. 兒童的第三及第四個理財世界：儲蓄與消費 (2.5小時)
4. 兒童的第五及第六個理財世界：預算與分享 (2.5小時)
5. 介紹「理財三寶」、「FQ FUN無限」體驗遊戲與財商入屋計劃(家庭版) (2小時)

## 課程導師(最終由學院選定)：

關顯彬先生(財商教育學院課程及培訓總監)

\*\*本課程設計者

劉詠詩女士

認可財商培訓師，擁有英國TQUK二級證書認可資格



## 修畢資格：

1. 但凡學員於理論課出席率達80%並
  2. 成功通過理財體驗小活動計劃
- 將獲財商教育學院(香港)有限公司頒發《「愛孩子」親子財商教練課程出席證書》乙張

## 截止報名日期：

開課前7天

Code 編號	Course Information 課程資料
PE4200484	<p>「愛孩子」親子財商教練課程</p> <p>日期：27.11.2021 &amp; 4.12.2021</p> <p>時間：10:00am - 5:00pm (包含午膳時間1小時)</p> <p>學費：HK\$3,980</p> <p>地點：高峰進修學院</p> <p>總時數：12小時</p>

Note: Unless otherwise specified, all classes are conducted in Cantonese, and either Chinese OR English programme handouts will be provided.  
For enquiries, please contact us at 2836 1922.

註：除非另有註明，所有課程均以廣東話授課，附以中文或英文講義。如有查詢，請致電2836 1922。

# 認可兒童財商導師課程

財商教育學院(香港)有限公司與職業訓練局高峰進修學院聯合主辦

📞 課程查詢 Enquiries | Mr. Kento Tsang 曾先生 | ☎ 2919 1429 | ✉ ttk2018@vtc.edu.hk



詳情及報名



## 課程目的：

透過獨特的生命理財教學智慧和務實的財富管理技巧，幫助學員準確的掌握小孩的想法，提升與小孩溝通的技巧，及有效地讓小孩建立正確的金錢觀念和態度及掌握處理金錢的技巧。



## 課程特點：

通過課程，學員將會學到如何：

1. 為不同年齡層的小孩設計財商活動
2. 利用簡單、有趣的遊戲讓孩子理解複雜的理財概念，並將之應用於生活之上
3. 利用兩套具啟發性的財商教育桌上遊戲棋
4. 從日常生活訓練小朋友的財商思維及培養其對家庭的責任感
5. 糾正小孩常見的錯誤金錢觀和壞習慣，讓其懂得作出價值判斷
6. 通過財商教育遊戲活動，提升小孩的生命素質及情操

## 課程對象：

金融及保險從業員、老師、社工、兒童教育工作者、家長等。

## 理論課大綱：

1. 財商教育的重要性
2. 兒童經濟教育與生活的關係
3. 從心理成長看兒童理財
4. 兒童的第一及第二個理財世界：金錢本質及零用錢
5. 兒童的第三至第五個理財世界：儲蓄、消費及預算
6. 兒童的第六至第八個理財世界：保護、增值金錢及分享
7. 兒童財商教育桌上遊戲棋
8. 伴我成長(財商入屋)計劃及理財教育課程活動編排

## 課程導師：

潘子欣女士

- 英國TQUK認可兒童財商導師
- 英國TQUK認可兒童財商培訓師
- 工商管理系碩士
- 曾於何傳耀小學、石鐘山小學、基灣小學、中華基督教望角堂，HKMA，基督少年軍、新家園、等學校和機構教授兒童財商課程，及主持多場家長及親子講座。

## 修畢資格：

1. 但凡學員於理論課出席率達75% 並
2. 成功通過理財活動計劃

將獲財商教育學院(香港)有限公司頒發《認可兒童財商導師證書》(此證書獲得TQUK英國政府資歷考評局雙重認證機會，詳情請瀏覽[www.fqeahk.com/copy-of-2](http://www.fqeahk.com/copy-of-2))

## 截止報名日期：

開課前7天

Code 編號	Course Information 課程資料
PE4200479	<p><b>認可兒童財商導師課程</b></p> <p>日期：3, 10, 17 &amp; 24 Nov 2021 1, 8, 15 &amp; 22 Dec 2021</p> <p>時間：7:30pm - 10:00pm</p> <p>學費：HK\$5,400</p> <p>地點：高峰進修學院</p> <p>總時數：20小時理論課及實習計劃</p> <p>上課形式：講授、個案討論、工作坊及遊戲活動等</p> <p>期終課業：獨自設計一項理財活動計劃</p> <p>授課語言：粵語</p>

Note: Unless otherwise specified, all classes are conducted in Cantonese, and either Chinese OR English programme handouts will be provided. For enquiries, please contact us at 2836 1922.

註：除非另有註明，所有課程均以廣東話授課，附以中文或英文講義。如有查詢，請致電2836 1922。

# Study Paths of IT Short Courses

## Artificial Intelligence Courses

Certificate in Machine Learning and Python Workshop for Data Analytics

**PE4200387**

Huawei Certified ICT Associate - Artificial Intelligence (HCIA-AI V3.0)

**PE4200490**

Certificate in AI and Deep Learning Workshop I

**PE4200388**

*Available in this quarter*

Certificate in AI and Deep Learning Workshop II

**PE4200389**

Certificate in NAO and Pepper Choregraphe Programming Workshop

**PE4200453**

Certificate in NAO and Pepper Object Recognition and AI Programming Workshop

**PE4200454**



## Data Analytics Courses

Certificate in Data Analytics for Descriptive Analysis

**PE4200403**

Certificate in Data Analytics for Predictive Analysis

**PE4200402**

*Available in this quarter*

Certificate in Strategic Business Analysis using Big Data

**PE4200404**



*Note: Unless otherwise specified, all classes are conducted in Cantonese, and either Chinese OR English programme handouts will be provided. For enquiries, please contact us at 2836 1922.*

註：除非另有註明，所有課程均以廣東話授課，附以中文或英文講義。如有查詢，請致電2836 1922。

### Cyber Security Courses

Certificate in Cybersecurity and Ethical Hacking

**PE4200399**

Certificate in CISA Preparation

**PE4200400**

Certificate in CISSP Preparation

**PE4200401**

*Available in this quarter*

### Mobile Apps Development Courses

Certificate Course in AR/VR Game and App Design and Development

**PE4200289**

iPhone iPad Apps Development

**PE4200156**

*Available in this quarter*



### Programming Course

Certificate Course in Python Programming

**PE4200327**



### Other Courses

Social Listening for Online Marketing

**PE4200467**

Certificate in Short Film Production

**PE4200456**

Robotic Process Automation

**PE4200468**



Note: Unless otherwise specified, all classes are conducted in Cantonese, and either Chinese OR English programme handouts will be provided.  
For enquiries, please contact us at 2836 1922.

註：除非另有註明，所有課程均以廣東話授課，附以中文或英文講義。如有查詢，請致電2836 1922。

## Certificate in AI and Deep Learning Workshop I



**i** 課程查詢 **Enquiries** | Mr. Kento Tsang 曾先生 | ☎ 2919 1429 | ✉ ttk2018@vtc.edu.hk

### Introduction

Participants will firstly get themselves prepared by learning the basic linear algebra and essential programming skills for the implementation of deep learning algorithms. Participants will experience the exciting development process of applying various AI models/platforms/tools and API to build their own AI applications. In the carefully planned lab exercises, participants can follow the step-by-step instructions to build and train the AI models. The most exciting part is to learn from more than 20 hands-on lab practices like Image Classification, Lyric Generation, Time-series Prediction, Video Object Detection and so on.

### Course Contents

1. Get Prepared
  - Linear algebra, Python essentials, underlying principles of deep learning
2. Deep Learning Fundamentals in AI
  - How deep learning works?
3. Popular AI Frameworks
  - ANN (Scikit Learn), CNN / RNN / LSTM (TensorFlow), Keras Framework
4. Implementing Deep Learning Algorithms
  - Build neural network and train model
5. Implementing Business Applications in AI
  - Stock prediction, customer churn rate analysis, recommendation system for buyers, face recognition, etc.
6. Mobile AI applications and Tensorflow-Lite (offline access)

### Medium of Instruction

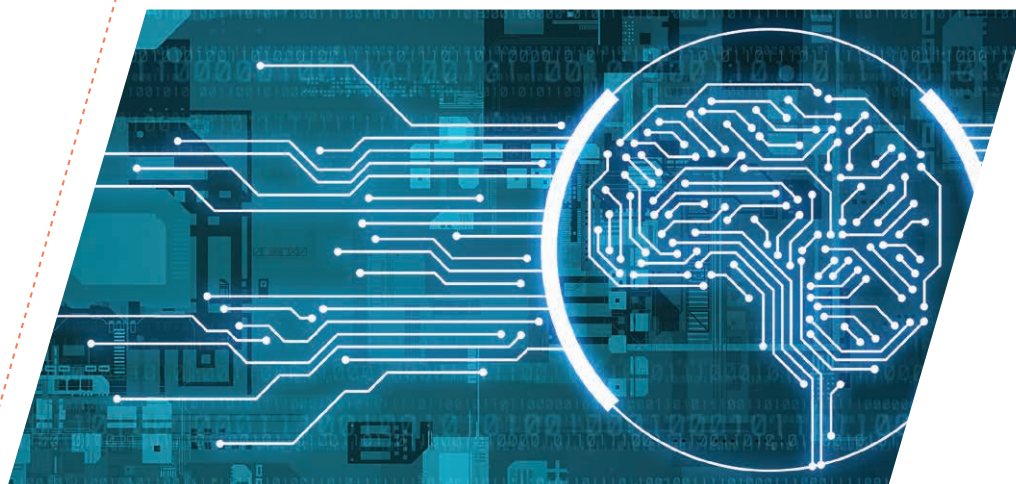
Cantonese supplemented with English terms

### Speaker Profile

#### Dr. Alex Ng

Dr. Ng got his PhD from the City University of Hong Kong. He has been working as the team leader in a HSBC funded project to develop various robotic applications using AI to aid the learning of SEN students in the school environment since 2016. Dr. Ng has great passion in teaching and applying the skills and knowledge of AI to application level.

Code 編號	Course Information 課程資料
PE4200388	<b>Certificate in AI and Deep Learning Workshop I</b> Date : 6.11.2021 - 27.11.2021 (Saturdays) Time : 9:30am - 6:00pm Duration : 30 hours, 4 lessons of 7.5 hours each Fee : HK\$5,300



*Note: Unless otherwise specified, all classes are conducted in Cantonese, and either Chinese OR English programme handouts will be provided. For enquiries, please contact us at 2836 1922.*

註：除非另有註明，所有課程均以廣東話授課，附有中文或英文講義。如有查詢，請致電2836 1922。

# Certificate in Data Analytics for Predictive Analysis



📍 課程查詢 Enquiries | Mr. Kento Tsang 曾先生 | ☎ 2919 1429 | ✉ tt2018@vtc.edu.hk

### Introduction

The course aims to provide students with knowledge in Big Data platforms, data modelling, virtualization and analytics. Participants are expected to get familiar with different big data platforms, programming methodologies and virtualization tools for analytics. The programme provides an insight on how business world is using Big Data to improve their business models.

### Course Contents

1. Concepts of Data Analytics
2. Useful programming technique in Predictive Analysis
3. Introduction to Machine Learning
4. Machine Learning Libraries
5. Introduction to Neural Network
6. Machine Learning Libraries

### Medium of Instruction

Cantonese supplemented with English terms

### Speaker Profile

#### Mr. Benson Lau

Mr. Lau has much experience in the training and application of data science and analytics. He is also the Lead Trainer of the IVE Big Data Team in various big data competitions. The team members accomplished great achievements in different big data competitions such as the first prize and second prize in TipDM Cup Data Analysis Vocational Skills Competition co-organized by TipDM and National University Big Data Education Alliance.

Code 編號	Course Information 課程資料
PE4200402	Certificate in Data Analytics for Predictive Analysis Date: 8.11.2021 - 8.12.2021 (Mondays & Wednesdays) Time: 7:00pm - 10:00pm Duration: 30 hours, 10 lessons of 3 hours each Fee: HK\$5,300



Note: Unless otherwise specified, all classes are conducted in Cantonese, and either Chinese OR English programme handouts will be provided.  
For enquiries, please contact us at 2836 1922.

註：除非另有註明，所有課程均以廣東話授課，附有中文或英文講義。如有查詢，請致電2836 1922。



## Certificate in CISSP Preparation



**i** 課程查詢 **Enquiries** | Mr. Kento Tsang 曾先生 | ☎ 2919 1429 | ✉ [ttk2018@vtc.edu.hk](mailto:ttk2018@vtc.edu.hk)

### Introduction

The CISSP preparation course provides a comprehensive review of the knowledge required to effectively design, engineer and manage the overall security posture of an organization. This training course will help participants review and refresh their knowledge and identify areas they need to study for the CISSP exam.

### Course Contents

1. Security and Risk Management
2. Asset Security
3. Security Architecture and Engineering
4. Communication and Network Security
5. Identity and Access Management (IAM)
6. Security Assessment and Testing
7. Security Operations
8. Software Development Security

### Medium of Instruction

Cantonese supplemented with English terms

### Speaker Profile

#### Mr. Leo Tsui

BSc(Hons) CUHK; MSc HKBU; CISA, CISSP, CISM, ITIL Foundation, ISO27001 Lead Auditor, CCNA1 Instructor, CCNA CyberOps Instructor

With over 12 years of solid experience in information technology, information security and audit, Leo has been working as an information technology consultant responsible for conducting security risk assessment, designing security controls and conducting information technology audit for various corporations. Moreover, he is the trainer of information security courses in various tertiary education institutes including IVE, SHAPE and HKUSPACE. Leo also conducts seminars and in-house training for various corporations and government sectors.

Code 編號	Course Information 課程資料
PE4200401	<b>Certificate in CISSP Preparation</b> Date : 10.11.2021 - 26.1.2022 (Wednesdays) Time : 7:00pm - 10:00pm Duration : 36 hours, 12 lessons of 3 hours each Fee : HK\$5,300



Note: Unless otherwise specified, all classes are conducted in Cantonese, and either Chinese OR English programme handouts will be provided.  
For enquiries, please contact us at 2836 1922.

註：除非另有註明，所有課程均以廣東話授課，附有中文或英文講義。如有查詢，請致電2836 1922。

## iPhone iPad Apps Development



📞 課程查詢 Enquiries | Mr. Kento Tsang 曾先生 | ☎ 2919 1429 | ✉ ttk2018@vtc.edu.hk

### Introduction

Upon completion of the course, participants are expected to

- Understand the iOS app market and industry, analyse the particular requirements for iOS apps
- Understand features of iOS apps and their running platform
- Apply the specialised features of APIs to develop the multimedia interface and programming of a simple iOS app

### Course Contents

1. Outlet and Actions
2. Objective-C and Swift Language
3. Multi-Screens Applications
4. Internet Communication
5. Animations and Gestures
6. Videos and Map
7. Web Services & Screen Handling
8. Building your own CMS Server, Test and Distribute Your iOS App

### Medium of Instruction

Cantonese supplemented with English terms

### Speaker Profile

#### Mr. Leslie Tsang

Mr. Tsang is a veteran IT professional and IT trainer with great passion in education and training. Mr. Tsang has served as IT Trainer in various institutes including CUSCS, Continuous Education Department of Macau University of Science and Technology, Oracle Hong Kong, Fevaworks IT Education Centre, etc. Mr. Tsang has offered corporate trainings to Epson, Eaton Hotel, China Resources Group, SCMP, Dairy Farm, etc.

Code 編號	Course Information 課程資料	CEF Course Code 持續進修基金課程編號
PE4200156	<b>iPhone iPad Apps Development</b> Date: : 16.11.2021 - 16.12.2021 (Tuesdays & Thursdays) Time: 7:00pm - 10:00pm Duration: 30 hours, 10 lessons of 3 hours each Fee: HK\$6,250	28Z051236

This course has been included in the list of reimbursable courses under the Continuing Education Fund. The Office of the Continuing Education Fund does not have record of registration of this course under the Qualifications Framework. Students are required to meet a minimum attendance requirement of 70% for each module and pass at 50% or above for the reimbursement claim.



Note: Unless otherwise specified, all classes are conducted in Cantonese, and either Chinese OR English programme handouts will be provided. For enquiries, please contact us at 2836 1922.

註：除非另有註明，所有課程均以廣東話授課，附有中文或英文講義。如有查詢，請致電2836 1922。

# Programme Administration Guidelines 課程管理指引

## Programme Administration 課程管理

### Enrollment 課程報名

- Please use the specified enrollment form and follow the “Notes to Applicants” in the form to apply for programmes.
- Applicants should show the Hong Kong Identity (HKID) Card / Passport / Travel Document, or valid visa / entry permit for study issued by the Immigration Department of the Hong Kong Special Administrative Region (HKSAR) for enrollment.
- Individual programmes may have specific admission requirements. Applicants should refer to the admission requirements of the individual programmes.
- **All places are allocated on a first-come-first-served basis. Incomplete forms and forms received without payment will not be processed.**
- 請使用指定的報名表格並按照表格內的“報名須知”報讀課程。
- 申請人於報名時必須出示由香港特別行政區（香港特區）入境事務處所簽發的香港身份證 / 護照 / 旅行證件、或有效的來港就讀之簽證 / 進入許可。
- 各個課程之入學條件有別，申請人在報讀時必須依從個別課程之入學條件作出申請。
- 所有課程名額均以先到先得方法分配，任何未填妥之表格，或學生未有附上學費的報名表，本院將不會處理。

### Deadline for Application 截止報名日期

The deadline for application is 7 working days<sup>##</sup> prior to the class commencement date (The enrollment deadline might be subject to change depending on the enrollment status).

截止報名日期為每班開課前七個工作天<sup>##</sup>（截止報名日期或會因應收生情況而有所更改）。

### Notification of Class Commencement 開課通知

Successful applicants will be notified of the class confirmation and relevant information by the contact method specified on the enrollment form at least 3 working days<sup>##</sup> before class commencement. PEAK will not be responsible for the loss of class notification sent by mail. For in-person application for Continuing Professional Development (CPD) Programmes that have already been confirmed to commence at the time of enrollment, the applicants will be given a “Confirmation of Class Commencement” immediately after completing the enrollment procedures at PEAK reception counter. Please contact us at 2836 1906 if you do not receive the notification 3 working days<sup>##</sup> before the class commencement.

成功申請人將於開課前至少三個工作天<sup>##</sup>接獲本院以閣下指定的聯絡方法通知開課確認及相關資料。本院對因郵遞失誤而寄失的開課通知書，概不負責。申請人如親身到高峰進修學院報名處報讀持續專業發展課程（CPD課程），而該課程在申請人報名時已獲確認開課，申請人將於完成報名手續時即時獲得「開課確認」。申請人如在開課前三個工作天<sup>##</sup>尚未接獲課程確認或取消的通知，請致電本院查詢（電話：2836 1906）。

### Programme Fees / Receipt 學費 / 收據

For a programme commencing within 7 working days<sup>##</sup> at the time of enrollment, students are required to settle the programme fees by cash.

**Programme fees paid are non-refundable, except for cases of unsuccessful applications and programme cancellation or rescheduling. Fees paid and places enrolled are also not transferable, and request for programme swapping will not be entertained.**

Students will collect and sign to acknowledge collection of the receipts at the first lesson. Fees paid after the enrollment deadline may result in delay in receipt issuing. For those who have not collected the receipts during the first lesson, our staff will contact them for the receipt collection arrangement. If students choose to collect the receipts by mail, PEAK will not be responsible for any loss in mailing. Students will be required to pay an administrative charge of HK\$100 for their requests for each additional receipt copy. Please send crossed cheque payable to “Vocational Training Council” with a written application to “The Programme Team” of the Institute. For enquiry, please contact us at 2836 1862.

如學生所報讀的課程將在報名當日起計7個工作天<sup>##</sup>內開課，學生必須以現金繳交學費。

除學生之申請不獲接納或所選課程取消 / 改期外，所有已繳學費恕不退還。學費及學額亦不可作任何更改（包括不可轉班）或轉讓他人。

學生需於第一堂簽收收據，若學生於報名截止日後繳費，收據或會稍遲發出。本院會通知未簽收收據之學生領取收據的安排。如學生要求以郵寄方式收取收據，本院對郵遞失誤概不負責。學生如要求本院發出收據副本證明，需以書面通知本院課程組，並需繳付港幣100元手續費。收據重發申請須以支票付款，抬頭為「職業訓練局」。查詢請致電2836 1862。

### Class Venue 上課地點

Unless otherwise specified, all classes will be held at VTC Tower, 27 Wood Road, Wan Chai, Hong Kong. Please refer to the venue directory at PEAK before attending classes, or call us at 2836 1922 for enquiry.

除特別指示外，所有課堂均在香港灣仔活道27號職業訓練局大樓舉行。學生可於上課前到本院查看課室編排表，或致電2836 1922向本院查詢。

### Medium of Instruction 授課語言

Except language programmes, programmes specified to be conducted in English, and Professional Certificate, Professional Diploma, degree and Postgraduate Diploma programmes, all classes are conducted in Cantonese and supplemented with English terminology. Programme handouts will be provided in Chinese or English.

除語文、一些指定以英語講授、專業證書、專業文憑、學位及深造文憑課程外，所有課程均以廣東話授課，部份輔以英文專業用語，講義為英文或中文。

### Attendance-Taking Procedures 點名程序

Students are required to take attendance at the Reception Counter of PEAK or venue specified in the class confirmation letter for the first lesson. For the remaining lessons, attendance will be taken in the classroom. Taking attendance for another student is strictly prohibited. If found, PEAK has the right to terminate the study of such student and the fees paid will not be refunded. **For Continuing Professional Development (CPD) programmes, the CPD / CPT hours of students who are late for class will be deducted on a pro-rata basis.** PEAK has the right to ask the students to present the valid identification documentations (HKID Card / Passport / Travel Document, or valid visa / entry permit for study issued by the Immigration Department of HKSAR) for identity verification purpose. In particular, CPD Students should read and observe the “CPD Programme – Notes to Students” carefully.

學生需於第一堂到報名處或開課通知書上列明之地點點名，第一堂之後則在課室內點名。學生不可代他人點名，如被發現，本院有權終止該學生之學籍，所繳款項亦概不發還。**凡報讀持續專業發展課程（CPD課程）而遲到之學生，其持續專業進修（CPD）/ 持續培訓（CPT）時數將按比例扣減。**本院有權要求學生出示有效身份證明文件（由香港特區入境事務處所簽發的香港身份證 / 護照 / 旅行證件、或來港就讀之簽證 / 進入許可）以核實身份。此外，報讀持續專業發展課程之學生亦應特別注意及遵守指引內的「**持續專業發展課程—學生須知**」。

<sup>##</sup> Working days (exclusive of Saturdays, Sundays and Public Holidays)

<sup>##</sup> 工作天（不包括星期六、日及公眾假期）

## CPD Programme – Notes to Students 「持續專業發展課程 — 學生須知」

### MPFA / SFC / ECF / IA 積金局 / 證監會 / 金管局 / 保監局

- Students of Continuing Professional Development (CPD) programmes are required to sign in and out on the attendance sheet for every single class. CPD / CPT hours will be given to students according to the attendance record. Students who have not signed in and / or out on the attendance sheet for a particular class will be deemed to have been absent from that class.

凡參加持續專業發展 (CPD) 課程之學生，請緊記於每一課堂上課前及每一課堂完結時在點名簿上簽名，以便計算持續專業進修 (CPD) / 持續培訓 (CPT) 時數。學生若未有按上述指示於點名簿上簽名，將一律被當作缺席處理。

- Students who are late for a CPD class should go to **PEAK's Reception Counter at 9/F VTC Tower** or to the Registration Desk right outside the classroom (where applicable) to sign on the attendance sheet. The CPD / CPT hours of students who are late for class will be deducted on a pro-rata basis.

學生若因事遲到，請立即前往**職業訓練局大樓9樓高峰進修學院報名處**或向班房門外當值同事（如適用）簽到。請注意，本院將按學生遲到的時間扣減持續專業進修 (CPD) / 持續培訓 (CPT) 時數。

- CPD / CPT hours for students will be calculated on a pro-rata basis according to the attendance record. Please note that the minimum unit of CPD / CPT hour is 0.5. Hence, for students who are late for class, absent from the class or leave before the class ends, even for less than 30 minutes, a minimum of 0.5 hour will be deducted.

學生可獲的持續專業進修 (CPD) / 持續培訓 (CPT) 時數將根據出席課堂的時數按比例計算。有關時數的最少單位為0.5分，遲到、早退或離開課室不足半小時亦作半小時計算。

- To comply with Guidance Notes on Assessment of Continuing Professional Development (CPD) Activities under the CPD Programme of the Insurance Intermediaries Quality Assurance Scheme (IIQAS) published by the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ), the following regulations are effective from 1 May 2019. **Students who are late for class, absent from the class or leave before the class ends cumulate 15 minutes or more, 0.5 IA-CPD hour will be deducted.**

根據香港學術及職業資歷評審局（評審局）關於『保險中介人素質證計劃』之『持續專業培訓計劃』的要求，由2019年5月1日起，學生如遲到、早退或離開課室達15分鐘或以上，將被扣減0.5 IA-CPD時數。

- Students will not be given any IA-CPD hours, if they are **late for class for 30 minutes or above**

學生若遲到30分鐘或以上，他們將不可獲取任何IA-CPD時數。

- Time spent on recess, lunch or assessment such as test or examination will not be counted as CPD hours.

小休、午膳或考核時間，例如測驗或考試，將不能列入培訓時數內。

- Students **should arrive PEAK's Reception Counter at 9/F VTC Tower or to the Registration Desk right outside the classroom 15 minutes before the class commencement time for registration.**

學生須於課堂開始前15分鐘到達職業訓練局大樓9樓高峰進修學院報名處或指定班房門外簽到。

- Students must fulfil the above requirements of HKCAAVQ for obtaining the CPD hours and Certificate from PEAK.

學生須遵守及達到上述評審局的出席要求，方可獲發由高峰進修學院頒發的CPD學分及證書。

- Students will not be given any MPFA, SFC and ECF hours if they are late for class, absent from the class or leave before the class ends in total for MORE than the specified time shown in the following table.

學生若遲到、早退或離開課室合共超過下列時數，將不能獲得任何MPFA，SFC及ECF時數。

Duration of Programme (Hour(s)) 課程時數 (小時)	No MPFA, SFC and ECF hours will be given if students are late for class, absent from class or leave before the class ends for more than the specified time below 若遲到、早退或離開課室合共超過下列時數，將不能獲得任何MPFA，SFC及ECF時數
1	15 minutes / 15分鐘
2	15 minutes / 15分鐘
3	30 minutes / 30分鐘
4	30 minutes* / 30分鐘*
5	1 hour* / 1小時*
6	1 hour* / 1小時*
7	1 hour* / 1小時*
10	2 hours* / 2小時*

\*Note: For programmes which comprise 2 lessons, MPFA, SFC and ECF hours will be given based on the total duration of the programme that the students have attended.

\*註：若有關課程分兩節課堂舉行，本院將按學生於兩節課堂的總出席時數計算MPFA，SFC及ECF時數。

10. Students will not be given any CPD / CPT hours of the "Law Society of Hong Kong" if they are absent or late for more than 10 minutes for a programme of less than 3 hours in duration.

若學生遲到或離開課室10分鐘或以上，而課堂時數少於三小時，他們將不可獲取「香港律師會」的持續專業進修 (CPD) / 持續培訓 (CPT) 時數。

11. Students should refer to the digital clock displayed at PEAK for signing in and signing out purpose.

本院將以院內的時鐘所顯示之時間記錄學生出席時數。

12. No eating or drinking is allowed in classrooms.

課室內不准飲食。

### Estate Agents Authority (EAA) 地產代理監管局

1. Students of EAA Continuing Professional Development (CPD) programmes are required to sign in and out on the attendance sheet for every single class. EAA CPD points will be given to students according to the attendance record. Students who have not signed in and / or out on the attendance sheet for a particular class will be deemed to have been absent from that class.

凡參加地產代理監管局持續專業進修 (EAA CPD) 課程之學生，請緊記於每一課堂上課前及每一課堂完結時在點名簿上簽名，以便計算EAA CPD學分。學生若未有按上述指示於點名簿上簽名，將一律被當作缺席處理。

2. Students who are late for a CPD class should go to **PEAK's Reception Counter at 9/F VTC Tower** or to the Registration Desk right outside the classroom (where applicable) to sign on the attendance sheet.

學生若遲到上課，請立即前往**職業訓練局大樓9樓高峰進修學院報名處**或向班房門外當值同事（如適用）簽到。

3. EAA CPD points for students will be calculated according to the attendance record. Please note that the minimum unit of EAA CPD point is 1. Hence, for students who are late for class, absent from the class or leave before the class ends for any reason in total for more than 15 minutes, a minimum of 1 EAA CPD point will be deducted.

學生可獲的EAA CPD學分將根據出席課堂的記錄計算。有關時數的最少單位為1分，不論任何原因，學生遲到、早退或離開課室合共超過15分鐘或以上均會被扣減1個EAA CPD學分。

4. Students will not be given any EAA CPD points if they are late for class, absent from the class or leave before the class ends in total for over 1 hour.

學生若遲到、早退或離開課室合共超過1小時，將不能獲得任何EAA CPD學分。

5. For multi-session programmes with 11 EAA CPD points or more, students will not be given any EAA CPD points if they are late for class, absent from the class or leave before the class ends in total for more than 20 % of the total hours of the programme.

如總時數為11小時或以上的多次性課程，若學生遲到、早退或離開課室合共超過課程總時數的百分之二十，將不能獲得任何EAA CPD學分。

6. Students should refer to the digital clock displayed at PEAK for signing in and signing out purpose.

本院將以院內的時鐘所顯示之時間記錄學生出席時數。

7. No eating or drinking is allowed in classrooms.

課室內不准飲食。

### Certificate 證書頒發

Students of short courses with over 80%\* attendance will be issued an Attendance Certificate. Normally, certificates will be distributed to students at the end of the class. However, the certificate will not be ready at the end of the class in the following cases:

- Students enroll in a programme in less than 3 working days<sup>##</sup> before the class commencement date; and / or
- **Students who are late and leave from the classroom (including leaving the course before the end of the course) cumulate 15 minutes or more of the Continuous Professional Development (CPD) course**

For the cases mentioned above, the certificate will be issued within 7 working days<sup>##</sup> after the end of the programme and our staff will contact respective students for the collection arrangement. If students choose to collect the certificates by mail, PEAK will not be responsible for any loss in mailing. Students who lost their certificates and would like PEAK to reissue a certificate to them will be required to pay an administrative charge of HK\$100 and with a written application to "The Programme Team" of the Institute. If payment is made by cheque, a crossed cheque payable to "Vocational Training Council" should be sent to PEAK. For enquiry, please contact us at 2836 1825.

出席率超過80%\*的短期課程學生將獲發出證書。證書一般可於課程完結當天派發，但在以下情況下，證書將未能於課程完結當日發出予學生：

- 學生於開課日前少於3個工作天<sup>##</sup>報名；及 / 或
- **學生於持續專業發展課程 (CPD課程) 的課堂遲到、早退及中途離開課室累積達15分鐘或以上**

在上述情況，本院會於課程完結後7個工作天<sup>##</sup>內發出證書，並會通知學生領取證書的安排。如學生選擇以郵寄方式收取證書，本院對郵遞失誤概不負責。如學生因遺失證書而需本院補發，需以書面通知本院課程組，並需繳付港幣100元手續費。如以支票付款，請將支票遞交至高峰進修學院，支票抬頭為「職業訓練局」。查詢請致電2836 1825。

\* Programmes may have different attendance requirements. Please refer to the programme brochures.  
個別課程會有不同的出席要求，請詳閱相關課程單張。

<sup>##</sup> Working days (exclusive of Saturdays, Sundays and Public Holidays)  
工作天 (不包括星期六、日及公眾假期)

### Student Handbook for PEAK's Postgraduate Diploma / Professional Diploma / Professional Certificate / Certificate Programmes 深造文憑 / 專業文憑 / 專業證書 / 證書課程學生手冊

A Student Handbook for PEAK's Postgraduate Diploma (PgD) / Professional Diploma (PD) / Professional Certificate (PC) / Certificate (C) programmes is available for download from PEAK Website ([www.peak.edu.hk](http://www.peak.edu.hk)) under "Home>Admission>Class Regulations". All PgD / PD / PC / C students (including students who enroll in individual modules) must read the Student Handbook carefully and comply with the guidelines stipulated in the Handbook. If any student needs a hard copy of the Handbook, please contact us at 2836 1922 during office hours.

本院之深造文憑 / 專業文憑 / 專業證書 / 證書課程學生手冊已上載於本學院網頁 ([www.peak.edu.hk](http://www.peak.edu.hk))，學生可到網頁 (位置：「主頁」>「報名」>「課室規則」) 下載學生手冊。所有於本院就讀深造文憑 / 專業文憑 / 專業證書 / 證書課程 (包括報讀個別單元課程) 的學生均須閱讀及遵守學生手冊內的指引。如有學生需要學生手冊列印本，可於辦公時間內致電2836 1922。

## Class / Examination\*\* Arrangement in Times of Typhoons / "Extreme Conditions" and Rainstorms

### 颱風 / 「極端情況」及暴雨期間之課堂 / 考試\*\*安排

#### Typhoons / "Extreme Conditions" (颱風) / 「極端情況」

When typhoons (also refer to tropical cyclones or "Extreme Conditions") affect Hong Kong, the following arrangements for classes / examinations\*\* of the Institute of Professional Education And Knowledge (PEAK) will apply:

颱風襲港 / 「極端情況」期間，高峰進修學院課堂 / 考試\*\*安排大致如下：

Typhoon Signal / "Extreme Conditions" 颱風信號 / 「極端情況」	Action to be taken (PEAK Classes / Examinations**) 安排事宜 (高峰進修學院課堂 / 考試**)	
<b>No. 1</b> 一號颱風信號	Classes / Examinations** conducted as scheduled (unless specified by PEAK / VTC otherwise) 課堂 / 考試**如期進行 (除非高峰進修學院 / 職訓局另有宣佈)	
<b>No. 3</b> 三號颱風信號	Classes / Examinations** conducted as scheduled (unless specified by PEAK / VTC otherwise) 課堂 / 考試**如期進行 (除非高峰進修學院 / 職訓局另有宣佈)	
<b>Pre-No.8 Special Announcement# / Typhoon Signal No. 8 or above / "Extreme Conditions"##</b> 八號預警# / 八號或以上颱風信號 / 「極端情況」##	(a) Issued or in force <b>at 6:15 am or before 11:00 am</b> 上午六時十五分至十一時前發出或仍然生效	PEAK classes / examinations** scheduled to commence within 9:00 am - 12:00 noon 上午九時至正午十二時開始上課之高峰進修學院課堂 / 考試** <b>Cancelled 取消</b>
	(b) Issued or in force <b>at 11:00 am or before 4:00 pm</b> 上午十一時至下午四時前發出或仍然生效	PEAK classes / examinations** scheduled to commence within 12:00 noon - 6:00 pm 正午十二時至下午六時開始上課之高峰進修學院課堂 / 考試** <b>Cancelled 取消</b>
	(c) Issued or in force <b>at 4:00 pm or thereafter</b> 下午四時或以後發出或仍然生效	PEAK classes / examinations** scheduled to commence within 6:00 pm - 10:00 pm 晚上六時至十時開始上課之高峰進修學院課堂 / 考試** <b>Cancelled 取消</b>
	(d) Issued when classes / examinations** are <b>in session</b> 上課 / 考試**期間發出	All classes / examinations** will be immediately <b>suspended</b> for the session. <b>即時終止</b> 在該時段進行的課堂 / 考試**
	(e) Issued <b>before start</b> of examinations** 考試**開始前發出	Examinations** to be held in that particular session should be <b>postponed</b> . 在該時段舉行的考試**將會 <b>延期</b>
<b>Lowering to Typhoon signal No. 3 or below or cancelling all typhoon signals / "Extreme Conditions" at any time</b> 改掛三號或以下颱風信號或取消所有颱風信號 / 「極端情況」	All classes / examinations** <b>to resume with the next session</b> unless road or other conditions remain adverse. 若路面或其他情況許可， <b>恢復在下一時段進行</b> 的所有課堂 / 考試**	

\*\* Examinations refer to internal examinations of PEAK.  
考試指高峰進修學校內考試。

# Where possible, the Hong Kong Observatory will issue an early alert (i.e. a "Pre-No. 8 Special Announcement") two hours prior to the hoisting of the No. 8 Typhoon Warning Signal.  
在上課時間內颱風襲港，如香港天文台在發出八號颱風信號前兩個小時內會發出預警 (即八號預警)。

## If situation warrants, the Government may issue an "Extreme Conditions" announcement before Typhoon Signal No. 8 is replaced with No. 3. The "Extreme Conditions" may be extended or cancelled by the end of the two-hour period.  
政府會視乎情況，在八號颱風信號改為三號颱風信號前公布「極端情況」，並在兩小時期限屆滿前，再公布是否延長或取消「極端情況」。

#### Rainstorms (暴雨)

When rainstorm signal is issued, the following arrangements for classes / examinations\*\* of the Institute of Professional Education And Knowledge (PEAK) will apply:

香港天文台發出暴雨警告信號期間，高峰進修學院課堂 / 考試\*\*安排大致如下：

Rainstorm Warning Signal 暴雨警告信號	Action to be taken (PEAK Classes / Examinations**) 安排事宜 (高峰進修學院課堂 / 考試**)	
<b>AMBER Rainstorm</b> 黃色暴雨警告	Classes / Examinations** conducted as scheduled (unless specified by PEAK / VTC otherwise) 課堂 / 考試**如期進行 (除非高峰進修學院 / 職訓局另有宣佈)	
<b>RED Rainstorm</b> 紅色暴雨警告	Classes / Examinations** conducted as scheduled (unless specified by PEAK / VTC otherwise) 課堂 / 考試**如期進行 (除非高峰進修學院 / 職訓局另有宣佈)	

Rainstorm Warning Signal 暴雨警告信號	Action to be taken (PEAK Classes / Examinations**) 安排事宜 (高峰進修學院課堂 / 考試**)	
BLACK Rainstorm 黑色暴雨警告	(a) Issued or in force <b>at 6:15 am or before 11:00 am</b> 上午六時十五分至十一時前發出或仍然生效	PEAK classes / examinations** scheduled to commence within 9:00 am - 12:00 noon 上午九時至正午十二時開始上課之高峰進修學院課堂 / 考試** <b>Cancelled 取消</b>
	(b) Issued or in force <b>at 11:00 am or before 4:00 pm</b> 上午十一時至下午四時前發出或仍然生效	PEAK classes / examinations** scheduled to commence within 12:00 noon - 6:00 pm 正午十二時至下午六時開始上課之高峰進修學院課堂 / 考試** <b>Cancelled 取消</b>
	(c) Issued or in force <b>at 4:00 pm or thereafter</b> 下午四時或以後發出或仍然生效	PEAK classes / examinations** scheduled to commence within 6:00 pm - 10:00 pm 晚上六時至十時開始上課之高峰進修學院課堂 / 考試** <b>Cancelled 取消</b>
	(d) Issued when classes / examinations** are <b>in session</b> 上課 / 考試**期間發出	All classes / examinations** should <b>continue</b> (except those take place outdoors) until the end of the session, and if it is the end of the school day where RED / BLACK signal is still in force, students should be advised to return home only when conditions are safe. 所有課堂 / 考試** (在戶外舉行者除外) 應 <b>繼續進行</b> 。在課堂 / 考試**結束時, 若已到放學時間, 而紅色 / 黑色暴雨警告信號仍然生效, 則會在安全情況下才讓學生回家。 <i>Remarks: If students are not yet in the campus premises due to differences in class timetables, they should stay home or take shelter in a safe place. For classes/examinations** conducted outdoors, the responsible staff on the spot should suspend the activities immediately and ensure that all students have taken shelter in a safe place.</i> 注意: 若由於上課時間表安排的差異, 學生當時尚未返抵學院 / 上課地點, 應留在家中或在安全地方暫避。如課堂 / 考試**在戶外舉行, 在場負責的職員會即時終止活動, 並安排所有學生在安全地方暫避。
	(e) Issued <b>before start</b> of examinations** 考試**開始前發出	Examinations** to be held in that particular session should be <b>postponed</b> . 在該時段舉行的考試**將會 <b>延期</b> 。
<b>Lowering to AMBER Rainstorm Warning signal or lowering of all rainstorm warning signals at any time</b> 改發黃色暴雨警告信號或取消所有暴雨警告信號		All classes / examinations** <b>to resume with the next session</b> unless road or other conditions remain adverse. 若路面或其他情況許可, <b>恢復在下一時段進行的</b> 所有課堂 / 考試**

\*\* Examinations refer to internal examinations of PEAK.  
考試指高峰進修學院校內考試。

## Fees 費用

Apart from programme fees, fees will be charged for provision of other programme-related services to students upon a student's request. These services include the handling of module exemption, appeal on assessment results, replacement of award / attendance certificates, etc. Students are advised to contact PEAK directly at 2836 1922 on matters relating to administrative fees.

All administrative charges or programme fees quoted are subject to change without further notice.

除報讀課程的費用, 學生如要求其他與課程有關的服務, 包括處理豁免修讀單元的申請, 學業成績評估上訴, 補領畢業 / 出席證書等, 本院將向學生收取行政費用。學生如需有關行政費用的詳情, 請致電2836 1922向本院查詢。

所有行政或課程費用如有所調整, 恕不另行通知。

## Special Discount 特別優惠

Graduates of VTC can now enjoy 10% discount for taking selected programmes listed in this prospectus. For details, please contact us at 2836 1922.

Remarks:

- Graduates are required to provide the relevant VTC Graduation Certificate or its copy for checking during enrollment.
- Please visit PEAK Website to obtain the latest information on the discounted programmes for graduates.

職業訓練局畢業生可以九折報讀此手冊之部份課程, 詳情請致電2836 1922查詢。

備註:

- 畢業生報讀課程時, 請出示有關VTC畢業證書或影印本, 以供查核。
- 畢業生可享折扣優惠的課程以高峰進修學院網站公佈為準。

## Classroom Discipline 課室規則

1. No eating or drinking is allowed in all classrooms.
2. Smoking is prohibited in all areas of PEAK and VTC Tower.
3. Prior approval should be granted by the programme director for audio recording in the class.
4. Principal of the Institute has the authority to terminate the study of any student who violates PEAK's policies.

1. 課室內不准飲食
2. 學院及職訓局大樓範圍內嚴禁吸煙
3. 如欲在課堂錄音, 需事先取得課程總監的批准
4. 如學生違反學院規則, 學院院長有權終止學生的學籍

## Suggestions and Complaints 建議及投訴

PEAK is very keen to receive feedback from students on all aspects of the Institute. If students wish to make a suggestion on or lodge a complaint about any campus matter, they may do so by raising it with the Programme Team Officer. For more details, please call us at 2836 1922 during office hours (Please refer to P.1 of this prospectus).

高峰進修學院非常重視學生對學院各方面的意見。如學生對學院事務有任何建議或投訴, 可向課程組主任提出。學生如需更多詳情可於辦公時間內(請參閱本課程手冊第一頁)致電2836 1922。



### Introduction 簡介

The Continuing Education Fund (CEF) subsidizes adults with learning aspirations to pursue continuing education and training programmes. The maximum entitlement for new applicants is HK\$20,000. For applicants who have opened CEF accounts before 1 April 2019, they are eligible for claiming the additional HK\$10,000 subsidy and the unused balance (if any) of the original subsidy of HK\$10,000. The co-payment ratios by learners (i.e. the percentage of fees to be borne by learners) for the first HK\$10,000 subsidy is 20% of the course fee and that for the second HK\$10,000 subsidy is 40% of the course fee. The following information is a brief explanation that is based on the CEF Website. For enquiries, please call 24-hour CEF hotline at 3142 2277 or visit CEF Website at [www.wfsfaa.gov.hk/cef](http://www.wfsfaa.gov.hk/cef)

持續進修基金為有志進修的成年人提供持續教育和培訓資助。合資格的申請人可就多於一個可獲發還款項課程申領發還款項。新的申請人可申領合共最多20,000港元的資助。已開立帳戶申請人可申領新增的10,000港元資助，以及原有的10,000港元資助中尚未申領的結餘（如有）。首10,000港元資助的學員共付比率（即學員本身需負擔的費用的百分比）為課程費用的20%，而次10,000港元資助的學員共付比率則為課程費用的40%。以下資料乃根據持續進修基金網頁資料作扼要說明，如有查詢，請致電持續進修基金24小時熱線：3142 2277或瀏覽持續進修基金網頁：[www.wfsfaa.gov.hk/cef](http://www.wfsfaa.gov.hk/cef)。

### Application Procedures 申請手續

1. Application forms can be obtained from the District Offices, Office of the Continuing Education Fund (OCEF) and the website <https://www.wfsfaa.gov.hk/cef/download/SFO313.pdf>. Please refer to “Guidance Notes for Application [SFO 312\_C (2020)]” when completing the application form (<https://www.wfsfaa.gov.hk/cef/download/SFO312C.pdf>). (Remark: the CEF Institutional Code of Vocational Training Council is “501”).

申請表可於各區民政事務處或持續進修基金辦事處索取，亦可透過網頁<https://www.wfsfaa.gov.hk/cef/download/SFO313.pdf>下載。填寫申請表格，請參閱有關持續進修基金“申請指引 [SFO 312\_C (2020)]” (<https://www.wfsfaa.gov.hk/cef/download/SFO312C.pdf>) (備註：職業訓練局之持續進修基金編號為501)。

2. Applicants should submit the completed application forms [SFO 313 (2020)], **within one year upon the successful completion of the Course**, together with the following documents (Original Copies) to PEAK for certification during the office hours (Please refer to P.1 of this prospectus):
  - i. Original copy(ies) of the VTC Official Receipt(s);
  - ii. Original copy(ies) of the documentary proof of successful completion of the Course:
    - a. Attendance Certificate; and / or
    - b. Completion Certificate; and / or
    - c. Letters or Transcripts certifying the claimant has passed the relevant course assessment(s).

申請人必須在成功修畢“可獲發還款項課程”後的一年內，將填妥的申請表格 [SFO 313 (2020)]，連同以下文件（正本）於辦公時間（請參閱本課程手冊第一頁）交回本院以作核實，並由本院蓋章：

- i. 學費收據正本；
  - ii. 成功修畢課程的證明文件正本：
    - a. 出席證書 及 / 或
    - b. 結業證明書 及 / 或
    - c. 由本院發出的信件或成績單等。
3. “Successful completion” of the Course means that applicants must pass the course assessment(s) and fulfill the attendance requirement as set out in the relevant programme brochures. **Please be reminded that reimbursement can only be claimed upon completion of the Course. Completion of an individual module which is not registered under CEF would not be accepted for the reimbursement.**
4. If the applicant is proved to have successfully completed the Course, PEAK will do the document certification and issue a “Letter of Certification” to the claimant within 7 working days<sup>##</sup> after all required documents are received. Our staff will then contact the respective claimant for the collection arrangement. **If the claimant fails to submit any of the above documents, PEAK will NOT stamp on the application forms and issue the “Letter of Certification”.**

如確認申領人成功修畢課程，本院會於申領人提交上述文件後的7個工作天<sup>##</sup>內核實所有提交的文件及向申領人發出「證明信件」，並會通知有關申領人前來領取。如申領人未能出示上述文件，本院有權拒絕於申請表上蓋章及發出「證明信件」。

5. Please refer to CEF information to submit the required documents to claim the reimbursement. Late applications will not be accepted.

請參閱持續進修基金申請資料，將所需文件遞交至持續進修基金辦事處申領發還學費。逾期遞交的申請概不受理。

<sup>##</sup> Working days (exclusive of Saturdays, Sundays and Public Holidays)  
工作天（不包括星期六、日及公眾假期）



# 報名表 (短期課程)

本院專用 Office use only ver 20201209

Date of Receipt: \_\_\_\_\_ Handled by: \_\_\_\_\_

Receipt No: \_\_\_\_\_

Application:  Walk-in  By Mail  By Fax

Payment:  Cash  Cheque  Credit Card

## 申請人個人資料 (請填寫香港身份證 / 護照上之姓名)

英文姓名: Mr. / Ms. / Miss\* \_\_\_\_\_

中文姓名: \_\_\_\_\_ 先生/女士/小姐\*

香港身份證 / 護照號碼\*: \_\_\_\_\_

出生日期(日/月/年): \_\_\_\_\_

通訊地址: \_\_\_\_\_

任職機構名稱: \_\_\_\_\_

職位 / 部門: \_\_\_\_\_

電郵地址#: \_\_\_\_\_

日間聯絡電話: \_\_\_\_\_

流動電話: \_\_\_\_\_ 傳真: \_\_\_\_\_

你是否需要簽證 / 進入許可來香港特別行政區(「香港特區」)就讀?

是  否

(如需要, 請在報讀課程時提供簽證 / 進入許可之正本予高峰進修學院以作核實之用)

# 本院會以電郵通知申請人有關課程之取錄結果, 開課確認及與課程相關之通知(如更改上課時間)(如申請人未有提供電郵地址, 本院將會以郵寄 / 電話通知)。

\* 請刪去不適用者

## 本人現報讀以下課程:

課程編號 / 名稱: \_\_\_\_\_

開課日期(日/月/年): \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

開課時間: \_\_\_\_\_

## 由本院填寫:

閣下所報讀的課程已確認開課, 請提早15分鐘到達高峰進修學院(九樓接待處旁/ \_\_\_\_\_樓 \_\_\_\_\_室)簽到, 本院不會向閣下另行發出開課通知。

閣下將於開課前7個工作天(不包括星期六、星期日及公眾假期)收到由本院發出的開課確認通知。

如在開課前3個工作天尚未接獲課程確認通知, 請致電 2836 1906 / 2836 1922與職員聯絡。

## 付款方法

如報讀之課程在報名當日起7個工作天內(不包括星期六、星期日及公眾假期)開課, 申請人必須以現金繳交學費。

現金 金額: 港幣 \_\_\_\_\_ 元

支票 (抬頭請寫: 職業訓練局) 支票號碼: \_\_\_\_\_

信用卡

信用卡號碼: \_\_\_\_\_



有效期:

(月/年) \_\_\_\_\_

本人(持卡人)授權高峰進修學院於上述信用卡支取學費港幣 \_\_\_\_\_ 元。

\_\_\_\_\_  
(持卡人姓名)

\_\_\_\_\_  
(持卡人簽署)

## 請問您是從以下那途徑得知本課程?(可選多項"✓")

Yahoo  Google  PEAK 網頁  電郵  單張  每季課程章程  朋友  教育展覽會

報紙/雜誌 (名稱: \_\_\_\_\_)  其他 \_\_\_\_\_

## 申請持續進修基金

如欲申請持續進修基金, 申請人須注意以下事項:

(1) 申請人須把填妥的持續進修基金申請表及由香港特區政府入境事務處所簽發的香港身份證副本交回本院以作核實, 並由本院蓋章。申請人必須在成功修畢“可獲發還款項課程”後的一年內, 將填妥的申請表格, 連同所需文件遞交至持續進修基金辦事處。逾期遞交恕不接受。

(2) 請細閱本院課程手冊內之「課程管理指引」內有關持續進修基金申請手續的詳細資料。

## 申請人之聲明及簽署

本人若於此表格之第三頁簽署乃表明本人完全明白並同意遵守職業訓練局轄下之高峰進修學院載於此表格第二及第三頁之「(I) 個人資料收集及用途」、「(II) 報名須知」、「(III) 聲明」、「(IV) 學生知識產權政策」及「(V) 學生學術原創聲明書」中, 及於「課程管理指引」(指引)內所列明之規則。

## 個人資料之使用

職業訓練局及其機構成員擬使用閣下提供的個人資料，包括姓名、電話號碼、手機號碼、電郵地址、通訊地址及教育程度，提供有關職業訓練局及其機構成員的任何課程、招生及活動推廣資訊。惟我們必須先得到你的同意，否則不能如此使用你的個人資料。如你不同意上述安排，請在以下方格加上剔號。

- 本人不同意職業訓練局及其機構成員使用我提供的個人資料，包括姓名、電話號碼、手機號碼、電郵地址、通訊地址及教育程度，提供有關職業訓練局及其機構成員的任何課程、招生及活動推廣資訊。

如你日後希望停止接收上述資訊，或更改個人資料，請連同你已登記的姓名、電話號碼、手機號碼、電郵地址、通訊地址及教育程度資料，電郵至 peak@vtc.edu.hk 或傳真至 2891 5707 通知我們。

## (I) 個人資料收集及用途

- 申請人 / 學生於其課程申請及入學註冊時所填報的資料，包括姓名、電話號碼、手機號碼、電郵地址、通訊地址及教育程度，高峰進修學院 / 職業訓練局將會用於處理下列與課程的入學申請及行政相關之用途：
  - 處理一切有關高峰進修學院 / 職業訓練局課程的入學申請及甄選事宜；及相關用途；
  - 向香港考試及評核局索取申請人的香港中學會考 / 香港中文憑考試 / 香港高級程度會考成績，以及向本港或以外的有關院校，索取申請人的公開試及校內試修業成績；
  - 核對申請人申請紀錄，以及核對和索取申請人在職業訓練局及其機構成員就讀的紀錄與成績；
  - 申請資料及學生紀錄會用於與統計及分析相關之用途。報名表及有關的個人資料會於高峰進修學院 / 職業訓練局收生程序完結後銷毀。然而，若申請人於報名表表示願意收到高峰進修學院 / 職業訓練局的資訊，則該申請資料將被保留；
  - 儲存獲取錄的申請人資料於學生紀錄系統；及
  - 若申請人表示願意收到高峰進修學院 / 職業訓練局的資訊，則申請資料將被保留作職業訓練局及其機構成員的任何課程、招生及活動推廣資訊。
- 高峰進修學院 / 職業訓練局會對申請人 / 學生的資料絕對保密，但可將申請人 / 學生的個人資料，給予對本院有保密承諾的任何人士或其代表，用於 (1) 段所述的用途。
- 根據《個人資料 (私隱) 條例》，申請人 / 學生有權
  - 查閱高峰進修學院是否持有他的個人資料；
  - 要求獲得上述資料的副本；及
  - 要求高峰進修學院更正他的個人資料。申請人 / 學生必須提供足夠資料予高峰進修學院以識別身份，否則本院有權拒絕上述要求。
- 申請人 / 學生如欲查閱個人資料，須以書面形式向高峰進修學院提出，地址如下：

高峰進修學院  
香港灣仔活道27號  
職業訓練局大樓9樓
- 根據《個人資料 (私隱) 條例》，高峰進修學院 / 職業訓練局保留權利收取查閱資料所需行政費用。

## (II) 報名須知

- 申請人必須就每項課程填寫一份報名表 (表格)，如有需要可自行影印。
- 申請人於報名時必須出示由香港特區政府入境事務處所簽發的香港身份證 / 護照 / 旅行證件、或有效的來港就讀之簽證 / 進入許可。
- 如申請人選擇以支票繳付課程費用，請將表格連同劃線支票郵寄或親身交回本院 (每項課程須獨立填寫一張支票)，支票抬頭請寫「職業訓練局」，如申請人以信用卡繳付學費，請將表格傳真，郵寄或親身交回本院辦事處。傳真：2891 5707 地址：香港灣仔活道27號職業訓練局大樓9樓高峰進修學院。
- 如申請人選擇以郵寄或傳真方式交回表格及課程費用，請於開課前致電2836 1906以確認本院收到有關表格及費用。
- 所有課程名額均以先到先得方法分配。**任何未填妥、沒有簽署之表格，或未有附上學費的表格，本院將不會處理。**
- 在填寫此欄時，申請人必須先詳閱個別課程單張或在本院課程手冊內各課程之入學資格或有關詳情，並提供與報讀課程相關的學歷及工作經驗等資料。在報讀課程時，申請人必須向本院出示及提供相關學歷證明，就業證明及僱主推薦信的正本與副本，以作核實。
- 申請人 / 學生必須細閱及遵守載列於本院課程手冊內之「課程管理指引」(指引)，報讀持續專業發展課程 (CPD課程) 之學生也必須注意及遵守指引內的「持續專業發展課程-學生須知」中有關IA, MPFA, SFC, 及ECF時數的計算方式。申請人 / 學生亦可向本院辦事處索取或從本院網站下載指引。
- 除本人之申請不獲接納或所選的課程取消 / 改期外，所有已繳學費恕不退還。學費及學額亦不可作任何更改 (包括不可轉班) 或轉讓他人。**
- 如申請人 / 學生曾修讀職業訓練局轄下之課程，而仍有欠款未清，即使該申請人 / 學生已入讀職業訓練局的其它課程，該申請人 / 學生仍須清繳對職業訓練局的所有欠款。否則，該申請人 / 學生在職業訓練局轄下學院所修讀的所有課程 / 單元的成績單、證書及相關證明將一律不予發放，直至清繳所有欠款為止。

## (III) 聲明

- 本人謹此聲明在本報名表填報的資料均屬正確無誤，並明白填報之資料將會在高峰進修學院 / 職業訓練局的招生過程中作參考之用。
- 本人授權高峰進修學院 / 職業訓練局索取有關本人在香港或外地參加的公開考試及就讀資料，並授權有關機構 (其中包括香港考試及評核局及職業訓練局) 提供此等資料。
- 本人授權高峰進修學院 / 職業訓練局使用本人的資料查詢任何有關申請入讀該學院課程事宜及有關本人過往及現在於職業訓練局及其機構成員就讀的資料。
- 本人明白在註冊後，有關資料將轉作學生紀錄，高峰進修學院 / 職業訓練局可利用該等紀錄作學術或行政上之用。
- 本人明白在申請中提供任何虛假或誤導性資料會導致即時**取消入學資格**，已繳費用概**不會**退還。
- 本人知悉並同意高峰進修學院於本人出席CPD課程或短期課程時，查閱本人之有效身份證明文件 (由香港特區政府入境事務處所簽發的香港身份證 / 護照 / 旅行證件、或有效的來港就讀之簽證 / 進入許可) 以核實身份。
- 本人明白並會儘量填寫足夠資料，否則學院不能有效地處理本人的申請。
- 本人知悉並同意高峰進修學院以高峰進修學院的時鐘作為計算本人就該課程出席時數和所獲得的持續專業進修 (CPD) / 持續培訓 (CPT) 時數，並同意「(II) 報名須知」第7項有關IA, MPFA, SFC, 及ECF時數的計算方式。

## (IV) 學生知識產權政策

### 知識產權

1. 「知識產權」指任何發現、創作、發明、設計、式樣、商標、可作商業用途的科技、數據庫使用權、機密資料、商業秘密、專有技術或任何研究方法，以及所有相關權利，包括：專利、版權、商標、外觀設計、實用新型、其他同類保障權，不論有否在任何國家註冊該等權利；以及前述各項的應用權。知識產權創造者可獲法律保障，享有其創作的經濟權益及控制權。

### 知識產權政策對學生的適用範圍

2. VTC的知識產權政策適用於所有修讀VTC或其學院 / 中心的全日制及兼讀制課程的註冊學生，不論課程是否由VTC獨立開辦、與其他伙伴機構合辦或是委託開辦，同樣適用。

### 知識產權擁有權

3. 學生在學期間會運用局方的器材、設施或資源，包括但不限於繪圖、數據、草圖、檔案、實驗室、文具及消耗品，並於老師指導下，為功課及專題習作創出新意念，因而產生知識產權，日後或有機會用作商業用途。在此情況下，學生擁有該等素材的知識產權，並給予VTC在全球各地永久免版稅的非獨家使用權。此使用權一經給予，不得撤回，表示VTC可複製或使用（包括修改）學生在修讀課程期間，由其本人獨力或與他人合作創造之知識產權的全部或部份材料。該使用權包括但不限於以下情況：
  - (a) VTC有權將知識產權的使用權再授予其他人；
  - (b) 展出學生的獲獎作品，供宣傳或展示之用；以及
  - (c) 於研討會、座談會、課堂及專業會議上引用並使用學生創作的作品。
4. 以下情況則不受上述條文所列的擁有權所規限：當學生獲外間公司及 / 或VTC贊助進行專題習作，則須按各方在事前簽訂的協議，決定該習作的知識產權屬該公司 / VTC抑或學生所有。此處提及的「贊助」指該公司或VTC給予的支持，可包括以現金或實物形式提供的財政資助、使用該公司或VTC的器材及設施、接觸該公司或VTC與該習作相關的機密資料、圖則、草圖及文件。

### 學生的義務及承諾

5. 教學人員或學系向學生提供的筆記及課程材料僅供學生個人使用。學生不得將該等資料上載至其他伺服器，亦不得製作印刷或電子複本，供其他非註冊修讀該課程的人士使用。未經許可，課堂期間禁止錄影或錄音。
6. 學生須確定其創作的知識產權素材並無侵犯任何屬於他人的知識產權，特別是版權、道德權利、專利或註冊外觀設計，更不得載有任何損害名譽或誹謗的內容。
7. 任何學生如發現或有理由相信知識產權材料由他人獨自或共同擁有，應立即向VTC舉報。
8. 當學生在註冊入讀VTC或其附屬機構所提供的課程時，每名學生必須同意遵守VTC公布或不時修訂的知識產權政策、規則及規例。所有學生須表示明白遵循有關政策、規則及規例乃繼續修業及取得畢業資格的條件。違反VTC知識產權政策屬嚴重的不當行為，有關個案或會交由學生紀律委員會或相關部門處理及跟進。

## (V) 學生學術原創聲明書

本人謹此聲明本人在修讀課程期間所提交的學術作品，包括但不限於以下形式：堂課、論文作業、實驗室作業及報告、演示及相關文稿、作品集、製品、專題研究等，均會為本人的個人作品。本人明白遞交不屬自己的學術或學習評估資料（整份或部份）而聲稱是本人的，可被視為「作弊」，並會面臨紀律處分。

本人已細閱、明白並同意遵守職業訓練局轄下之高峰進修學院載於此表格第二及第三頁之「(I) 個人資料收集及用途」、「(II) 報名須知」、「(III) 聲明」、「(IV) 學生知識產權政策」及「(V) 學生學術原創聲明書」中，及於「課程管理指引」(指引)內所列明之規則。

申請人簽名

日期

# Enrollment Form (Short Course)

Office use only

ver 20201209

Date of Receipt: \_\_\_\_\_ Handled by: \_\_\_\_\_

Receipt No: \_\_\_\_\_

Application:  Walk-in  By Mail  By Fax

Payment:  Cash  Cheque  Credit Card

## PERSONAL PARTICULARS OF APPLICANT

(Please fill in your name as it appears on your HK Identity (HKID) Card / Passport)

Name (in English): Mr. / Ms. / Miss\* (Surname) \_\_\_\_\_

(Given Name): \_\_\_\_\_

(in Chinese) \_\_\_\_\_ 先生/女士/小姐\*

HKID Card / Passport No.\*: \_\_\_\_\_

Date of Birth: (dd/mm/yyyy) \_\_\_\_\_

Correspondence Address: \_\_\_\_\_

Employing Company: \_\_\_\_\_

Job Title / Department: \_\_\_\_\_

E-Mail Address#: \_\_\_\_\_

Daytime Contact Telephone No.: \_\_\_\_\_

Mobile Phone No.: \_\_\_\_\_ Fax No.: \_\_\_\_\_

Do you require a visa / entry permit to enter Hong Kong Special Administrative Region (HKSAR) for study?  YES  NO

(If YES, please provide the original copy of visa / entry permit for study to PEAK for verification at the time of enrollment)

\* Applicants would be notified of Enrollment results, Class confirmation and further notices relating to the study (e.g. rescheduling of classes) by **EMAIL**. (Applicants without email accounts will be contacted by Mail/Phone).

\* Please delete as appropriate

## I AM APPLYING FOR THE FOLLOWING PROGRAMME

Programme Code / Title: \_\_\_\_\_

Commencement Date (dd/mm/yy): \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Commencement Time: \_\_\_\_\_

## FOR OFFICE USE ONLY

- The programme you have applied for has been confirmed. Please go to PEAK (9/F Reception Counter / Rm \_\_\_\_, \_\_\_\_ /F) **15 minutes before the commencement time** for taking attendance. **No further notice of class commencement will be sent.**
- Class Confirmation will be sent **7 working days** (exclusive of Saturdays, Sundays and Public Holidays) before the class commencement date. Please contact us at 2836 1906 / 2836 1922 if you do not receive any notices **3 working days** before the class commences.

## PAYMENT METHOD

For a programme commencing **within 7 working days** (exclusive of Saturdays, Sundays & Public Holidays) at the time of enrollment, applicants are required to settle the programme fee by **cash**.

Cash Amount: HK\$ \_\_\_\_\_

Cheque (payable to "Vocational Training Council") Cheque No.: \_\_\_\_\_

Credit Card

Card Number: \_\_\_\_\_



Expiry Date: (mm/yy) \_\_\_\_\_

I, Cardholder, hereby authorise PEAK to charge the credit card above for a tuition fee of HK\$ \_\_\_\_\_.

\_\_\_\_\_  
Cardholder's Name

\_\_\_\_\_  
Authorised Signature

Where did you learn about this programme? (You may select more than one source by "✓")

Yahoo  Google  PEAK Website  Email  Leaflet  Prospectus  Friend  Education Expo

Newspaper / Magazine (Name \_\_\_\_\_)  Other \_\_\_\_\_

## APPLICATION FOR CONTINUING EDUCATION FUND (CEF)

Notes to Applicants who would like to apply for CEF:

- Please submit the completed CEF application form, together with a copy of HKID Card issued by the Immigration Department of the Government of the HKSAR to PEAK for certification, within one year upon the successful completion of the CEF reimbursable Course before submitting the relevant documents to OCEF. Late submission will NOT be accepted.
- Please refer to the "Application Procedures" under "Continuing Education Fund" stipulated in Programme Administration Guidelines of PEAK's Programme Prospectuses for details.

## APPLICANT'S DECLARATION and SIGNATURE

By signing on the "Applicant's signature" on page 3 of this enrollment form, I fully understood and agreed to comply with all relevant rules and regulations promulgated by PEAK under VTC stipulated in the "(I) Collection and Use of personal data", "(II) Notes to Applicants", "(III) Declaration", "(IV) Intellectual Property Policy (IP Policy) on Students" & "(V) Student Declaration on Academic Originality" on page 2 & 3 of this enrollment form and in the "Programme Administration Guidelines" (the Guidelines).

## USE OF PERSONAL DATA

VTC and its member institutions intend to use the personal data you provided, including your name, phone number, mobile number, email address, correspondence address and education level, to provide direct marketing information in relation to any programmes, admission and events of VTC and its member institutions, but we cannot use your personal data without your consent. If you do not agree the arrangement stated above, please put a tick in the following box.

- I do not agree that my personal data provided, including my name, phone number, mobile number, email address, correspondence address and education level may be used by VTC and its member institutions for providing direct marketing information in relation to any programmes, admission and events of VTC and its member institutions.

If you would like to unsubscribe from receiving the said information or update your personal data, please send your request with registered name, phone number, mobile number, email address, correspondence address and education level to peak@vtc.edu.hk or by fax to 2891 5707.

## (I) COLLECTION and USE OF PERSONAL DATA

- The information collected from the applicants/students at the time of their application and registration of study, including the name, phone number, mobile number, email address, correspondence address and education level, will be used by PEAK/VTC for the following enrollment and programme administrative purposes:
  - for processing and selection of applications for admission to PEAK/VTC programmes; and related purposes;
  - for obtaining the HKCEE/HKDSE/HKALE results from the Hong Kong Examinations and Assessment Authority (HKEAA), and obtaining information from relevant institutions about the applicant's candidature in public examinations and studies in institutions in Hong Kong and elsewhere;
  - for checking of application records, checking and obtaining the study records and records of examination results attained in the programmes provided by member institutions under the VTC;
  - for statistical analysis of the application data and/or the profile of students. The enrollment form and other related personal information will be disposed of after the completion of the admissions exercise. Nevertheless, if I have indicated in the enrollment form that I wish to receive information about PEAK/VTC, the application data will be retained;
  - for storage of information on the successful applicants in the Students Records System; and
  - if applicant indicated his/her wish to receive PEAK/VTC information, the application data will be retained for providing direct marketing information in relation to any programmes, admission and events of VTC and its member institutions.
- PEAK/VTC undertakes to keep personal data provided by applicants/students confidential. However, PEAK/VTC may provide such information to any other persons or agents for the purposes described in (1) under a duty of confidentiality to PEAK/VTC.
- In accordance with the Personal Data (Privacy) Ordinance (the Ordinance), an applicant/a student has the right:
  - to check whether PEAK holds his/her personal data;
  - to request a copy of such data; and
  - to require PEAK to correct any of the personal data relating to him/her which is inaccurate.Sufficient information will need to be provided to establish identity, otherwise PEAK shall refuse to comply with the request.
- Request for access for data should be submitted in writing to:  
PEAK, 9/F, VTC Tower, 27 Wood Road, Wanchai, Hong Kong
- In accordance with the terms of the Ordinance, PEAK/VTC reserves the right to charge a fee for the processing of data access request.

## (II) NOTES TO APPLICANTS

- Applicants should complete one enrollment form (the Form) for each programme and photocopy the Form if necessary.
- Applicants should show HKID Card / Passport / Travel Document, or valid visa / entry permit for study issued by the Immigration Department of the Government of the HKSAR for enrollment.
- For the applicants who pay the programme fees by cheque, please return the Form to us by mail or in person with a crossed cheque (one cheque for one programme) payable to "Vocational Training Council". For the applicants who pay the programme fees by credit card, please return the Form to us by fax / mail / in person (Fax no.: 2891 5707 / Address: PEAK, 9/F, VTC Tower, 27 Wood Road, Wanchai, Hong Kong).
- For applicants who choose to return the Form and cheque payment to PEAK by fax or mail, please call us at 2836 1906 to confirm our receipt of your application and payment before the programme commences.
- All places are allocated on a first-come-first-served basis. **Incomplete forms, forms without applicants' signatures and forms received without payment will not be processed.**
- Applicants should refer to the programme leaflets or the programme prospectus for the admission requirements & relevant details of PEAK's programmes and provide the information about the qualifications and working experience relevant to the programme(s) he/she is applying for in this section of the enrollment form. During the enrollment, the applicant should provide the original copies of the academic transcript(s) & certificate(s) and the employment proofs & job reference letters from employers accompanied with one photocopy of each documentation to PEAK for verification. The responsibility of providing all necessary evidence rests with the applicant.
- Applicants / Students must read carefully and observe the "Programme Administration Guidelines" (the Guidelines) stipulated in PEAK's Programme Prospectus. In particular, students of Continuing Professional Development (CPD) programmes should read & comply with the circumstance defined for the calculation of IA, MPFA, SFC and ECF hours as indicated in the "CPD Programme-Notes to Students" in the Guidelines. The Guidelines are also available from PEAK Office and on PEAK Website.
- The programme fees paid are non-refundable, except for the cases of unsuccessful applications and programme cancellation or rescheduling. Fees paid and places enrolled are not transferable, and request for programme swapping will not be entertained.**
- Applicants/Students who have outstanding fees in respect to his/her previous study in VTC would need to clear the outstanding debts owed to VTC even if the outstanding fees is revealed after his/her re-admission to a VTC programme. Otherwise, his/her study transcripts, award certificates and related certification of all VTC programmes will be withheld.

## (III) DECLARATION

- I declare that the information given in this application is, to the best of my knowledge, accurate and complete. I understand that this information will be used in the admission process of the programmes offered by PEAK/VTC.
- I authorize PEAK/VTC to obtain, and the relevant authorities (which include the HKEAA, VTC, etc.) to release, any and all information about my results of any public examinations and my studies in institutions in Hong Kong and elsewhere.
- I authorize PEAK/VTC to use my data to carry out checks on any applications for admission to programmes it offers and checks on records of current and previous studies in VTC and its member institutions.
- I understand that upon my registration in a programme in PEAK/VTC, the data contained in this application will become part of my student record and may be used for all purposes relating to my study in PEAK/VTC.
- I understand that provision of any false or misleading information in the application will lead to **DISQUALIFICATION of my application** without notice and cancellation of any resultant registration. Any fees paid will **NOT** be refunded.
- I acknowledge and agree that PEAK may check my valid identification documentations (HKID card / Passport / Travel Document, or valid visa / entry permit for study issued by the Immigration Department of the Government of the HKSAR) for identity verification purpose while I am participating in CPD programmes and short courses.
- I understand that I should provide as much information to PEAK as I can so that my application can be processed efficiently.
- I acknowledge and agree that PEAK may calculate my attendance hours and CPD / CPT hours of a programme according to PEAK's clocks. I also agree to Point 7 of the "(II) Notes to Applicants" which defines the circumstance for calculating IA, MPFA, SFC and ECF hours.

## (IV) INTELLECTUAL PROPERTY POLICY (IP Policy) ON STUDENTS

### Intellectual Property

1. "Intellectual Property" (IP) means any discovery, creation, invention, design, get-up, trademark, commercially licensable technologies, database rights, confidential information, trade secrets, know-how or any research effort and all rights pertaining thereto whether registrable or not including patents, copyright, trademarks, designs, utility models, or other such rights in any country, and applications for any of the foregoing. Intellectual Property Rights (IPR) are legal rights protecting the creator of IP, giving him/her economic rights and control in his/her creations.

### Applicability of Intellectual Property Policy to Students

2. VTC's Policy on Intellectual Property is applicable to all students, whether full-time or part-time, who are registered students of programmes offered by VTC or its institutions / centres, whether the programme is solely offered by VTC or jointly offered with other partner institutions or is commissioned to be offered.

### Ownership of the Intellectual Property

3. In the course of study, students will make use of the equipment, facilities or resources owned by VTC, including but not limited to drawings, data, sketches, documents, laboratories, stationery and consumables, and will receive guidance from teachers in generating ideas for assignments and projects and may, therefore, generate Intellectual Property which might be adopted for commercial use. Whilst the student will maintain ownership of the Intellectual Property in the materials he or she creates, each student irrevocably grants VTC a perpetual, royalty-free, world-wide and non-exclusive right to reproduce or use (in whole or in part) any Intellectual Property materials (including adaptations of such materials) created solely or jointly with other persons during his/ her course of study. Such right to use will include but not limited to, for example, the followings:

- a) The right of VTC to sub-license the Intellectual Property;
- b) To showcase the award-winning works of the student for publicity or display purpose; and
- c) To refer to and use the works created by student in seminars, symposia, lectures and professional meetings.

VTC will acknowledge the materials as the student's Intellectual Property.

4. The exception to the rule on ownership set out at the above clause is that in cases where a student is working on a project that is sponsored by an external company and/or the VTC, the right to the Intellectual Property generated from the project should belong to the Company or VTC or student as stipulated in the prior agreement of the parties concerned. In this context, "sponsor" means support from the Company or VTC, which could include financial assistance (cash or in kind), use of Company's or VTC's equipment and facilities, and access to Company's or VTC's confidential data, drawings, sketches, and documents relating to the project.

### Student's Obligations and Warranty

5. Notes and programme materials provided to students by teachers or departments are VTC's properties and shall be used by students only for private study. Students are not permitted to upload such materials to other servers and/ or make copies, either in printed or electronic format, of the materials for other people who are not registered on the studying programme concerned. Video taking or recording during lessons without permission are prohibited.
6. Each student should ensure that the Intellectual Property materials created by him or her shall be original and do not infringe the Intellectual Property rights belonging to any other person especially copyright, moral rights, patents or registered designs of any person and, in particular, that it does not contain anything defamatory or libelous.
7. Each students undertakes to promptly report to VTC if he/ she knows or has reason to believe that the right of the Intellectual Property materials belongs to someone else solely or jointly with him/ her.
8. Each student should, at the time when he or she completes registration for a programme offered by VTC or its institutions/ centres, undertake to agree to follow the policies, rules and regulations issued or to be issued or revised by VTC from time to time. Each student acknowledges his or her understanding that adherence and compliance to the policies, rules and regulations is a condition of continued enrollment and graduation. Any violation of VTC's Intellectual Property Policy is considered as a serious misconduct, which may be referred to Student Disciplinary Committee, or any counterpart in respective member institution handling student disciplinary matters, for investigation and consideration.

## (V) STUDENT DECLARATION ON ACADEMIC ORIGINALITY

I declare that all the academic work that I will submit, which may take various forms such as but not limited to class work, written assignments, laboratory work, presentations, portfolios, artefacts and projects during the course of my study are entirely my own work. I understand submitting or presenting academic or assessment works, either in its entirety or in part, which is not my own work but claiming that it is my own work would be considered as cheating, which will render me liable to disciplinary actions.

I have read, understood and agreed to follow all relevant rules and regulations promulgated by PEAK under VTC stipulated in the "(I) Collection and Use of personal data", "(II) Notes to Applicants", "(III) Declaration", "(IV) Intellectual Property Policy (IP Policy) on Students" & "(V) Student Declaration on Academic Originality" on page 2 & 3 of this enrollment form and in the "Programme Administration Guidelines" (the Guidelines).

Applicant's Signature

Date

## Disclaimer 免責聲明

1. Whilst every care has been taken to ensure the accuracy of the information provided in this Prospectus at the time of publication, PEAK is not liable for any errors or omissions found in the Prospectus.
  2. PEAK reserves the right to amend the contents of the Prospectus and to modify, withdraw, or replace the programmes / courses listed in the Prospectus.
  3. Students should refer to PEAK's Website ([www.peak.edu.hk](http://www.peak.edu.hk)) for the most updated content of the Prospectus.
1. 高峰進修學院在編製本課程手冊時已力求審慎，盡可能確保所載的資料準確。惟高峰進修學院不會因課程手冊內出現的錯漏而負上任何責任。
  2. 高峰進修學院保留更改本課程手冊的內容，以及修改、取消或取代本手冊內所列課程的權利。
  3. 學員應該瀏覽高峰進修學院之網頁 ([www.peak.edu.hk](http://www.peak.edu.hk)) 以取得本課程手冊的最新內容。

## Guidelines on Prevention of COVID-19 預防2019冠狀病毒病的指引

You are reminded to be vigilant against COVID-19 and to closely observe and strictly follow the necessary measures to prevent its spread. Please scan the QR code below to view the Guidelines on Prevention of COVID-19.

為防止2019冠狀病毒病蔓延，本院呼籲各位學生提高警覺，預防疾病並嚴格遵守預防2019冠狀病毒病措施。請掃描以下二維碼查閱有關預防2019冠狀病毒病的指引。





[www.peak.edu.hk](http://www.peak.edu.hk)

☎ 2836 1922 🖨 2891 5707 ✉ [peak@vtc.edu.hk](mailto:peak@vtc.edu.hk)

